

**Art, Life Drawing - Adjunct Professor  
Mt. San Antonio College**

Direct Link: <https://www.AcademicKeys.com/r?job=219166>

Downloaded On: May. 8, 2024 1:03am

Posted Aug. 7, 2023, set to expire Jun. 30, 2024

**Job Title** Art, Life Drawing - Adjunct Professor  
**Department** Fine Arts  
**Institution** Mt. San Antonio College  
Walnut, California

**Date Posted** Aug. 7, 2023

**Application Deadline** 06/30/2024  
**Position Start Date** Available immediately

**Job Categories** Adjunct Professor  
Lecturer/Instructor

**Academic Field(s)** Fine Arts - Visual Arts

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**Job Description**

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**Art, Life Drawing - Adjunct Professor**

**Posting Number:** A-029-2022

**Department:** Fine Arts

**Division:** Arts

**Salary:** \$82.49 per hour (based on lecture hour equivalent)

**Open Date:** 08/02/2023

**Close Date:** 6/30/2024

**Initial Screening Date:**

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**Open Until Filled No**

**Basic Function/Overview:**

THIS IS A TEMPORARY, HOURLY AS NEEDED POSITION WITHOUT PERMANENT STATUS.

This is a CONTINUOUS recruitment for an applicant POOL to fill part-time, temporary, hourly assignments on an as-needed basis. Departments or divisions will refer to the POOL of applications on file to fill temporary assignments as the need arises. You will be contacted by the hiring manager should the department/division be interested in scheduling an interview.

**OVERVIEW:**

The position is for a qualified candidate that can teach figure drawing from life in contemporary and traditional approaches including drawing techniques for rapid visualization, surface anatomy, proportion, line, light and shadow, composition, and expression. Classes include: Drawing: Life, Drawing: Life-Intermediate.

**Essential Duties & Responsibilities**

1. Teach figure drawing from life both contemporary and traditional including sketching for rapid visualization, surface anatomy, proportion, line, light and shadow, composition, and expression for either of the following classes: Drawing:Life, Drawing:Life-Intermediate,
2. Integrate historical examples, fine art and animation industry standards, design concepts, direct observation, materials and techniques into coursework and project development.
3. Hire life models from college approved list of models for assigned classes, and supervise life models during your class time,
4. Work alongside faculty, and the laboratory technician in maintaining the facility, assessing the equipment, and safety compliance.
5. Remain current in the field through personal practice, technological advances, and professional development opportunities.
6. Teach assigned courses in accordance with assigned course outline of record.
7. Participate in learning outcome development and assessments.
8. Perform related duties as assigned, including timely compliance with clerical and administrative responsibilities and college, division, and department policies.
9. Collaborate effectively with other faculty, staff, and administrators to plan, develop, and execute related programs.
10. Instruct and assist in the growth and success of a diverse population of students through careful preparation of course materials, effective teaching methods including strategies to facilitate success for

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under-represented populations, and informed critical feedback on assignments and discussions.

11. Maintain scheduled office and campus hours. Late afternoon and/or evening assignments may be required.

**Minimum Qualifications:**

A. The minimum of one of the following awarded/conferred from a regionally accredited institution:

1. Masters in fine arts, art, or art history

*(NOTE: "Masters in fine arts" as used here refers to any masters degree in the subject matter of fine arts, which is defined to include visual studio arts such as drawing, painting, sculpture, printmaking, ceramics, textiles, and metal and jewelry art; and also art education and art therapy. It does not refer to the "Master of Fine Arts" (MFA) degree when that degree is based on specialization in performing arts or dance, film, video, photography, creative writing or other nonplastic arts.);* **OR**

2. Bachelors in any of the above **AND** Masters in humanities; **OR** 3. The equivalent (if requesting an equivalency, please answer the supplemental questions included in the application); **OR** 4. California Community College credential, "Valid for Life" (no longer issued), authorizing service as an instructor in the appropriate discipline; refer to Ed Code 87355. (If meeting qualifications with this credential, a copy of the valid lifetime credential must be submitted with the application.)

**AND**

B. Commitment to the community college goals/objectives of providing quality programs and services for students with diverse abilities and interests; personal qualities to work effectively and sensitively in a multicultural environment; awareness and commitment to the special needs of non-traditional students.

**Preferred Qualifications:**

**License(s) & Other Requirements:**

This position may periodically be required to get to a variety of locations. If operating a vehicle, employees must have the ability to secure and maintain a valid California drivers license.

**Health & Welfare:**

Not Applicable

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**Working Environment::**

**Equivalencies:**

Candidates not holding the stated required qualifications who are requesting consideration based on an equivalency will need to answer the equivalency questions included in the application.

**Conditions of Employment:**

Official offers of employment are made by Mt. San Antonio College Human Resources and are made contingent upon Board approval. It is also required that a final offer of employment will only be made after the candidate has successfully been live-scanned and clearance for employment is authorized by Human Resources. Costs for live-scan services shall be borne by the candidate.

**Notice to all prospective employees** - The person holding this position is considered a mandated reporter under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in Administrative Procedure 3518, titled Child Abuse Reporting, as a condition of employment.

As required by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, the Mt. San Antonio Community College Annual Security Report is available here: [Mt. SAC Annual Security Report](#).

The person holding this position is considered a Responsible Employee under Title IX of the Educational Amendments Act of 1972 and is required to report to the Colleges Title IX Coordinator all relevant details reported to him or her about an incident of alleged sexual misconduct including sexual harassment, sexual assault, dating and domestic violence and stalking.

**Special Notes:**

**Application Procedure:**

Complete application packets will be accepted until the position is filled. Applicants must submit all of the following materials online, unless otherwise noted, at [Mt.SAC Employment Website](#) to be considered for this position:

1. A Mt. San Antonio College online application.
2. A cover letter describing how the applicant meets the required education and experience.

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3. A detailed rsum that summarizes educational preparation and professional experience for the position.
4. If applicable, College and/or university transcripts showing the awarded/conferred degree are required and must be submitted with the online application by all applicants, including current or former employees of the college, to demonstrate that the required educational qualifications are met. Unofficial transcripts are acceptable at the time of application; however, copies of diplomas are not accepted in lieu of transcripts.
5. Two (2) letters of recommendation that reflect relevant experience (do not use social media or professional networks as a means to provide letters of recommendation). Confidential letters of recommendation are not allowed for this position.
6. Link to an online portfolio containing 15-20 examples of original recent work. Each portfolio piece should include a brief description of date, technique, size and other pertinent information. To submit the portfolio: in one of the "optional other document" sections of the application site submit a link to an online portfolio meeting the above specifications.

**Foreign Transcripts:**

Transcripts issued outside the United States require a course-by-course analysis with an equivalency statement from a certified transcript evaluation service verifying the degree equivalency to that of an accredited institution within the USA. This report must be attached with the application and submitted by the filing deadline. Accredited evaluation agencies can be found on the [National Association of Credential Evaluation Services Website](#).

**Inquiries/Contact:**

For more details about this position, please contact:

Name: Carolyn Alexander

Title: Department Chair, Fine Arts

E-mail: [calexander@mtsac.edu](mailto:calexander@mtsac.edu)

Phone: (909) 274-4317

**Selection Procedure:**

A committee will evaluate applications, taking into account breadth and depth of relevant education, training, experience, skills, knowledge and abilities and other job-related criteria as listed in the job posting. Interviews may include a writing sample, presentation, teaching demonstration and/or performance test.

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**Confidential Letters of Reference Instructions:**

**Special Instructions to Applicants:**

**EEO Policy:**

**Conflict of Interest:**

Mt. San Antonio College employees and the Board of Trustees members shall not engage in any employment or activity that is inconsistent with, incompatible with, or in conflict with Mt. San Antonio Colleges Administrative Procedures (AP 2710 Conflict of Interest, AP 2712 Conflict of Interest Codes).

To apply, visit <https://hrjobs.mtsac.edu/postings/10830>

**Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

**Contact**

Fine Arts  
Mt. San Antonio College

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