

Adjunct Professor - Workforce Development/Corporate
Training and Community Service
Erie Community College

Direct Link: <https://www.AcademicKeys.com/r?job=222373>

Downloaded On: May. 9, 2024 6:08am

Posted Sep. 27, 2023, set to expire May 14, 2024

Job Title	Adjunct Professor - Workforce Development/Corporate Training and Community Service
Department	Community Education
Institution	Erie Community College Buffalo, New York
Date Posted	Sep. 27, 2023
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Adjunct Professor Lecturer/Instructor
Academic Field(s)	Vocational/Technical
Job Website	https://ecc.wd5.myworkdayjobs.com/en-US/AdjunctFacultyExternal/job/City---121-Ellicott-Street/Adjunct-Professor---Workforce-Development-Corporate-Training-and-Community-Service_J0001874

Apply By Email

Job Description

Department:Community Education

Salary/Hourly:\$53.33 Hourly

Union/Position Status:FFECC Teaching PT

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Posting Closing Date: June 1, 2024

JOB DESCRIPTION

BENEFITS TO BEING A PART-TIME ADJUNCT FACULTY MEMBER AT SUNY ERIE:

- **RETIREMENT PLANS** - New York State retirement, option to participate in tax shelter annuities, deferred compensation, voluntary retirement savings
- **TUITION REIMBURSEMENT** - SUNY Erie tuition waivers
- **PROFESSIONAL DEVELOPMENT** - Professional meetings/conferences, participation in seminar offerings, visitation of business and industry & acquisition of formal education
- **EMPLOYEE ASSISTANT PROGRAM (EAP)** - Confidential and voluntary assistance to employees and their family members (financial concerns, legal issues, alcohol or drug problems, marital problems, emotional worries, child-care problems, etc.)

DISTINGUISHING FEATURES OF THE CLASS:

The Workforce Development/Corporate Training and Community Services Department has potential openings for instructors to provide non-credit training for contracts, grants, or other potential assignments. While the Department is seeking potential instructors for the trades in all areas of expertise, including Die maker, Electrical, Mechanical, Machine Repair, Millwright, and Plumber/Pipefitter, Real Estate and Welding are especially being sought. Non-credit training through the Corporate Training Department is generally performed for incumbent workers from local business and industry within Erie County and Western New York. Workforce/Community Service: Up-skill training for non-credit remedial course offerings and BPI and NABCEP certified instructors.

TYPICAL WORK ACTIVITIES:

- Demonstrates appropriate knowledge of subject;

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- Provides students with appropriate learning materials and expertise in assigned subject(s);
- Prepares course syllabi and outcomes;
- Encourages student participation;
- Provides students with appropriate learning materials and expertise in assigned subject(s);
- Evaluates students' performance based on course learning outcomes;
- Establishes and maintains an organized and disciplined classroom environment;
- Is responsive to students and provides students with assistance and guidance;
- Responsible for contributing to and maintaining an inclusive and collaborative College environment;
- Adheres to all College, Department, as well as applicable County policies.

KNOWLEDGE, SKILLS AND ABILITIES:

Candidates must be able to demonstrate awareness and sensitivity towards promoting an inclusive and diverse learning environment. Good knowledge of general educational and adult learner training methods and techniques; ability to develop educational programs and create customized curriculum for business and industry; ability to teach effectively in a business or industrial setting; good professional judgment; business or industry related experience; physically capable of performing the essential functions of the position with or without reasonable accommodation. Demonstrates a commitment to fostering and advancing a diverse and inclusive work force.

MINIMUM QUALIFICATIONS:

Bachelor's Degree and business or industry related experience is preferred

SPECIAL REQUIREMENTS:

Please attach unofficial transcripts with your application. Official transcripts will be required for successful candidates within 30 days of hire.

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Our mission to offer quality education includes exposing our students to a diverse range of cultures, experiences and expertise. At SUNY Erie Community College, we value diversity and encourage applicants from all backgrounds to apply.

Contact Human Resources at (716) 851-1840 with any questions.

Notice of Non-Discrimination

SUNY Erie Community College does not discriminate in admission, employment, or in the administration of any of its policies and programs on the basis of race, color, religion, national origin, age, sex, gender, gender expression, gender identity, pregnancy, disability, sexual orientation, familial status, military status, domestic violence victim status, predisposing genetic characteristics, veteran status, criminal conviction, or any other characteristics protected by law. This applies to all students, applicants or other members of the College community (including, but not limited to, vendors and visitors). Grievance procedures are available to interested persons by contacting the Civil Rights Compliance Officer listed below. Retaliation against a person who files a complaint, serves as a witness, or assists or participates in the investigation of a complaint in any manner is strictly prohibited.

The following individual has been designated to handle inquiries regarding the College's non-discrimination policies:

Civil Rights Compliance Officer

Human Resource Department

North Campus

6205 Main Street

Williamsville, NY 14221

(716) 851-1844

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For further information on notice of non-discrimination, please contact:

New York Office

United States Department of Education

Office for Civil Rights, 32 Old Slip 26th Floor,

New York, N.Y., 10005-25010;

Tel (646) 428-3800; Email: OCR.NewYork@ed.gov.

Contact Information

Please reference Academickeys in your cover letter when
applying for or inquiring about this job announcement.

Contact

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