Instructor - Information Technology
Erie Community College

Job Title	Instructor - Information Technology
Department	Information Technology
Institution	Erie Community College
	Buffalo, New York
Date Posted	Dec. 14, 2023
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Lecturer/Instructor
Academic Field(s)	Vocational/Technical
	Sciences - Computer Science
Job Website	https://ecc.wd5.myworkdayjobs.com/en-US/CareerOpportunities/job/South-Campus---Orchard-Park/Instructor---Information-Technology_J0001951
Apply By Email	
Job Description	

Department:

Information Technology

Salary/Hourly

$43,297.00 Annual

Instructor - Information Technology
Erie Community College

Union/Position Status:

FFECC Teaching FT

Posting Closing Date:

January 14, 2024

Please note that the posting will close at midnight (12:00 AM) on the posting closing date.
This means any applications must be submitted by 11:59 PM the evening before.

JOB DESCRIPTION

DISTINGUISHING FEATURES OF THE CLASS:

Faculty teach department courses and evaluate student performance pursuant to guidelines set by the department and the College. Faculty report to the Department Chair within the Academic Unit. Faculty are responsible for preparing lessons and student activities. Faculty must maintain accurate records on students and submit data to the department and/or the College.

TYPICAL WORK ACTIVITIES:

- Demonstrates appropriate knowledge of subject;
- Provides students with appropriate learning materials and expertise in assigned subject(s);
- Prepares course syllabi which motivate and engage students;
- Aligns learning activities with Departmental course outcomes;
- Evaluates student's performance based on course learning outcomes;
- Assists students as faculty advisor and holds office hours;
- Provides tutorial help to students;
- Serves on departmental, unit, and college committees;
- Provides as appropriate learning environment for students;
- Respond to students and provide students with assistance and guidance;
- Responsible for contributing to and maintaining an inclusive and collaborative College environment;
- Adheres to all College policies and follow the process as outlined in the Student Code of Conduct;
- Fulfills all duties as required in the FFECC Collective Bargaining Agreement.

Instructor - Information Technology
Erie Community College

KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of academic discipline; ability to implement a variety of teaching strategies; use of instructional technology where appropriate; experience with computerized student record management; ability to develop educational programs; ability to teach effectively at the college level; initiative and resourcefulness; industrious and dependability; ability to work in a team and collaborative environment; effective communication skills; experience teaching a diverse student body; physically capable of performing the essential functions of the position with or without reasonable accommodation.

MINIMUM QUALIFICATIONS:

MBA or master's degree within the Academic Discipline or a closely related field as approved by Human Resources in conjunction with the Academic Unit

SPECIAL REQUIREMENT(S):

- Experience in teaching at the College level preferred.
- Candidate must be able to teach courses in the following Programming Languages: Visual Basic (Studio), Oracle DB, PL/SQL, and Java, and SQL.
- Must be knowledgeable in Information Technology concepts, Windows OS, MS Office, Systems Analysis and Design, and other courses delivered by the IT-Academics Department.
- Must be certified by Oracle Academy to utilize their curriculum for instruction.
- Must complete Learning Management System training within 30 days of start date.
- Ability to teach online or in-classroom.
- Prior practical experience preferred.
- Must acquire OCA within 18-24 months of hire date.

Please attach unofficial transcripts with your application. Official transcripts will be required for successful candidates within 30 days of hire.

Contact Human Resources at (716) 851-1840 with any questions.

Our mission to offer quality education includes exposing our students to a diverse range of cultures, experiences and expertise. At SUNY Erie Community College, we value diversity and encourage applicants from all backgrounds to apply.

Notice of Non-Discrimination

Instructor - Information Technology
Erie Community College

SUNY Erie Community College does not discriminate in admission, employment, or in the administration of any of its policies and programs on the basis of race, color, religion, national origin, age, sex, gender, gender expression, gender identity, pregnancy, disability, sexual orientation, familial status, military status, domestic violence victim status, predisposing genetic characteristics, veteran status, criminal conviction, or any other characteristics protected by law. This applies to all students, applicants or other members of the College community (including, but not limited to, vendors and visitors). Grievance procedures are available to interested persons by contacting the Civil Rights Compliance Officer listed below. Retaliation against a person who files a complaint, serves as a witness, or assists or participates in the investigation of a complaint in any manner is strictly prohibited.

The following individual has been designated to handle inquiries regarding the College's non-discrimination policies:

Civil Rights Compliance Officer

Human Resource Department

North Campus

6205 Main Street

Williamsville, NY 14221

(716) 851-1844

For further information on notice of non-discrimination, please contact:

New York Office

United States Department of Education

Office for Civil Rights, 32 Old Slip 26th Floor,

New York, N.Y., 10005-25010;

Tel (646) 428-3800; Email: OCR.NewYork@ed.gov.

Instructor - Information Technology
Erie Community College

Contact Information

Contact

,