

Direct Link: https://www.AcademicKeys.com/r?job=229805 Downloaded On: May. 9, 2024 4:00pm Posted Jan. 31, 2024, set to expire May 29, 2024

Job Title Department Institution	Part-Time Engineering Instructor (Pool)
	West Valley-Mission Community College District Santa Clara, California
Date Posted	Jan. 31, 2024
Application Deadline Position Start Date	Open until filled Available immediately
Job Categories	Lecturer/Instructor
Academic Field(s)	Engineering
Apply Online Here	https://apptrkr.com/4978843
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## **Job Description**

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Part-Time Engineering Instructor (Pool)

West Valley-Mission Community College District

Closing Date:

**Definition:** PART-TIME, ASSOCIATE FACULTY POOL

Applications for Part-Time, Associate Faculty pools are continually accepted (unless otherwise



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specified) by the District and will be added to the application pool for review by hiring authorities on an as-needed basis. Should you be invited for an interview, you will be contacted by a District representative.

## Assignment:

This position is a part-time position as an Associate Instructor. The teaching assignment may require teaching lecture-discussion courses during day, evening or on Saturday and/or in an on-line/distance education format. The assignments are as needed, during Spring, Summer, and/or Fall semesters. This position is represented by the West Valley-Mission Federation of Teachers (WVMFT), AFT 6554.

Work location: Mission College, Santa Clara, CA

### Salary and Benefits:

Salary is based on a percentage of workload, up to a maximum of 67% of a full-time load. Salary is prorated based on an initial hiring salary range of \$34,143 - \$49,337 per semester; and is based on academic achievement, teaching and related experience.

#### Minimum Qualifications:

- 1. Education Possess any one of the following:
- \* Masters degree in any field of engineering; OR

\* Bachelors degree in any of the above AND masters degree in mathematics, physics, computer science, chemistry, or geology; OR

- \* Bachelors degree in any field of engineering with a professional engineers license; OR
- \* A valid California Community College Instructors Credential in the discipline; OR
- \* The equivalent of the above.

#### AND

2. Understanding of, and sensitivity to the diverse academic, socio-economic, ethnic, religious and cultural backgrounds, disability, and sexual orientation of community college students, faculty and staff.

## Examples of Duties and Responsibilities:

Instructional duties and assignments may consist of one or more of the following:

\* Provide instruction for assigned courses. This includes preparation for in-class or on-line/distance education activities, evaluation of students work, consultation with students outside of class and/or on-line, maintenance of currency in the subjects taught.

\* Maintain accurate class and other records required by the college.

\* Submit, when due, attendance rosters and grade reports.



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- \* Follow course outlines as filed in the instruction offices.
- \* Maintain office hours each week, at .5 hours per week per section.
- \* Observe, support and enforce the regulations, policies and programs of the District and college.
- \* Provide each student with a written course syllabus at the beginning of the course, as per instructions in the Faculty Handbook.

\* Refer students to appropriate college sources for information on counseling and other student services.

\* Assist students by providing advice on requirements for successful achievement in the members area of expertise.

- \* Work cooperatively within the college community.
- \* Foster an environment that protects academic freedom within the college community.
- \* Foster a positive working environment that is free from harassment, prejudice and/or bias.
- \* Demonstrate a respect for the dignity of each individual.

# For more information on this position and to apply, please visit our website at the following link: <a href="https://www.peopleadmin.com">www.peopleadmin.com</a>

Applicants who, due to a disability, require accommodations to complete the application, testing or interview process, please contact Human Resources at (408) 741-2174 to arrange for assistance.

West Valley-Mission Community College District is an Equal Opportunity Employer.

#### **Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

#### Contact

N/A West Valley-Mission Community College District