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Downloaded On: May. 9, 2024 8:52am
Posted Jan. 31, 2024, set to expire May 29, 2024

**Job Title** Part-Time Mathematics Instructor (Pool)

Department

**Institution** West Valley-Mission Community College District

Santa Clara, California

Date Posted Jan. 31, 2024

Application Deadline Open until filled

**Position Start Date** Available immediately

Job Categories Lecturer/Instructor

Academic Field(s) Sciences - Math

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**Job Description** 

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**Part-Time Mathematics Instructor (Pool)** 

**West Valley-Mission Community College District** 

Closing Date:

**Definition:** 

PART-TIME, ASSOCIATE FACULTY POOL

Applications for Part-Time, Associate Faculty pools are continually accepted (unless otherwise



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specified) by the District and will be added to the application pool for review by hiring authorities on an as-needed basis. Should you be invited for an interview, you will be contacted by a District representative.

The Mathematics Department at Mission College is accepting applications for associate faculty who can teach a wide variety of mathematics courses including: Arithmetic, Pre-Algebra, Elementary Algebra, Intermediate Algebra, Trigonometry, Pre-Calculus Algebra, Calculus 1, Calculus 2, Calculus 3, Differential Equations, Linear Algebra, Calculus for Business and Social Science, Finite Mathematics, Statistics, Discrete Mathematics, Math for Liberal Arts Majors.

### **Assignment:**

This position is a part-time position as an Associate Instructor. The teaching assignment may require teaching lecture-discussion courses during day, evening or on Saturday and/or in an on-line/distance education format. The assignments are as needed, during Spring, Summer, and/or Fall semesters. This position is represented by the West Valley-Mission Federation of Teachers (WVMFT), AFT 6554.

Work location: Mission College, Santa Clara, CA

### Salary and Benefits:

Salary is based on a percentage of workload, up to a maximum of 67% of a full-time load. Salary is prorated based on an initial hiring salary range of \$34,143 - \$49,337 per semester; and is based on academic achievement, teaching and related experience.

### **Minimum Qualifications:**

- 1. Education Possess one of the following:
- \* Masters degree in mathematics or applied mathematics; OR
- \* Bachelors degree in either of the above AND masters degree in statistics, physics, or mathematics education: OR
- \* A valid California Community College Instructors Credential in Mathematics; OR
- \* The equivalent of the above.

#### AND

2. Demonstrated ability to effectively teach, counsel or work with persons of diverse socioeconomic, cultural, disability and ethnic backgrounds.

### **Examples of Duties and Responsibilities:**

Instructional duties and assignments may consist of one or more of the following:

\* Provide instruction for assigned courses. This includes preparation for in-class or on-line/distance



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education activities, evaluation of students work, consultation with students outside of class and/or online, maintenance of currency in the subjects taught.

- \* Maintain accurate class and other records required by the college.
- \* Submit, when due, attendance rosters and grade reports.
- \* Follow course outlines as filed in the instruction offices.
- \* Maintain office hours each week, at .5 hours per week per section.
- \* Observe, support and enforce the regulations, policies and programs of the District and college.
- \* Provide each student with a written course syllabus at the beginning of the course, as per instructions in the Faculty Handbook.
- \* Refer students to appropriate college sources for information on counseling and other student services.
- \* Assist students by providing advice on requirements for successful achievement in the members area of expertise.
- \* Work cooperatively within the college community.
- \* Foster an environment that protects academic freedom within the college community.
- \* Foster a positive working environment that is free from harassment, prejudice and/or bias.
- \* Demonstrate a respect for the dignity of each individual.

## For more information on this position and to apply, please visit our website at the following link: <a href="https://www.peopleadmin.com">wwm.peopleadmin.com</a>

Applicants who, due to a disability, require accommodations to complete the application, testing or interview process, please contact Human Resources at (408) 741-2174 to arrange for assistance.

West Valley-Mission Community College District is an Equal Opportunity Employer.

#### **Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

#### Contact

N/A

West Valley-Mission Community College District



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