

Ethnic Studies Instructor (Full-time tenure track to begin
instruction Fall 2024)
Citrus Community College

Direct Link: <https://www.AcademicKeys.com/r?job=230151>

Downloaded On: May. 9, 2024 11:52am

Posted Feb. 5, 2024, set to expire May 31, 2024

Job Title	Ethnic Studies Instructor (Full-time tenure track to begin instruction Fall 2024)
Department	Social and Behavioral Sciences
Institution	Citrus Community College Glendora, California
Date Posted	Feb. 5, 2024
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Lecturer/Instructor
Academic Field(s)	Humanities - Other Social Sciences - Other
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Job Description

Ethnic Studies Instructor (Full-time tenure track to begin instruction Fall 2024)

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Position Description

POSITION SUMMARY

This 10-month (175 days), full-time tenure track assignment may include instruction in a variety of history (Latin America/California) Ethnic Studies courses. The assignment and schedule, as determined by the District, may consist of day and/or evening classes.

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Classes are offered on a 16-week calendar (fall and spring semesters), as well as in a variety of non-traditional scheduling options: winter intersession, evenings, summer sessions, and optional class formats, such as online education courses.

This position is contingent upon funding and final Board approval.

Required Qualifications

MINIMUM QUALIFICATIONS / EDUCATION AND EXPERIENCE

- Demonstrated understanding of, sensitivity to, and respect for the diverse academic, socioeconomic, ethnic, religious, cultural background, disability, and sexual orientation of community college students, faculty, and staff; AND

- Master's in the ethnic studies

OR

- Master's in African American Studies, Black Studies, Africana Studies, Latino Studies, La Raza Studies, Chicana/o Studies, Asian American Studies, Native American Studies, or American Indian Studies

OR

- The equivalent

Preferred Qualifications

PREFERRED QUALIFICATIONS

- Experience teaching in a community college environment.

- Experience teaching in the online/distance education modality.

- Experience integrating diversity, equity, and inclusion principles and practices into instruction.

- Experience working with students of various cultural, gender, age, socioeconomic, and ethnic backgrounds including students with disabilities;

- Demonstrated ability to use a variety of teaching pedagogies that support retention and successful course completion.

- Demonstrated ability to actively participate in department, division, and college committees and shared governance.

- Experience teaching college-level ethnic studies courses.

- Interest in and/or experience with curriculum development, including courses and/or degrees.

- Interest in and/or experience with program review and assessing Department resource needs.

Recruitment Start Date 01/31/2024

Open Until Filled

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Yes

First Consideration Date 03/15/2024

Salary Range Salary to be determined by the candidate's proper placement on the current Faculty Salary Schedule, which is based on education and experience, and can be found at the Citrus College website. Maximum placement for newly hired instructor is Step 7.

Pay Rate To be determined by the District.

Benefits

BENEFITS

The District provides a fully-paid, comprehensive program of fringe benefits including major medical, dental, and vision insurance for full-time employees and eligible dependents. Life insurance provided for the employee only.

FLSA Exempt

Department Social and Behavioral Sciences Department Administration

Percentage of Time 100%

Months per Year 10 months

Work Days per Week 175 contract days

Work Schedule per Day To be determined by the District.

Essential Duties and Responsibilities

ABOUT OUR SOCIAL AND BEHAVIORAL SCIENCES DEPARTMENT

Our Social and Behavioral Sciences Department fosters a strong liberal arts background. Our courses are designed to provide students with a strong foundation in writing, contextual analysis and critical thinking. We emphasize use of technology and/or other non-traditional formats, along with traditional classroom learning, to prepare students for success in transferring to a four-year institution. Join our Social and Behavioral Sciences team as we offer challenging courses to an interesting and diverse student population.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Maintain professional and ethical academic standards.
- Provide class instruction in accordance with established course outlines.
- Inform students concerning course requirements, evaluation/assessment procedures and attendance requirements.
- Maintain necessary attendance, student learning outcomes assessment, and student records and

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submit them in accordance with published deadlines.

- Prepare and grade class assignments, examinations, and student learning outcomes assessments.
- Utilize technology in the learning process when appropriate.
- Teach students with diverse backgrounds.
- Participate actively in staff development and professional growth programs.
- Participate in recruitment activities.
- Meet obligations with regard to grade reporting, scheduled classes, required office hours, student learning outcomes assessment, and other directions provided by supervisor.
- Carry a fair share of other duties (department and committee work, curriculum development, community outreach, etc.) necessary for the smooth functioning of the District.
- Provide students with clear and concise learning outcome expectations.
- Design, modify, and implement curriculum.

Knowledge, Skills and Abilities

KNOWLEDGE, SKILLS AND ABILITIES

- Evidence of computer literacy.
- Ability to communicate effectively, in English, with a diverse population both orally and in writing.
- Ability to work effectively as a member of the instructional team.
- Willingness to participate in the Online Education program.
- Willingness to participate in program review.

Citrus College Diversity Statement

CITRUS COLLEGE IS AN EQUAL OPPORTUNITY EMPLOYER

It is the policy of Citrus College to not discriminate against and to encourage a diversity of applicants based on national origin, religion, age, sex or gender, race, color, medical condition, ancestry, sexual orientation, marital status, physical or mental disability, use of family and medical care leave, genetic information, military or veteran status, gender identity, gender expression, or because they are perceived to have one or more of the preceding characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics.

About Transcripts

ABOUT TRANSCRIPTS

- Candidates must upload copies of all transcripts (need not be official at the time of application) which prove sufficient for verifying minimum qualifications for this position.

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- Official transcripts will be required at the time of the job offer.
- Transcripts must be from the awarding institution and must show that the degree has been awarded (or conferred) and the year.
- Degree(s) must be earned (or conferred) from accredited institution(s) or an equivalent foreign institution by the first consideration date for this position.
- All degrees must be verifiable on a legible transcript by the indicated first consideration date for this position.
- Foreign transcripts must be transcribed in English AND evaluated for U.S. equivalency by a bona fide U.S. evaluation service.

Selection Process

SELECTION PROCESS

- A selection committee will review application packages of those candidates who have met the minimum qualifications for this position and will select a limited number of qualified candidates for an interview.
- Each candidate may be asked to make a presentation on a topic of the selection committee's choice. The candidate will be informed of the topic when an interview appointment is scheduled.
- Each candidate may be asked to provide a sample of his or her writing ability just prior to the interview.
- Travel costs must be borne by the applicant.
- Final candidates for faculty, management, and supervisor/confidential positions may be interviewed by the Superintendent/President.
- If selected as a finalist, the candidate permits the District to contact the current and former employer(s) to investigate past employment history.

To apply, please visit: <https://employment.citruscollege.edu/postings/889>

Contact Information

Please reference Academickeys in your cover letter when
applying for or inquiring about this job announcement.

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Contact

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