

Part-Time Instructor, Community Education Lee College

Direct Link: <https://www.AcademicKeys.com/r?job=233968>

Downloaded On: May. 16, 2024 7:23pm

Posted Apr. 3, 2024, set to expire Mar. 28, 2025

Job Title Part-Time Instructor, Community Education
Department Workforce & Community Development
Institution Lee College
Baytown, Texas

Date Posted Apr. 3, 2024

Application Deadline Open until filled
Position Start Date Available immediately

Job Categories Lecturer/Instructor

Academic Field(s) Education

Apply Online Here <https://apptrkr.com/5148185>

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Job Description

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Part-Time Instructor, Community Education

Salary: \$10.00 - \$40.00 Hourly

Job Type: Part-Time

Job Number: FY2300161

Location: Main Campus - Baytown, TX

Division: Provost/Academic & Student Affairs

Position Overview

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Position is responsible for teaching Leisure Learning courses to students who want to enhance the quality of their personal lives.

Instructors are needed to teach the following courses:

- Photography, art, art history
- Technology related courses, including:
 - Intro to computer
 - Android and Apple products tutorials
 - Photo Storage
 - Social media user information
 - Microsoft Office suite introductory
- Make and take crafts or art projects, sewing, and quilting
- Writing workshops and poetry
- Health and wellness
- Exercise
- Financial literacy and retirement planning
- Home improvement, gardening, interior design

Essential Duties & Responsibilities

- Develop lesson plans.
- Maintain a positive learning environment and diverse learning opportunities for all students.
- Develop and maintain instructional supplies.
- Develop and utilize a course syllabus for each course by following established institutional guidelines.
- Supervise all students.
- Maintain a safe classroom environment.
- Provide copies of all lesson plans, supply lists, and syllabi to the Continuing Education department in case of instructor absence.

Additional Duties & Responsibilities

Perform other duties as assigned.

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Minimum Education, Experience, Knowledge, Skills & Abilities

- Demonstrated knowledge of the class subject matter

Preferred:

- Previous teaching experience
- Previous experience teaching seniors
- experience in teaching CE courses as listed above

Lee College does not discriminate on the basis of race, color, religion, sex (including pregnancy, gender identity and sexual orientation), national origin, age, disability, veteran status, genetic information or any other basis protected by law.

To apply, please visit <https://www.schooljobs.com/careers/lee/jobs/3872742/part-time-instructor-community-education>

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

N/A

Lee College

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