

Health Sciences & Human Services Program Specialist
(One or More Positions)
South Orange County Community College District

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Job Title	Health Sciences & Human Services Program Specialist (One or More Positions)
Department	Human Services (SC) (SC-054-037)
Institution	South Orange County Community College District South Orange County, California
Date Posted	May 10, 2018
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Professional Staff
Academic Field(s)	Health Sciences
Job Website	http://jobs.socccd.edu/postings/8890
Apply Online Here	http://jobs.socccd.edu/postings/8890

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Job Description

Under general supervision from the assigned administrator, performs responsible general administrative, programmatic, secretarial, and clerical assistance duties in support of assigned Health Sciences and Human Services Division/Emeritus Institute programs and functions; coordinates major activities and programs; and provides a variety of information and assistance to students, faculty, staff, and the general public relative to assigned area of responsibility. May receive technical training and work direction from an academic bargaining unit program supervisor.

Contact Information

Please reference Academickeys in your cover letter when



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applying for or inquiring about this job announcement.

Please see the job description for contact details
pertaining to this university job announcement.