

Adjunct Professor - Visual Communication Technology
Erie Community College

Direct Link: <https://www.AcademicKeys.com/r?job=120827>

Downloaded On: Aug. 24, 2019 12:50pm

Posted Mar. 11, 2019, set to expire Aug. 28, 2019

Job Title	Adjunct Professor - Visual Communication Technology
Department	
Institution	Erie Community College Buffalo, New York
Date Posted	Mar. 11, 2019
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Adjunct/Clinical Professor
Academic Field(s)	Fine Arts - Other Fine Arts - Visual Arts
Apply Online Here	https://ecc.wd5.myworkdayjobs.com/en-US/AdjunctFacultyExternal/job/Adjunct-Professor---Visual-Communication-Technology_J0000187

Apply By Email

Job Description

Department:

Visual Communication Technology

Salary/Hourly

\$46.67 Hourly

Union/Position Status:

FFECC Teaching PT

Posting Closing Date:

December 31, 2019

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JOB DESCRIPTION

DISTINGUISHING FEATURES OF THE CLASS:

Adjunct faculty teach department courses on a part-time basis and evaluate student performance pursuant to guidelines set by the department and the College. Adjunct faculty report to the Department Chair of their discipline. Adjunct faculty are responsible for preparing lesson plans, teaching aids, and instructional materials or activities for class. Adjunct faculty must maintain accurate records on students and submit pertinent data to the department and/or the College.

TYPICAL WORK ACTIVITIES:

- Demonstrates appropriate knowledge of subject;
- Provides students with appropriate learning materials and expertise in assigned subject(s);
- Prepares course syllabi and outcomes;
- Encourages student participation;
- Evaluates students' performance based on course learning outcomes;
- Establishes and maintains an organized and disciplined classroom environment;
- Is responsive to students and provides students with assistance and guidance;
- Responsible for contributing to and maintaining an inclusive and collaborative College environment;
- Adheres to all College, Department, as well as applicable County policies.

KNOWLEDGE, SKILLS AND ABILITIES:

Candidates must be able to demonstrate awareness and sensitivity towards promoting an inclusive and diverse learning environment.

PUBLISHING: Good knowledge of graphic design and layout applications including Adobe In Design, Illustrator, QuarkXPress; must be familiar with the Macintosh computer platform; fundamentals of layout and design, typography, color, and proofing are emphasized.

IMAGING: Good knowledge of graphics software applications including Adobe InDesign, Illustrator, QuarkXPress, Photoshop; must be familiar with the Macintosh computer platform; must possess knowledge of digital halftones, preflighting, trapping, and color correction procedures as well as possess computer to plate output skills.

PRESSROOM: Good knowledge in the operation of offset duplicator and sheet fed presses; must be familiar with platemaking and basic bindery equipment.



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MINIMUM QUALIFICATIONS:

Bachelor's Degree with five years' experience in Graphic Arts/Printing field, or equivalent combination of educational requirements and work experience as stated above.

SPECIAL REQUIREMENTS:

Please attach unofficial transcripts with your application. Official transcripts will be required for successful candidates within 30 days of hire.

Our mission to offer quality education includes exposing our students to a diverse range of cultures, experiences and expertise. At SUNY Erie Community College, we value diversity and encourage applicants from all backgrounds to apply.

Contact Human Resources at (716) 851-1840 with any questions.

Notice of Non-Discrimination

SUNY Erie Community College does not discriminate in admission, employment, or in the administration of any of its policies and programs on the basis of race, color, religion, national origin, age, sex, gender, gender expression, gender identity, pregnancy, disability, sexual orientation, familial status, military status, domestic violence victim status, predisposing genetic characteristics, veteran status, criminal conviction, or any other characteristics protected by law. This applies to all students, applicants or other members of the College community (including, but not limited to, vendors and visitors). Grievance procedures are available to interested persons by contacting the Civil Rights Compliance Officer listed below. Retaliation against a person who files a complaint, serves as a witness, or assists or participates in the investigation of a complaint in any manner is strictly prohibited.

The following individual has been designated to handle inquiries regarding the College's non-discrimination policies:

Civil Rights Compliance Officer

Tracy Archie, Chief Diversity Officer
Office of Equity and Diversity



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City Campus, Room 174, 121 Ellicott Street
Buffalo, NY 14203
(716) 851-1118

For further information on notice of non-discrimination, please contact:

New York Office

United States Department of Education

Office for Civil Rights, 32 Old Slip 26th Floor,

New York, N.Y., 10005-25010;

Tel (646) 428-3800; Email: <mailto:OCR.NewYork@ed.gov>OCR.NewYork@ed.gov.

Contact Information

Please reference Academickeys in your cover letter when
applying for or inquiring about this job announcement.

Contact