

Reader Assistant
San Diego Community College District

Direct Link: <https://www.AcademicKeys.com/r?job=149266>

Downloaded On: Feb. 25, 2021 12:02pm

Posted Nov. 9, 2020, set to expire Mar. 6, 2021

Job Title	Reader Assistant
Department	District Wide
Institution	San Diego Community College District San Diego, California
Date Posted	Nov. 9, 2020
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Professional Staff
Academic Field(s)	Administration - Student Affairs
Apply Online Here	https://apptrkr.com/2059898

Apply By Email

Job Description

Reader Assistant

San Diego Community College District

Closing Date:

Position Number:

Location: District Wide

Position Type:

The Position:

Reader Assistant
San Diego Community College District

Direct Link: <https://www.AcademicKeys.com/r?job=149266>

Downloaded On: Feb. 25, 2021 12:02pm

Posted Nov. 9, 2020, set to expire Mar. 6, 2021

Under the direction of an assigned supervisor, serve as student advisor and contact person for EOPS students indicating financial, academic, cultural or linguistic need.

Click

[url=https://apptrkr.com/get_redirect.php?id=2059898&targetURL=https://www.sdccd.edu/docs/HumanResources/Academic%20Non-Classified%20Employees/Reader%20Assistant.pdf]here for description

If you would like to open the link in a different tab or window, right click and select the option.

Major Responsibilities:

- * Serve as student advisor and contact person for EOPS students.
- * Check composition, essays, term papers and other writings for mechanical errors.
- * Check writing assignments for proper sentence structure and write appropriate evaluations.
- * Clarify writing assignments for students who have questions.

Qualifications:

Knowledge of: English usage, grammar, spelling, punctuation and vocabulary; composition, essay, term paper and other writing techniques; record-keeping techniques. Ability to check composition, essays, term papers and other writings for mechanical errors; check writing assignments for proper sentence structure and write appropriate evaluations; understand and follow oral and written directions; communicate effectively both orally and in writing; and establish and maintain effective working relationships with others. Editing experience.

Desired Qualifications:

Licenses:

Pay Information:

Click

[url=<https://www.sdccd.edu/docs/HumanResources/employee%20relations/Salary%20Schedules/2020%20NA>]for the hourly pay rate.

If you would like to open the link in a different tab or window, right click and select the option.



Reader Assistant
San Diego Community College District

Direct Link: <https://www.AcademicKeys.com/r?job=149266>

Downloaded On: Feb. 25, 2021 12:02pm

Posted Nov. 9, 2020, set to expire Mar. 6, 2021

To apply, visit: [\[url=https://aptrkr.com/2059898\]](https://aptrkr.com/2059898)<https://www.sdccdjobs.com>

All applicants must have demonstrated cultural competency and sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds of community college students and staff.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

District Wide

San Diego Community College District

,