ASSOCIATE VICE CHANCELLOR, INFORMATION TECHNOLOGY SERVICES AND SOLUTIONS
San Jose/Evergreen Community College District

Job Title	ASSOCIATE VICE CHANCELLOR, INFORMATION TECHNOLOGY SERVICES AND SOLUTIONS
Department	ITSS (Information Technology Support Services)
Institution	San Jose/Evergreen Community College District
	San Jose, California
Date Posted	May 25, 2022
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Associate Vice-(Provost/Chancellor)
Academic Field(s)	Administration - Other
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Job Description

ASSOCIATE VICE CHANCELLOR, INFORMATION TECHNOLOGY SERVICES AND SOLUTIONS

San Jose/Evergreen Community College District

Close/First Review Date: 03/30/2022

Campus Location: District-wide

Position Description:

POSITION SUMMARY

ASSOCIATE VICE CHANCELLOR, INFORMATION TECHNOLOGY SERVICES AND SOLUTIONS
San Jose/Evergreen Community College District

The Associate Vice Chancellor of Information Technology Services and Solutions reports to the Chancellor at the District Office. This is a full time, 12 months per year, management position.

POSITION PURPOSE

Reporting to the Chancellor or delegate executive, the Associate Vice Chancellor of Information Technology Services and Solutions (AVC-ITSS) is responsible for leading the District's Information Technology (IT) function by building and managing the staff, services, technologies, security, and data that enable digital transformation. The role provides leadership in the modernization of infrastructure and the adoption of the next-generation technologies and platforms that support digital transformation and provide interoperability and data integration, leading to an efficient operational and learning environment for students and employees.

NATURE and SCOPE

The Associate Vice Chancellor of Information Technology Services and Solutions serves as the Chief Technology Officer (CTO) for the District and is responsible for developing and implementing strategies to effectively deliver IT services to students, faculty, and staff. The Associate Vice Chancellor oversees centrally managed information technology infrastructure and services, and oversees distributed information technology across entire district and colleges. The position requires broad domain expertise to give direction to the rest of the organization and perform critical functions/tasks, including long-range planning, communications, and project portfolio management.

DUTIES AND RESPONSIBILITIES

Strategic Direction Setting

1. Provide strategic vision and leadership to the district on emerging trends, IT issues, policies, and technology investment.

2. Develop and execute an IT strategy that takes advantage of emerging technologies to support the mission of the District adding security, efficiency and reliability to all processes.

3. Develop and implement an integrated data strategy that provides access to data from diverse sources and extends the collaboration through different platforms and reporting engines.

4. Act as expert advisor to the district technology leadership to evaluate and recommend policies and procedures related to IT. Educate the Cabinet and college leaders about the enterprise changes that underpin success in digitization and ongoing technology improvements.

5. Work with the State Chancellor's Office and other technology leaders across the State to leverage information and best practices.

6. Lead the on-going development, improvement, and implementation of District Technology Plan in consultation with appropriate administrators, faculty, staff and district governance and other college-based groups.

Service and Product Delivery

7. Define enterprise cloud service governance and oversee migration of enterprise applications, platforms, and data to cloud solutions
8. Work collaboratively with faculty, staff and administrators to develop, maintain, and support computing and communications services to facilitate student success and its initiatives.

9. Develop and oversee the creation and management of best practices around Cybersecurity and compliance (including 508 compliance).

10. Lead the implementation of industry standards and development methodologies, including agile and data services, to increase responsiveness and growth.

11. Create the foundation for embedding new technologies to support learning and student services.

12. Hold vendors accountable and ensure optimal use of licenses.

13. Ensure interoperability throughout the digital product portfolio to create value to channel partners and deliver an effortless and seamless digital customer experience.

Functional Management and Staff Development

14. Lead the District Office technology team to meet strategic planning, budget management, communication, and functional coordination goals.

15. Manage enterprise data confidentiality, integrity, and availability without disrupting digital transformation and growth.

16. Administer sourcing decisions and scalable vendor management processes.

17. Supervise and evaluate the performance of assigned staff; interview and participate in selecting

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employees; orient, train, counsel, and discipline employees according to appropriate personnel policies and procedures.

18. Develop the next generation of IT leaders who can build strategic partnerships with internal and external stakeholders to move the business towards digitally-enabled growth

19. Encourage learning from failures and creates a climate of openness to new ways of working, risk, and uncertainty.

20. Contribute to District's goals for talent development, retention, diversity, and inclusion

21. Develop and manage District wide budget for programs and services in ITSS.

22. Perform other related duties as assigned.

EMPLOYMENT STANDARDS

Knowledge of:

1. District organization, operations, policies, mission, and objectives.

2. Knowledge of emerging technologies and trends.

3. Principles and practices of project management, leadership, and supervision.

4. Understanding of change management, financing, and strategic planning.

5. Budget preparation, control, funding and regulations regarding use of funds.

6. Educational institution operation, related laws, regulation, public policies and administrative practices.

7. Cloud computing, cybersecurity, business intelligence and analytics, project management, ERP, SIS, LMS and collaboration and productivity tools.

Skills and Abilities:

1. Ability to develop strategic initiatives and oversee the development of long-term plans and proposals

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to support business objectives.

2. Ability to understand the technology and service-delivery needs for diverse learners and employee stakeholders/users.

3. Ability to effectively lead the execution of complex technology plans and programs.

4. Ability to establish and implement a strategic vision for technology that serves a diverse community.

5. Ability to formulate, obtain and prioritize budgets.

6. Strong interpersonal skills and abilities to build coalitions and collaborative working relationships.

7. Strong leadership in planning and implementing a complex and integrated program of information systems and technology.

8. Strong organizational skills and business acumen when managing multiple projects.

Required Qualifications:

EDUCATION AND EXPERIENCE

1. Masters degree in computer science, information technology management, engineering, science, business administration, or related field.2. At least five years of experience directing and managing large technology teams, and working with executive cabinet at a senior management level.3. Experience in managing project portfolios, introducing infrastructure as a service (IaaS) and software as a service (SaaS) into large organizations.4. An IT or cybersecurity management certification or equivalent experience, OR Program Management Professional (PMP) or equivalent project management experience required.5. Significant record of progressive accomplishment as a leader of a complex information technology organization.

Desired Qualifications:

1. Experience in a leadership position in a large educational environment.

2. Experience working with IT systems across a multi-campus college district.

3. Experience with delivery of instructional/academic technology.

4. Experience with developing and managing information technology budgets, including total cost of ownership budget management for large complex projects.

5. Any certifications or formal training in CISSP, CISM, CEH, CFI or equivalent. CompTIA Fundamentals+, Network+, Security+, Cloud+, Microsoft Technology Associate (MTA), PMI Certified Associate in Project Management (CAPM), Systems Security Certified Practitioner, Six Sigma.

6. A doctoral degree in a related field.

7. Bilingual abilities, desirable.

Districts Diversity Requirements

* Demonstrated sensitivity, knowledge and understanding of the diverse academic, socioeconomic, gender identity, sexual orientation, cultural, disability, and ethnic background of groups historically underrepresented, and groups who may have experienced

discrimination.

* Success integrating diversity as appropriate into the major duties outlined in the job description and in the duties listed in the Districts hiring policy; or demonstrated equivalent transferable skills to do so.

Salary Range:

$236,707 - $274,018 Annual Salary (Range EM3: Executive Management 2021-2022 Salary Schedule). Starting salary placement is generally at Step 1.

Benefits:

Excellent fringe benefit package includes District paid medical, dental, vision, EAP (employee assistance plan) and life insurance for employee and eligible dependents, and income protection. Voluntary plans include supplemental life insurance, Flexible Spending Accounts, 403b and 457 Deferred Compensation Accounts. Supervisor positions also include 22 vacation days, 18 holidays, 12 sick leave days and 6 administrative leave days per year.

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To be considered for this position please visit our web site and apply on line at the following link: [url=https://apptrkr.com/3100385]https://sjeccd.peopleadmin.com/

About San Jose/Evergreen Community College District

The District is represented by dedicated and talented employees who are passionate about providing our student population with the best educational experience possible. The District recognizes that cultural diversity in the academic environment promotes academic excellence; fosters cultural, racial and human understanding; provides positive roles models for all students, and creates an inclusive and supportive educational and work environment for its employees, students, and the community it serves.

As of fall 2017, with enrollment of approximately 18,500 per semester, and an extremely diverse student population (Hispanic/Latino 44%, Black/African-American 4%, Asian/Pacific Islander 32%, American Indian/Native American 0.5%, White/Caucasian 11%) attaining educational goals reflecting 45% - AA Degree and Transfer to a 4-Year College/ University, the Districts emphasis on student success makes it a recognized educational leader in the State.

The District encourages a diverse pool of applicants to serve as colleagues to an existing diverse group of managers, supervisors and confidential staff consisting of 29 % Hispanic/Latino, 13% Asian/Pacific Islander, 7% Black/African American, 23% White/Caucasian, and as well as encouraging applications from all qualified, outstanding applicants.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

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