

Part-Time Technical Trainer, Cross Credit Lee College

Direct Link: <https://www.AcademicKeys.com/r?job=233962>

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Posted Apr. 3, 2024, set to expire Mar. 28, 2025

Job Title	Part-Time Technical Trainer, Cross Credit
Department	Workforce & Community Development
Institution	Lee College Baytown, Texas
Date Posted	Apr. 3, 2024
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Professional Staff
Academic Field(s)	Vocational/Technical
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Job Description	

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Part-Time Technical Trainer, Cross Credit

Salary:

Job Type: Part-Time

Job Number: FY2300130

Location: McNair Center - Baytown, TX

Division: Provost/Academic & Student Affairs

Position Overview

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The primary function of this position is to deliver technical training courses to verify or increase the skill level of electrical, and instrumentation fieldbus technicians and craft professionals. Additional responsibilities will include preparing, assembling, and maintaining lab equipment and supplies. Technical Trainers are hired as needed quarterly, contingent upon the needs at the McNair Center. Typical course lengths are one to eight weeks.

Essential Duties & Responsibilities

- Instruct and guide the class efficiently and effectively based on course curriculum.
- Lead and manage classes efficiently and effectively based on Lee College course guidelines.
- Deliver lectures, lab demonstrations, hands-on exercises, and observations.
- Provide clear, non-biased feedback to students.
- Teach technical content and/or advanced troubleshooting techniques.
- Maintain a positive, safe, and orderly learning environment.
- Communicate effectively with & maintain positive working relationships with students, peers, supervisors, and staff.
- Maintain timely and accurate records of student progress, grades & attendance.
- Exhibit good safe shop practices and maintain safe PPE.
- Monitor and submit class supply orders on a timely basis.

Additional Duties & Responsibilities

- Assist with the development of class assignments to provide hands-on experience as needed
- Perform other duties as assigned.

Minimum Education, Experience, Knowledge, Skills & Abilities

- High School Diploma or equivalent (G.E.D.)
- Minimum of fifteen (15) years of experience (Based on which craft - years of experience can vary) working as a skilled craft person, field maintenance, and/or first-line supervisor
- Advanced knowledge of key troubleshooting skills required to identify and resolve critical/complex failures in a chemical, manufacturing, or refinery environment.
- Ability to transfer complex troubleshooting knowledge and skills to individuals.
- Proficient in reading technical drawings, blueprints, isometrics, P&IDs, etc.

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- (Based on craft)
- Ability to work with diverse populations
- Good organizational and time management skills
- Good written and verbal communication skills

Preferred:

- Working knowledge of MS Office tools: Word, EXCEL, PowerPoint, Teams
- Experience training or mentoring technicians of varying levels, from beginners to those with advanced abilities or willing to gain teaching experience through on-the-job shadowing/training.
- Ability to establish Vendor Training Partnerships (VTPs) to improve personal knowledge, teach joint classes, or secure equipment donations.

Lee College does not discriminate on the basis of race, color, religion, sex (including pregnancy, gender identity and sexual orientation), national origin, age, disability, veteran status, genetic information or any other basis protected by law.

To apply, please visit <https://www.schooljobs.com/careers/lee/jobs/3721519/part-time-technical-trainer-cross-credit>

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

N/A

Lee College

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