

**Part-Time Advanced Technical Trainer  
Lee College**

Direct Link: <https://www.AcademicKeys.com/r?job=233974>

Downloaded On: Sep. 16, 2024 8:27am

Posted Apr. 3, 2024, set to expire Mar. 28, 2025

**Job Title** Part-Time Advanced Technical Trainer  
**Department** Workforce & Community Development  
**Institution** Lee College  
Baytown, Texas

**Date Posted** Apr. 3, 2024

**Application Deadline** Open until filled  
**Position Start Date** Available immediately

**Job Categories** Lecturer/Instructor  
Professional Staff

**Academic Field(s)** Vocational/Technical

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**Job Description**

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**Part-Time Advanced Technical Trainer**

**Salary:**

**Job Type:** Part-Time

**Job Number:** FY2300211

**Location:** McNair Center - Baytown, TX

**Division:** Provost/Academic & Student Affairs

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### Position Overview

The primary function of this position is to deliver advanced technical training courses to verify or increase the skill level of process maintenance technicians and craft professionals. The Advanced Technical Training Center offers courses to verify or improve skilled technicians' quality, productivity, and safety. Additional responsibilities will include preparing, assembling, and maintaining lab equipment and supplies. Advanced Technical Trainers are hired as needed on a quarterly basis, contingent upon the needs of the Center. Typical course lengths are one to two weeks per month. The Center accepts applications year-round from qualified applicants willing to teach or serve as lab techs on an as-needed basis. Scheduling is dictated by course demand.

### Essential Duties & Responsibilities

- Instruct and guide the class in an efficient and effective manner based on course curriculum.
- Lead and manage classes in an efficient and effective manner based on Lee College course guidelines.
- Deliver lectures, lab demonstrations, hands-on exercises, and observations.
- Provide clear, non-biased feedback to students.
- Teach advanced-level technical content and/or advanced troubleshooting techniques.
- Maintain a positive, safe, and orderly learning environment.
- Communicate effectively with & maintain positive working relationships with students, peers, supervisors, and staff.
- Maintain timely and accurate records of student progress, grades & attendance.
- Exhibit good safe shop practices and maintain safe PPE.
- Monitor and submit class supply orders on a timely basis.

### Additional Duties & Responsibilities

- Assist with the development of class assignments to provide hands-on experience as needed
- Perform other duties as assigned.

### Minimum Education, Experience, Knowledge, Skills & Abilities

- High School Diploma or equivalent (G.E.D.)

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- Minimum of fifteen (15) years of experience working as a skilled craft person, field maintenance, and/or first-line supervisor
- Advanced knowledge of key troubleshooting skills required to identify and resolve critical/complex failures in a chemical, manufacturing, or refinery environment.
- Ability to transfer complex troubleshooting knowledge and skills to individuals.
- Proficient in reading technical drawings, blueprints, isometrics, P&IDs, etc.
- Ability to work with diverse populations
- Good organizational and time management skills
- Good written and verbal communication skills

### Preferred:

- Working knowledge of MS Office tools: Word, EXCEL, PowerPoint, Teams
- Experience training or mentoring technicians of varying levels, from beginners to those with advanced abilities or willing to gain teaching experience through on-the-job shadowing/training.
- Ability to establish Vendor Training Partnerships (VTPs) to improve personal knowledge, teach joint classes, or secure equipment donations.

*Lee College does not discriminate on the basis of race, color, religion, sex (including pregnancy, gender identity and sexual orientation), national origin, age, disability, veteran status, genetic information or any other basis protected by law.*

To apply, please visit <https://www.schooljobs.com/careers/lee/jobs/3909594/part-time-advanced-technical-trainer>

### Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.



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### Contact

N/A

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