

Adjunct Professor - Building Management & Maintenance
Erie Community College

Direct Link: <https://www.AcademicKeys.com/r?job=234825>

Downloaded On: Apr. 1, 2025 11:51pm

Posted Apr. 17, 2024, set to expire Apr. 6, 2025

Job Title	Adjunct Professor - Building Management & Maintenance
Department	Building Management and Maintenance
Institution	Erie Community College Buffalo, New York
Date Posted	Apr. 17, 2024
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Adjunct Professor
Academic Field(s)	Vocational/Technical
Job Website	https://ecc.wd5.myworkdayjobs.com/en-US/AdjunctFacultyExternal/job/City-Campus---Downtown-Buffalo/Adjunct-Professor---Building-Management---Maintenance_J0002068

Apply By Email

Job Description

Department:

Building Management and Maintenance

Salary/Hourly

\$53.33 Hourly

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Union/Position Status:

FFECC Teaching PT

Posting Closing Date:

June 1, 2024

JOB DESCRIPTION

BENEFITS TO BEING A PART-TIME ADJUNCT FACULTY MEMBER

AT SUNY ERIE:

- **RETIREMENT PLANS** –New York State retirement, option to participate in tax shelter annuities, deferred compensation, voluntary retirement savings
- **TUITION REIMBURSEMENT** –SUNY Erie tuition waivers
- **PROFESSIONAL DEVELOPMENT** - Professional meetings/conferences, participation in seminar offerings, visitation of business and industry & acquisition of formal education
- **EMPLOYEE ASSISTANT PROGRAM (EAP)** - Confidential and voluntary assistance to employees and their family members (financial concerns, legal issues, alcohol or drug problems, marital problems, emotional worries, child-care problems, etc.)

DISTINGUISHING FEATURES OF THE CLASS:

Adjunct faculty teach department courses on a part-time basis and evaluate student performance pursuant to guidelines set by the department and the College. Adjunct faculty report to the Department Chair for their discipline. Adjunct faculty are responsible for preparing lesson plans, teaching aids, and instructional materials or activities for class. Adjunct faculty must maintain accurate records on students and submit pertinent data to the department and/or the College.

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TYPICAL WORK ACTIVITIES:

- Demonstrates appropriate knowledge of subject
- Provides students with appropriate learning materials and expertise in assigned subject(s);
- Prepares course syllabi and outcomes
- Encourages student participation
- Evaluates students' performance based on course learning outcomes
- Establishes and maintains an organized and disciplined classroom environment
- Is responsive to students and provides students with assistance and guidance
- Responsible for contributing to and maintaining an inclusive and collaborative College environment
- Adheres to all College, Department, as well as applicable County policies

KNOWLEDGE, SKILLS AND ABILITIES:

Candidates must be able to demonstrate awareness and sensitivity towards promoting an inclusive and diverse learning environment. Good knowledge of field of specialization; knowledge of or experience in implementing a variety of teaching strategies; awareness of the value of technology as a tool for teaching; experience with computerized student record management; ability to develop educational programs; ability to teach effectively at the college level; initiative and resourcefulness; industrious and dependable; ability to get along well with others; effective communication skills; experience teaching a diverse student body; physically capable of performing the essential functions of the position with or without reasonable accommodation.

The Building Management Academic Unit is a multi-disciplinary program seeking candidates with experience in one or more of the following areas. This program instructs individuals wishing to enter the areas of facilities management, property management, HVAC-R, and construction related fields.

Management Area

Within the management area individuals must possess experience and education in facilities management and have managed construction or renovation projects in a medium to large facilities.

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Supervision of personnel in construction related fields with an understanding of both unionized and non-unionized environments is required. Knowledge of energy management principles and the programming of preventative maintenance activities is preferred. A basic understanding of building operations, planning and budget control functions. Ability to work with both basic software and industry related software.

Electrical and Mechanical Area

Within the Electrical area an individual must possess knowledge of electrical theory, basic wiring, operational control systems used in HVAC-R, basic residential and light commercial applications per the National Electric Code. Ability to read, understand, and explain wiring diagrams and related mechanical prints. Must have hands-on experience to work with students in a laboratory setting.

Within the HVAC-R area an individual must possess knowledge and theory of residential heating and cooling systems, heat pump technology for medium and large facilities, as well as low pressure boilers, air handlers, chillers, and cooling towers, for larger facilities. Understanding of both Electrical controls, and piping systems used in residential and commercial systems is necessary. This individual must be able to instruct both the theory and conduct organized hands-on lab activities for maintenance and troubleshooting of various systems.

Construction Trades/ Structural Area

Within the construction trades area an individual must possess knowledge of both residential and light commercial building components and systems currently used in construction. Must have a thorough knowledge of carpentry, masonry, and construction methods to provide both theory and organized practical hands-on laboratory activities. Having mechanical aptitude and knowledge of safety practices is a priority in teaching and using various tools and finish materials. Must have a good understanding of blueprints, building operations, planning, estimating, and budget control functions. Requires the individual to work with both basic software and industry related software.

MINIMUM QUALIFICATIONS:

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Minimum of 5 years of experience working in a construction, electrical (or) industrial related field.

Bachelor's degree in construction management, civil engineering, industrial engineering technology, architecture, electrical, mechanical, technical education, building management trades, or related construction and facilities management areas. A master's degree is preferred; trades related certificate or equivalent will be reviewed.

Within the area of HVAC-R, candidates interested in applying must possess EPA 608 Universal certification to handle refrigerants; preferred City of Buffalo Stationary engineer license Chief or 1st class only.

In lieu of the above stated requirements 10 years of applicable work experience with appropriate trades training certifications, journeymen status, (or) an AOS (or) AAS in any construction and building trades related fields may be accepted. Some teaching experience preferred.

SPECIAL REQUIREMENTS:

Please attach unofficial transcripts with your application to be considered. Official transcripts will be required for successful candidates within 30 days of hire.

Our mission to offer quality education includes exposing our students to a diverse range of cultures, experiences and expertise. At SUNY Erie Community College, we value diversity and encourage applicants from all backgrounds to apply.

Contact Human Resources at (716) 851-1840 with any questions.

Notice of Non-Discrimination

SUNY Erie Community College does not discriminate in admission, employment, or in the administration of any of its policies and programs on the basis of race, color, religion, national origin, age, sex, gender, gender expression, gender identity, pregnancy, disability, sexual orientation, familial status, military status, domestic violence victim status, predisposing genetic characteristics, veteran status, criminal conviction, or any other characteristics protected by law. This applies to all students,



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applicants or other members of the College community (including, but not limited to, vendors and visitors). Grievance procedures are available to interested persons by contacting the Civil Rights Compliance Officer listed below. Retaliation against a person who files a complaint, serves as a witness, or assists or participates in the investigation of a complaint in any manner is strictly prohibited.

The following individual has been designated to handle inquiries regarding the College's non-discrimination policies:

Civil Rights Compliance Officer

Human Resource Department

North Campus

6205 Main Street

Williamsville, NY 14221

(716) 270-5735

For further information on notice of non-discrimination, please contact:

New York Office

United States Department of Education

Office for Civil Rights, 32 Old Slip 26th Floor,

New York, N.Y., 10005-25010;

Tel (646) 428-3800; Email: OCR.NewYork@ed.gov.



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Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

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