

Instructor: Biology/Chemistry - 204-day contract
Muscatine Community College

Direct Link: <https://www.AcademicKeys.com/r?job=235084>

Downloaded On: Jul. 3, 2024 1:43am

Posted Apr. 23, 2024, set to expire Aug. 23, 2024

Job Title	Instructor: Biology/Chemistry - 204-day contract
Department	STEM
Institution	Muscatine Community College Muscatine, Iowa
Date Posted	Apr. 23, 2024
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Lecturer/Instructor
Academic Field(s)	Sciences - Chemistry Sciences - Biological Engineering Agriculture/Vet Med
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Job Description	

Job Description

Responsible for teaching courses and assessing learning outcomes in the disciplines of both biology and chemistry. Assignments may include alternative delivery methods, evening courses, and multiple sites. Must demonstrate excellence in teaching and service. Must demonstrate a commitment to the mission and values of the community college.

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Required Qualifications

- Dual qualifications in both biology and chemistry.
- Master's degree in biology and a master's degree in chemistry.
- Or a Master's degree in Biochemistry.
- Or any Master's degree with 18 graduate hours in a combination of the qualifying fields for Biology such as biochemistry, biomedical science, botany, chemistry, environmental science, horticulture, marine biology, microbiology, science education, virology, zoology, chemical engineering, and pharmacology. Twelve of the eighteen graduate hours must be in chemistry.
- Coursework must provide a foundation for teaching courses in biology and chemistry.

Preferred Qualifications

- Experience teaching at a community college is preferred.

Physical Demands

This job operates in a professional office environment. This role routinely uses standard office equipment such as computers, phones, photocopiers, filing cabinets and fax machines.

- Ability to lift up to 10 lbs. occasionally, open filing cabinets and bend or stand as necessary.
- Prolonged periods sitting at a desk and working on a computer.

Salary\$309.09/Day (200+ Day Contract)Typical Duties and Responsibilities

Instruction

- Teaches courses in accordance with outcomes identified in the established course development model. Uses effective and appropriate instructional delivery methods.
- Participates in the design of appropriate courses and programs of instruction. Utilizes appropriate process to maintain currency of curriculum and collaborates in the development and revision of curriculum as needed.
- Demonstrates satisfactory preparation and meets with classes as scheduled.
- Demonstrates rapport with students.
- Solicits and uses student feedback in all classes to improve teaching and learning practices.
- Establishes a clear and accurate syllabus for each class. Posts syllabus in CANVAS. Communicates

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course objectives, instructional processes, evaluation policies and methods, and attendance policies to students.

- Evaluates and records student performance and achievement on a regular basis and provides feedback to students.
- Establishes and maintains appropriate office hours to assist students and provide feedback.
- Collaborates with support services to assist student success in the classroom and meets recommended student/instructional accommodations as required.
- Monitors and communicates with students about academic progress. Collaborates with advising by monitoring student progress and referring at-risk students using early alert tools and/or other mechanisms. Maintains accurate attendance reports and delivers timely 4-week progress grades, midterm grades, and final grades.
- Participates in outcomes assessment measurements adopted by EICC. Plans and implements learning strategies appropriate for meeting student outcomes. Analyzes results of planning and teaching and makes appropriate revisions.

Involvement with the College and EICC District

- Serves on college and district committees, work groups, and task forces.
- Attends and participates in all scheduled faculty, college, district, and advisory meetings as appropriate.
- Assists college in the recruitment and retention of students.
- Serves as an active department team member.
- Demonstrates professionalism at all times.
- Supports the EICC mission, values and belief in high expectations and high aspirations.

Professional Development

- Retains professional qualifications (including academic degrees and specialized certifications and licensures) that meet or exceed those required for the position.
- Actively maintains professional development activity and records in accordance with the guidelines of the Quality Faculty Plan.
- Participates in professional meetings and workshops, as appropriate.
- Participates in college/district professional development activities.
- Remains active and current in one's professional field/discipline.
- Remains current in pedagogical best practices.

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All other duties as assigned.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

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