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Downloaded On: Jun. 29, 2024 4:51pm
Posted May 1, 2024, set to expire Aug. 28, 2024

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Department	
Institution	West Valley-Mission Community College District
	Saratoga, California

Part-Time Ceramics Instructor (Pool)

Date Posted May 1, 2024

Application Deadline Open until filled

Joh Title

Position Start Date Available immediately

Job Categories Lecturer/Instructor

Academic Field(s) Fine Arts - Other

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**Job Description** 

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**Part-Time Ceramics Instructor (Pool)** 

**Closing Date:** 

**Definition:** 

PART-TIME, ASSOCIATE FACULTY POOL

Applications for Part-Time, Associate Faculty pools are continually accepted (unless otherwise specified) by the District and will be added to the application pool for review by hiring authorities on an



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as-needed basis. Should you be invited for an interview, you will be contacted by a District representative.

### **Assignment:**

This position is a part-time position as an Associate Instructor in the Art department, teaching ceramics courses. Specifically, we are looking for instructors who can teach beginning and intermediate Ceramics, hand-building, and beginning and intermediate Potters Wheel.

The teaching assignment may require teaching lecture-discussion courses during day, evening or on Saturday and/or in an on-line/distance education format. The assignments are as needed, during Spring, Summer, and/or Fall semesters. This position is represented by the West Valley-Mission Federation of Teachers (WVMFT / AFT Local 6554).

Work location: West Valley College, Saratoga, CA

## Salary and Benefits:

Salary is based on a percentage of workload, up to a maximum of 67% of a full-time load. Salary is prorated based on an initial hiring salary range of \$34,143 - \$49,337 per semester; and is based on academic achievement, teaching and related experience.

#### **Minimum Qualifications:**

- 1. Education Possess any one of the following:
  - Masters degree in fine arts, art, or art history; OR
  - Bachelors degree in any of the above AND masters degree in humanities; OR
  - A valid California Community College Instructors Credential in Art; OR
  - The equivalent of the above.

### AND

2. Understanding of, and sensitivity to the diverse academic, socio-economic, ethnic, religious and



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cultural backgrounds, disability, and sexual orientation of community college students, faculty and staff.

NOTE: "Masters in fine arts" as used here refers to any masters degree in the subject matter of fine arts, which is defined to include visual studio arts such as drawing, painting, sculpture, printmaking, ceramics, textiles, and metal and jewelry art; and also art education and art therapy. It does not refer to the "Master of Fine Arts" (MFA) degree when that degree is based on specialization in performing arts or dance, film, video, photography, creative writing or other nonplastic arts.

## **Examples of Duties and Responsibilities:**

Instructional duties and assignments may consist of one or more of the following:

- Provide instruction for assigned courses. This includes preparation for in-class or on-line/distance education activities, evaluation of students work, consultation with students outside of class and/or on-line, maintenance of currency in the subjects taught.
- Maintain accurate class and other records required by the college.
- Submit, when due, attendance rosters and grade reports.
- Follow course outlines as filed in the instruction offices.
- Maintain office hours each week, at .5 hours per week per section.
- Observe, support and enforce the regulations, policies and programs of the District and college.
- Provide each student with a written course syllabus at the beginning of the course, as per instructions in the Faculty Handbook.
- Refer students to appropriate college sources for information on counseling and other student services.
- Assist students by providing advice on requirements for successful achievement in the members area of expertise.
- Work cooperatively within the college community.
- Foster an environment that protects academic freedom within the college community.
- Foster a positive working environment that is free from harassment, prejudice and/or bias.
- Demonstrate a respect for the dignity of each individual.

For more information on this position and to apply, please visit our website at the following link: <a href="https://www.peopleadmin.com">wwm.peopleadmin.com</a>



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Applicants who, due to a disability, require accommodations to complete the application, testing or interview process, please contact Human Resources at (408) 741-2174 to arrange for assistance.

West Valley-Mission Community College District is an Equal Opportunity Employer.

#### **Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

#### Contact

N/A

West Valley-Mission Community College District

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