

Instructor, Anthropology
Foothill-De Anza Community College District

Direct Link: <https://www.AcademicKeys.com/r?job=237420>

Downloaded On: Jun. 28, 2024 12:42pm

Posted Jun. 12, 2024, set to expire Jun. 1, 2025

Job Title	Instructor, Anthropology
Department	Anthropology
Institution	Foothill-De Anza Community College District Los Altos Hills, California
Date Posted	Jun. 12, 2024
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Lecturer/Instructor
Academic Field(s)	Social Sciences - Other
Apply Online Here	https://apptrkr.com/5323030
Apply By Email	
Job Description	

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Instructor, Anthropology

HR EMPLOYMENT/CAREERS

Initial Review Date: 09/30/2024*

*Any complete applications received after the review date will only be forwarded to the hiring committee at their request.

The Foothill-De Anza Community College District is currently accepting applications for the faculty position of Instructor, Anthropology, De Anza College.

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The Foothill - De Anza Community College District does not have a remote work policy. All employees are expected to be available to work in person and on-site per the requirement of the department.

The Foothill-De Anza Community College District does not reimburse applicants for travel, lodging or any other costs incurred by applicant to attend interviews. All interviewing costs incurred will be the responsibility of the applicant.

Foothill - De Anza Community College District Mission Statement:

The mission of the Foothill-De Anza Community College District is student success and educational excellence. The district and its colleges provide access to affordable, quality educational programs and services that develop a broadly educated and socially responsible community that supports an equitable and just future for California and the global community. Every member of our district contributes to a dynamic instructional and learning environment that fosters student engagement, equal opportunity, and innovation in meeting the various educational and career goals of our diverse students. Foothill-De Anza is driven by an equity agenda and core values of integrity, inclusion, care for our students' well-being, and sustainability.

De Anza College Mission Statement:

De Anza College provides an academically rich, multicultural learning environment that challenges students of every background to develop their intellect, character and abilities; to realize their goals; and to be socially responsible leaders in their communities, the nation and the world.

De Anza College fulfills its mission by engaging students in creative work that demonstrates the knowledge, skills and attitudes contained within the college's Institutional Core Competencies:

- Communication and expression
- Information literacy
- Physical/mental wellness and personal responsibility
- Civic capacity for global, cultural, social and environmental awareness
- Critical thinking

DUTIES AND RESPONSIBILITIES OF THE POSITION INCLUDE:

Under the direction of the Dean of Social Sciences and Humanities Division, the instructor will teach

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Anthropology courses to a diverse student population at a college committed to student equity. The instructor will be expected to teach a wide spectrum of topics in the discipline in which they have direct experience as well as the four broad subfields in the discipline. The primary responsibility of an Anthropology Instructor is to teach a variety of college-level courses in multiple fields that fulfill either general education requirements, or an Associate of Arts degree in Anthropology. The instructor will be responsible for leading and providing community-based activities, internship, service learning and/or other student opportunities in field research.

Standard duties expected of all faculty include development and evaluation of curricula, maintaining scheduled office hours, attending department and division meetings, pursuing professional growth activities, service on district and/or college committees, and performing other duties consistent with the role of an instructor. Instructors also have the opportunity to participate in campus extra-curricular activities, shared governance, or any program/departmental leadership role.

MINIMUM QUALIFICATIONS:

1. Understanding of, sensitivity to, and respect for the diverse academic, socio-economic, ethnic, religious, and cultural backgrounds, disability, and sexual orientation of community college students, faculty and staff.
2. Master's degree in anthropology or archaeology **OR** Bachelor's in either anthropology or archaeology **AND** Master's in sociology, biological sciences, forensic sciences, genetics or paleontology **OR** the equivalent.

PREFERRED QUALIFICATIONS:

1. Specialization in the form of academic preparation and/or professional experience in one or more of the following Archaeology and/or Applied Anthropology.
2. Experience, knowledge, ability and enthusiasm to teach a broad repertoire of lower division transfer courses in multiple fields of anthropology, including Intro to Physical Anthropology, Cultural Anthropology, and Physical Anthropology Lab.
3. Experience leading, advising, mentoring and providing community-based activities, internship, service learning and/or other student opportunities in field research.
4. Successful experience teaching students of ethnically and culturally diverse backgrounds at a community college.
5. Experience teaching anthropology courses online and deploying other emergent pedagogical modalities and tools.
6. Ability to use various teaching methods that a) engage students in their own learning, including

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outcomes that motivate students to develop higher-order thinking skills, and b) ensure consistent and appropriate monitoring of student progress.

7. Initiative and ability to develop courses, degrees and certificate programs.
8. Commitment to the mission of the community college and its philosophy of education.
9. Demonstrated enthusiasm and interest in working cooperatively with colleagues in multiple departments and in serving on college committees in a shared governance organization.

WORKING CONDITIONS:

Environment:

1. Indoor classroom and office environments; outdoor environments.

Physical Abilities:

(Applicants should perform these physical abilities with or without reasonable accommodations)

1. Hearing and speaking to exchange information.
2. Vision sufficient to read various materials.
3. Dexterity of hands and fingers to perform the tasks required of the position.
4. Regularly stand, walk, and sit for extended periods of time.
5. Bending at waist, kneeling, or crouching.
6. Reaching overhead, above the shoulders, and horizontally.
7. Lifting and carrying objects up to 20 lbs.

APPLICATION PACKET:

1. A District on-line application to be completed at <http://hr.fhda.edu/careers/> *In the application, you will provide information, which demonstrates your understanding of, sensitivity to, and respect for the diverse academic, socio-economic, ethnic, religious, and cultural backgrounds, disability, and sexual orientation of community college students, faculty and staff. Additionally, you will be asked to explain how your life experiences, studies or work have influenced your commitment to diversity, equity and inclusion.
2. A cover letter detailing your background and experience, skills, and abilities as they relate to the minimum and preferred qualifications of this position.

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3. A current resume of all work experience, formal education and training.

****If you wish to request equivalency for this position (if you do not otherwise meet the minimum qualifications via educational degree attainment as specified), you **must** submit the Request for Equivalency form and supporting documentation. This form must be submitted with your application packet. You may either scan a hard copy of this form with your application packet or submit it as a Word document with your application packet. http://hr.fhda.edu/_downloads/Equivalency.pdf**

Applicants will be **REQUIRED** to submit transcripts for salary placement purposes. Applicants who have international transcripts must obtain transcripts that are evaluated by an independent educational-equivalency evaluation company and obtain an English translation (if necessary). These services are to be done at the applicant's expense.

If any required application materials are omitted, the committee will not review your application packet. Application materials not required (including reference letters) for this position will not be accepted. For full-consideration, all application packets must be received by 11:59 pm on the closing date.

Please allow yourself ample time to complete your application and resolve any technical difficulties that may arise with your submission. We do not guarantee a response to application questions within 48 hours of the closing date. You may also visit our "Applicant Information" webpage to assist with technical difficulties at: <http://hr.fhda.edu/careers/a-applicant-instructions.html>

HIRING RANGE:\$71,934.90 - \$133,543.60 annually plus benefits; actual placement is based on applicant's verified education and experience.

For the complete Faculty Salary Schedule, go to: https://hr.fhda.edu/_faculty-information.html

Excellent benefits package which includes medical coverage for employee and eligible dependents, dental, vision care, employee assistance program, long term disability, retirement benefits and basic life insurance. Other voluntary benefits are also available such as legal assistance, pet insurance, and long-term care. Faculty are also eligible for paid professional development leaves and stipends for educational and professional development.

For information on our benefits package that includes medical for employees and dependents, visit our



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web site: <http://hr.fhda.edu/benefits/index.html>

TERMS OF EMPLOYMENT: Full-time, Tenure-track, 10-months per year

STARTING DATE: Winter 2025 or Spring 2025

Persons with disabilities who require reasonable accommodation to complete the employment process must notify Employment Services no later than the closing date of the announcement.

The successful applicant will be required to provide proof of authorization to work in the U.S.

For more information about our application process contact:

Employment Services

Foothill-De Anza Community College District

12345 El Monte Road

Los Altos Hills, California 94022

Email: employment@fhda.edu

<http://hr.fhda.edu/>

This position will become Open Until Filled after the initial Closing Date. Any complete applications received while the position is Open Until Filled will be reviewed by the hiring committee only upon committee request.

To apply, visit <https://fhda.csod.com/ux/ats/careersite/4/home/requisition/1614?c=fhda>



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Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

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