

**Biological Sciences: Contract Instructor-College Credit
San Diego Community College District**

Direct Link: <https://www.AcademicKeys.com/r?job=238534>

Downloaded On: Jul. 7, 2024 10:25am

Posted Jul. 3, 2024, set to expire Sep. 13, 2024

Job Title	Biological Sciences: Contract Instructor-College Credit
Department	School of Mathematics and Natural Sciences
Institution	San Diego Community College District San Diego, California
Date Posted	Jul. 3, 2024
Application Deadline	09/13/2024
Position Start Date	Available immediately
Job Categories	Lecturer/Instructor
Academic Field(s)	Sciences - Biological
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Job Description	

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San Diego Community College District

Closing Date: 9/13/2024

Position Number: 000102

Location: San Diego Mesa College

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Position Type: Academic

The Position:

Posting Details (Default Section)

Closing Date: 09/13/2024 Open Until Filled No Classification Title Biological Sciences: Contract Instructor-College Credit Working Title Assistant Professor, Anatomy & Physiology Recruitment Limits Location San Diego Mesa College Pay Information Class 1, Step C - Class 6, Step C (\$6,933.44 - \$8,849.03) per month based on the 2024 AFT - College Faculty Tenured-Tenure Track Monthly Salary Schedule. Initial salary placement for this Assistant Professor is commensurate with required education and related teaching experience as outlined in section A2.1 of the AFT Faculty Collective Bargaining Agreement and it is non-negotiable. The District offers a comprehensive fringe benefit package including employer paid medical, dental, vision plans, sick leave, and opportunities for professional development. This position is FLSA Exempt and may not accrue overtime. Benefits will be provided under the terms of the AFT-Guild, Local 1931 - Faculty Collective Bargaining Agreement. Annual Salaries will be recalculated for service less than a full academic year based on Education Code 87815, any required adjustment will be made within the first pay period. Travel reimbursement for interviewees traveling more than 200 miles, one-way, may be paid according to geographic location (see SDCCD Travel Stipend Policy, Rev 7/14/2011). Typically, Assistant Professors earn tenure after 4 years and promote to Associate Professor. The SDCCD Employment Web Page provides a link to employee collective bargaining agreements and handbooks, and more information about terms and conditions of employment to include salary and benefits. Position Equivalent FTE: 1.0 FTE Job Duration 10 Months Position Number: 000102 FLSA Status Exempt (does not accrue overtime) Bargaining Unit AFT/College Faculty Range (na) Position Type Academic Department School of Mathematics and Natural Sciences The Position From San Diego Mesa College President Ashanti Hands:

San Diego Mesa College seeks energetic and dedicated candidates to apply for academic positions. The College is committed to academic excellence and diversity, equity, and inclusion among its faculty, classified professionals, staff, and students. As the "Leading College of Equity & Excellence", we take responsibility for equitable outcomes and successful pathways for all of our students.

As the largest college in the San Diego Community College District, the institution enjoys a solid financial standing, state-of-the-art facilities, and a world-class faculty, classified professionals, and staff. For 60 years, Mesa College has been on the leading edge, from offering a Community College Bachelor's Degree, to being a lead California Community College in graduating students with an Advanced Degree for Transfer. We embrace the mission of community colleges and are committed to

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empowering our students to maximize their potential, leading to healthy and thriving communities.

We are adding new staff, classified professionals, faculty, and administrators who, alongside our stellar colleagues, will lead us into the future. If this opportunity sounds like the right fit for you, I encourage you to file an application for employment.

The Biology department at Mesa College is comprised of an interdisciplinary, dedicated, student-centered, cohesive group of colleagues. We are looking for an exceptional faculty member to join our team in support of our students, department and our mission. Applications are now being accepted for position of Assistant Professor, Biological Sciences: Anatomy & Physiology, at San Diego Mesa College, beginning Spring 2025. Assignments may include some combination of day and/or evening classes.

While the current vacancies exist at Mesa College, applicants should understand that they are subject to assignment at any district facility at the option of the Chancellor. Major Responsibilities The incumbent reports to the Dean, School of Mathematics and Natural Sciences. The Assistant Professor, Biological Sciences will be expected to teach Human Anatomy, Human Physiology, and/or Essentials of Human Anatomy and Physiology lecture/lab courses at the undergraduate level. Additional responsibilities will include planning, developing, and using a variety of teaching methods and materials that support students in meeting course objectives and which are appropriate for students with diverse educational and experiential backgrounds, evaluating students to measure their progress towards achievement of stated course objectives and informing them in a timely manner of their progress in the course, maintaining office hours for student advisement and counseling, participating with other college faculty on department, school and institutional academic committees, assisting in the development and assessment of curriculum, and assuming leadership responsibilities in the department. Qualifications Master's in any biological science OR Bachelor's in any biological science AND Master's in biochemistry, biophysics, or marine science OR the equivalent. Desired Qualifications The successful candidate will have achieved:

- Upper division and/or graduate credit coursework in human anatomy, human physiology, and related courses, and/or relevant work experience.
- Preferably a minimum of 2 years of experience in teaching college level lectures and laboratories in biological science courses, particularly human anatomy and human physiology.
- Subject matter mastery in both anatomy and physiology.
- Demonstrated ability to communicate complex anatomical and physiological concepts clearly to diverse populations of community college students.
- A working knowledge of learning theory and the ability to effectively utilize a variety of appropriate

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- instructional techniques/strategies to engage students in learning the subject matter.
- Excellent oral and written communication skills and interpersonal skills.
 - Demonstrated skills and experience to work effectively in a collaborative manner with faculty, staff, students, administrators, and community groups.
 - Sensitivity to and understanding of community college culture and students.

Equivalency If you do not possess the exact degrees, or higher, listed above or if you anticipate receiving the required degree prior to the start of teaching classes, please complete a [Request for Equivalency Form](#) and attach it during the application process. Foreign Degree: Applicants with foreign degrees from colleges or universities outside of the United States must have their coursework evaluated by a professional association that is a member of the National Association of Credential Evaluation Services ([NACES](#)) or Academic Credentials Evaluation Institute, INC. ([ACEI](#)). A copy of the evaluation must be submitted with your online application. Licenses/Certificates/Credentials: Commitment to Diversity: All applicants must have demonstrated cultural competency and sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds of community college students, faculty and classified professionals. Working Conditions Variable, depending on assignment. Special Instructions to Applicants: To ensure **full** consideration, qualified candidates must submit a **complete** online application that includes the items listed (extraneous material will not be reviewed). References to resumes or other uploaded documents within the online application will be considered an "incomplete" application; please enter "N/A" if any section does not apply.

1. Complete online application;
2. Curriculum Vitae;
3. Letter of intent (not to exceed 1 page);
4. Unofficial Transcript (Graduate);
5. Unofficial Transcript (Undergraduate); AND,
6. Three (3) professional references included within the online application.
7. Equivalency Form (if applicable).
8. Foreign Degree Evaluation (if applicable).
9. License/Certificates/Credentials (if applicable).

Important: To ensure consistency and fairness to all candidates, please do not submit materials other than those requested (i.e., personal photo, articles you've written, etc). Please only upload requested documents using respective document name labels. Uploading extraneous materials, unless

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specifically requested within this posting, may result in your application not being reviewed. Only complete application packets will be forwarded to the committee.

- Application materials sent via mail, fax, or email will **not** be accepted.
- Note that correspondence, including interview invitations, will be sent to you via email.
- All inquiries, nominations and applications will be held in the strictest confidence.

Tentative Timeline (Subject to Amendments) Conditions of Employment: **SELECTED CANDIDATE IS REQUIRED TO COMPLETE THE FOLLOWING PRIOR TO EMPLOYMENT:**

- Submit "official" college transcripts as stated on application (even if a degree is not a requirement for this position);
- Provide a Certificate of Tuberculosis Exam for initial appointment (Note: The certificate must be renewed every 4 years as a condition of continuing employment);
- Have fingerprints taken by a Live Scan computer at the District's expense (Clearance must be received prior to first day of employment);
- Present original documents for proof of eligibility to work in the United States **as required by the I9 Employment Eligibility Verification form;**
- Attend a new hire processing appointment in People, Culture, and Technology Services located at the District Administrative Offices; AND,
- Employed on an initial contract of one (1) year that is eligible for renewal annually for up to a subsequent one-year period.

EMPLOYMENT AFTER RETIREMENT

If you accept a contract (permanent) position with SDCCD and are a retired annuitant with CalPERS or CalSTRS, you must reinstate from your retirement system. Please reference the [CalPERS](#) or [CalSTRS](#) website for further information. Additional Information: Please note that an employee may be transferred to any site at the option of the Chancellor.

EMPLOYEE BENEFITS

SDCCD provides a comprehensive fringe benefit package for its full-time academic employees. The District contributes toward the cost of the premium (including dependent coverage) for the medical insurance plan options. Additional benefits include dental, vision, sick leave, vacation and opportunities for professional development. Contract employees become members of the State Teachers' Retirement System (STRS) upon appointment. Posting Number AC01055 Indicate budget number(s)

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Major Responsibilities:

The incumbent reports to the Dean, School of Mathematics and Natural Sciences. The Assistant Professor, Biological Sciences will be expected to teach Human Anatomy, Human Physiology, and/or Essentials of Human Anatomy and Physiology lecture/lab courses at the undergraduate level. Additional responsibilities will include planning, developing, and using a variety of teaching methods and materials that support students in meeting course objectives and which are appropriate for students with diverse educational and experiential backgrounds, evaluating students to measure their progress towards achievement of stated course objectives and informing them in a timely manner of their progress in the course, maintaining office hours for student advisement and counseling, participating with other college faculty on department, school and institutional academic committees, assisting in the development and assessment of curriculum, and assuming leadership responsibilities in the department.

Qualifications:

Masters in any biological science OR Bachelors in any biological science AND Masters in biochemistry, biophysics, or marine science OR the equivalent.

Desired Qualifications:

The successful candidate will have achieved:

- Upper division and/or graduate credit coursework in human anatomy, human physiology, and related courses, and/or relevant work experience.
- Preferably a minimum of 2 years of experience in teaching college level lectures and laboratories in biological science courses, particularly human anatomy and human physiology.
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- Excellent oral and written communication skills and interpersonal skills.
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To apply, visit: <https://www.sdccdjobs.com>

All applicants must have demonstrated cultural competency and sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds of community college students and staff.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

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