

**Contract Instructor-Noncredit  
San Diego Community College District**

Direct Link: <https://www.AcademicKeys.com/r?job=239389>

Downloaded On: Jul. 27, 2024 12:28pm

Posted Jul. 18, 2024, set to expire Jul. 31, 2024

**Job Title** Contract Instructor-Noncredit  
**Department** San Diego College of Continuing Education  
**Institution** San Diego Community College District  
San Diego, California

**Date Posted** Jul. 18, 2024

**Application Deadline** 07/31/2024

**Position Start Date** Available immediately

**Job Categories** Lecturer/Instructor

**Academic Field(s)** Education

**Apply Online Here** <https://apptrkr.com/5417111>

**Apply By Email**

**Job Description**

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**Contract Instructor-Noncredit**

**San Diego Community College District**

**Closing Date:** 7/31/2024

**Position Number:** 008769

**Location:** Continuing Education

**Position Type:**

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Academic

**The Position:**

Posting Details (Default Section)

Closing Date: 07/31/2024

Open Until Filled: No

Classification Title: Contract Instructor-Noncredit

Working Title: Continuing Education Instructor, Clothing, Textile Arts, and Technology

Location: Continuing Education

**Pay Information**

**Class 0, Step C - Class 6, Step C (\$6,597.26- \$8,849.03) per month based on the 2024 [AFT - Continuing Education Faculty Salary Schedule](#).**

**Initial salary placement for this Continuing Education Instructor is commensurate with required education and related teaching experience as outlined in section A2.2 of the [AFT Faculty Collective Bargaining Agreement](#) and it is non-negotiable.**

The District offers a comprehensive fringe benefit package including employer paid medical, dental, vision plans, sick leave, and opportunities for professional development. This position is FLSA Exempt and may not accrue overtime. Benefits will be provided under the terms of the AFT-Guild, Local 1931 - Faculty Collective Bargaining Agreement. Annual Salaries will be recalculated for service less than a full academic year based on Education Code 87815, any required adjustment will be made with-in the first pay period. Travel reimbursement for interviewees traveling more than 200 miles, one-way, may be paid according to geographic location (see SDCCD Travel Stipend Policy, Rev 7/14/2011). Typically, Continuing Education Instructors earn tenure after 4 years. The SDCCD Employment Web Page provides a link to employee collective bargaining agreements and handbooks, and more information about terms and conditions of employment to include salary and benefits.

Position Equivalent FTE: 1.0 FTE

Job Duration 10 months

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Position Number: 008769

FLSA Status: Exempt (does not accrue overtime)

Bargaining Unit: AFT/Cont Ed Faculty

Range: (na)

Position Type: Academic

Department: HS/GED/ABE

**The Position**

The San Diego Community College District is accepting applications for a dynamic and passionate individual to join our team as a Clothing, Textile Arts and Technology Contract Tenure Track faculty member at the San Diego College of Continuing Education. The ideal candidate will have a strong background in clothing and textile arts and technologies and instruction to provide high-quality education to our diverse student body. In addition to the core responsibilities, this role includes a focus on computer aided Patternmaking Technologies, along with other digital construction tools and software.

Applicants should understand that they may be assigned to any College of Continuing Education campus. Assignments may include day, evening, weekend hours, and/or off-campus responsibilities. Selected candidate must be willing to adjust workdays/hours based on the department's needs and to the variety of modalities offered; on campus, HYFLEX, Hybrid and Fully Online. (This may be a split assignment between several campuses)

**Major Responsibilities**

Under the direction of a Dean, the College of Continuing Education faculty will teach courses as assigned in accordance with the catalog descriptions and course outlines. The assignment includes:

- A focus on teaching engaging and informative instruction in clothing and textile arts and technologies.
- Providing hands-on training in various textile techniques, including sewing, pattern making, fabric selection, and sewn product construction.
- Developing, updating, and reviewing course curriculum, materials, and assessments to meet industry standards and educational objectives.

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- Participating in program review and strategic planning.
- Participating in activities to improve articulation between programs and credit colleges within the San Diego Community College District.
- Researching, recommending, and coordinating purchase of instructional equipment and materials.
- Serving as a mentor to other faculty members within the discipline.
- Taking initiative in developing new methods of promoting instructional excellence and academic achievement.
- Assisting in designing, providing, and supporting faculty and staff development activities.
- Staying current with industry trends and technological advancements to continually enhance the curriculum.
- Participating in professional development activities to enhance teaching skills and knowledge.
- Fostering a supportive and inclusive learning environment, ensuring all students have the opportunity to succeed.
- Assisting in planning and organizing program activities.
- Demonstrating excellent interpersonal and communication skills.
- Serving on shared governance committees (e.g. hiring, matriculation, Academic Senate).
- Participating as a peer evaluator.

**Qualifications**

**MINIMUM QUALIFICATIONS**

*Applicants for this position must show evidence of one (1) of the following:*

1. A Bachelor's degree and two (2) years of occupational experience related to the subject of the course taught; OR,
2. An Associate degree and six (6) years of occupational experience related to the subject of the course taught; OR,

*NOTE: All degrees and units used to satisfy minimum qualifications shall be from accredited institutions, unless otherwise specified.* Desired Qualifications

- Teaching experience in clothing and textile technology at the post-secondary level or equivalent industry experience.
- Experience planning, implementing, and evaluating educational programs in Clothing and Textiles and related digital technologies.
- Familiarity with industry-standard software and digital equipment used in clothing and textile industries, particular focus on computer aided drafting software for product patternmaking.

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- Willingness to adapt to new teaching methods and technologies.
- Experience with multiple modalities of instruction.
- Experience using a Learning Management System such as Canvas.
- Commitment to promoting sustainability and ethical practices in clothing and textile industries.
- Strong organizational skills and the ability to manage course materials and assessments effectively.

Equivalency: If you do not possess the exact degrees, or higher, listed above or if you anticipate receiving the required degree prior to the start of teaching classes, please complete a [Request for Equivalency Form](#) and attach it during the application process.

Foreign Degree: Applicants with foreign degrees from colleges or universities outside of the United States must have their coursework evaluated by a professional association that is a member of the National Association of Credential Evaluation Services ([NACES](#)) or Academic Credentials Evaluation Institute, INC. ([ACEI](#)). A copy of the evaluation must be submitted with your on-line application.

Commitment to Diversity: All applicants must have demonstrated cultural competency and sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds of community college students, faculty and classified professionals.

Working Conditions: Variable, depending on assignment.

Special Instructions to Applicants: To ensure **full** consideration, qualified candidates must submit a **complete** Online Application that includes the items listed (extraneous material will not be reviewed). References to resumes or other uploaded documents within the Online Application will be considered an "incomplete" application; please enter "N/A" if any section does not apply.

1. Complete Online Application (which includes Supplemental Questions);
2. Resume;
3. College/University Transcripts of all coursework/degrees completed ("official" transcripts will be required if you are selected) *Note: Transcripts from multiple colleges/universities may need to be scanned as one document, then uploaded. Transcripts must be legible and clearly state the institution name and degree(s) completed;*AND,
4. Three (3) professional references included within the online application. Reference information includes name, company name, position title, phone number, email address, and relationship to the applicant.
5. Equivalency Form (if applicable).
6. Foreign Degree Evaluation (if applicable).

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7. License/Certificates/Credentials (if applicable).

**Important:** To ensure consistency and fairness to all candidates, please do not submit materials other than those requested (i.e., personal photo, articles you've written, etc). Please only upload requested documents using respective document name labels. Uploading extraneous materials, unless specifically requested within this posting, may result in your application not being reviewed. Only complete application packets will be forwarded to the committee.

- Application materials sent via mail, fax, or e-mail will **not** be accepted.
- Note that correspondence, including interview invitations, will be sent to you via e-mail.
- All inquiries, nominations and applications will be held in the strictest confidence.

**Conditions of Employment:**

**SELECTED CANDIDATE IS REQUIRED TO COMPLETE THE FOLLOWING PRIOR TO EMPLOYMENT:**

- Submit "official" college transcripts as stated on application (even if a degree is not a requirement for this position);
- Provide a Certificate of Tuberculosis Exam for initial appointment (Note: The certificate must be renewed every 4 years as a condition of continuing employment);
- Have fingerprints taken by a Live Scan computer at the District's expense (Clearance must be received prior to first day of employment);
- Present original documents for proof of eligibility to work in the United States **as required by the I9 Employment Eligibility Verification form**;
- Attend a new hire processing appointment in People, Culture, and Technology Services located at the District Administrative Offices; AND,
- Employed on an initial contract of one (1) year that is eligible for renewal annually for up to a subsequent one-year period.

**EMPLOYMENT AFTER RETIREMENT**

If you accept a contract (permanent) position with SDCCD and are a retired annuitant with CalPERS or CalSTRS, you must reinstate from your retirement system. Please reference the [CalPERS](#) or [CalSTRS](#) website for further information.

**EMPLOYEE BENEFITS**

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SDCCD provides a comprehensive fringe benefit package for its full-time academic employees. The District contributes toward the cost of the premium (including dependent coverage) for the medical insurance plan options. Additional benefits include dental, vision, sick leave, vacation and opportunities for professional development. Contract employees become members of the State Teachers' Retirement System (STRS) upon appointment.

Please note that an employee may be transferred to any site at the option of the Chancellor.

Posting Number: AC01020 Indicate budget number(s)

### **Major Responsibilities:**

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**Desired Qualifications:**

- Teaching experience in clothing and textile technology at the post-secondary level or equivalent industry experience.
- Experience planning, implementing, and evaluating educational programs in Clothing and Textiles and related digital technologies.
- Familiarity with industry-standard software and digital equipment used in clothing and textile industries, particular focus on computer aided drafting software for product patternmaking.
- Willingness to adapt to new teaching methods and technologies.
- Experience with multiple modalities of instruction.
- Experience using a Learning Management System such as Canvas.
- Commitment to promoting sustainability and ethical practices in clothing and textile industries.
- Strong organizational skills and the ability to manage course materials and assessments effectively.

**Licenses:**

**Pay Information:**

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**To apply, visit: <https://www.sdccdjobs.com>**

*All applicants must have demonstrated cultural competency and sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds of community college students and staff.*

### **Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

### **Contact**

San Diego College of Continuing Education  
San Diego Community College District

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