

**Political Science: Contract Instructor-College Credit
San Diego Community College District**

Direct Link: <https://www.AcademicKeys.com/r?job=239452>

Downloaded On: Jul. 16, 2024 6:29pm

Posted Jul. 12, 2024, set to expire Aug. 18, 2024

Job Title Political Science: Contract Instructor-College Credit
Department Political Science
Institution San Diego Community College District
San Diego, California

Date Posted Jul. 12, 2024

Application Deadline 08/18/2024

Position Start Date Available immediately

Job Categories Lecturer/Instructor

Academic Field(s) Social Sciences - Political Science

Apply Online Here <https://apptrkr.com/5417589>

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Job Description

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San Diego Community College District

Closing Date: 8/18/2024

Position Number: 00120513

Location: San Diego Miramar College

Position Type:

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Academic

The Position:

Posting Details (Default Section)

Closing Date: 08/18/2024 Open Until Filled No Classification Title Political Science: Contract Instructor-College Credit Working Title Assistant Professor of Political Science Recruitment Limits Location San Diego Miramar College Pay Information Class 1, Step C - Class 6, Step C (\$6,933.44 - \$8,849.03) per month based on the 2024 AFT - College Faculty Tenured-Tenure Track Monthly Salary Schedule. Initial salary placement for this Assistant Professor is commensurate with required education and related teaching experience as outlined in section A2.1 of the AFT Faculty Collective Bargaining Agreement and it is non-negotiable. The District offers a comprehensive fringe benefit package including employer paid medical, dental, vision plans, sick leave, and opportunities for professional development. This position is FLSA Exempt and may not accrue overtime. Benefits will be provided under the terms of the AFT-Guild, Local 1931 - Faculty Collective Bargaining Agreement. Annual Salaries will be recalculated for service less than a full academic year based on Education Code 87815, any required adjustment will be made within the first pay period. Travel reimbursement for interviewees traveling more than 200 miles, one-way, may be paid according to geographic location (see SDCCD Travel Stipend Policy, Rev 7/14/2011). Typically, Assistant Professors earn tenure after 4 years and promote to Associate Professor. The SDCCD Employment Web Page provides a link to employee collective bargaining agreements and handbooks, and more information about terms and conditions of employment to include salary and benefits. Position Equivalent FTE: 1.0 FTE Job Duration 10 Months Position Number: 00120513 FLSA Status Exempt (does not accrue overtime) Bargaining Unit AFT/College Faculty Range (na) Position Type Academic Department Political Science The Position San Diego Miramar College, a student-ready college, invites all qualified candidates to apply for the position of Contract Faculty - Political Science. Miramar College, a leader in providing student access and success, seeks candidates who are motivated by serving students in a college community and are committed to diversity, equity, and inclusion (DEI).

We are a fast-growing and innovative college with a freshly adopted focus on diversity, equity, and inclusion as we move into a new era. Recently designated as an emerging Minority Serving Institution (MSI) the College is committed to helping students access higher education and achieve success inside and outside the classroom.

The College is located in the Mira Mesa/Scripps Ranch area of San Diego and is one of four colleges/centers in the San Diego Community College District. Our [student population](#) of 14,193 [African American (5%), Native American (<1%), Asian (14%), Filipino (7%), Latinx (30%), Multiple Ethnicities (8%), Pacific Islander (1%), White (32%), Unreported (2%)], is reflective of the diverse community we serve. In addition to expertise in their field, San Diego Miramar College seeks applicants

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who possess the knowledge, skills, and abilities to support our diverse student populations. Additionally, candidates should be able to demonstrate ways they will develop tools and resources to better serve **historically marginalized and minoritized populations**. We strongly encourage candidates who possess the experience for the position, and who are student-centered and continue to demonstrate a commitment to diversity, equity, and inclusion (DEI) to best serve our student population. Those who join our team at San Diego Miramar College can expect to be part of an inclusive, innovative, and equity-focused community that promotes broad collaboration among faculty, classified professionals, administration, students, and community and industry partners. We are proud of our commitment to create a socially just and responsive culture, host ethnically diverse speakers, and support various equity-focused professional development opportunities. Our college strives to ensure that students reach their full potential by eliminating gaps in academic outcomes that traditionally hinder students of color and disproportionately impacted students. In fact, the college's commitment to diversity, equity, and inclusion is encapsulated by our newly adopted Strategic Goal #5: Miramar College Strategic Goal #5 Diversity, Equity, and Inclusion (DEI) - Build an environment that embraces diversity, equity, inclusion, anti-racism, and social justice for the benefit of the college community. Strategic Direction 1- Systematically update college processes, programs, and practices within a comprehensive equity framework for equity-minded practices in the workplace, the classroom, and support programs/services. Strategic Direction 2- Establish comprehensive professional development for the campus community to increase capacity around and engage in equity, diversity, inclusion, social justice, and anti-racism. Strategic Direction 3- Systematically review, develop and incorporate equity-minded practices in: 1) culturally responsive instructional pedagogy, 2) student-centered services, and 3) recruitment, screening, and retention of employees. Applicants can review Miramar College's full strategic plan on Miramar College's:

https://sdmiramar.edu/sites/default/files/2021-07/San_Diego_Miramar_College_Fall_2020-Spring_2027_Strategic_Plan.pdf Major Responsibilities The Assistant Professor of Political Science reports to the Miramar College Dean of Liberal Arts.

The Assistant Professor is expected to perform the following duties:

- The major responsibility is to teach a variety of introductory, survey courses in political science in person and online, using best practices and current technologies.
- Development and assessment of student learning outcomes.
- Training and evaluation of part-time faculty.
- Participate in Social Sciences department meetings, work groups, and activities.
- Assist with curriculum development and revision and course/program assessments.
- Work collaboratively with contract and adjunct faculty within the Social Sciences department and across campus.
- Maintain office hours for student advisement.

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- Participate in various college and/or district committees which promote participatory governance.
- Fulfill the responsibilities of a community college instructor in accordance with district guidelines and the Collective Bargaining Agreement.

Qualifications Master's in political science, government, or international relations **OR** Bachelor's in any of the above **AND** Master's in economics, history, public administration, social science, sociology, and any ethnic studies, Juris Doctor Degree (J.D.) or Legum Baccalaureus (LL.B.) **OR** the equivalent
Desired Qualifications

1. Subject matter expertise in political science.
2. Minimum of a Master's Degree in political science.
3. Recent experience teaching political science at a community college and/or lower division college level.
4. Demonstrated experience of teaching using a range of teaching and learning methods/pedagogies.
5. Demonstrated recent experience using a range of delivery formats (online, hybrid, face-to-face, etc.) in introductory courses.
6. Demonstrated ability to effectively use technology in a classroom setting.
7. Demonstrated ability to use multiple means to evaluate student learning in the classroom.
8. Ability to create inclusive learning environments for heterogeneous groups of learners.
9. Demonstrated ability in applying equity-minded and culturally-responsive practices to teaching in the community college setting.
10. Demonstrated ability to work effectively and harmoniously with colleagues in an environment that promotes innovation, teaching, learning and service to a diverse student population.
11. Willingness and ability to serve as a faculty advisor for the Miramar College Political Science Club and mentor students interested in pursuing a political science degree and/or public service.
12. Effective oral and written communications.
13. Demonstrated cultural competency, sensitivity to and understanding of the diverse academic, socioeconomic and ethnic backgrounds of community college students and staff.

Equivalency If you do not possess the exact degrees, or higher, listed above or if you anticipate receiving the required degree prior to the start of teaching classes, please complete a [Request for Equivalency Form](#) and attach it during the application process. Foreign Degree: Applicants with foreign degrees from colleges or universities outside of the United States must have their coursework evaluated by a professional association that is a member of the National Association of Credential Evaluation Services ([NACES](#)) or Academic Credentials Evaluation Institute, INC. ([ACEI](#)). A copy of the evaluation must be submitted with your online application. Licenses/Certificates/Credentials:
Commitment to Diversity: All applicants must have demonstrated cultural competency and sensitivity to

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and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds of community college students, faculty and classified professionals. Working Conditions Special Instructions to Applicants: San Diego Miramar College is piloting anonymous screening format as a means to minimize implicit bias in the screening of applications. The anonymous screening format of applications refers to the process of reviewing applications without revealing the personal information of the applicants, such as their name, gender, or other potentially biased details. This approach aims to eliminate unconscious biases, promoting fair and objective evaluation based solely on the experience of the applicants. By anonymizing applications, screening committees create a more inclusive and diverse hiring process.

To ensure **full** consideration, qualified candidates must submit a **complete** online application that includes the items listed (extraneous material will not be reviewed). References to resumes or other uploaded documents within the online application will be considered an "incomplete" application; please enter "N/A" if any section does not apply.

1. Complete online application, including examples and outcomes listed within the Duties section your Employment History;
2. Complete responses to the Supplemental Questions, including examples and outcomes;
3. Letter of Interest addressing all desired qualifications for this position;
4. Curriculum Vitae;
5. List of Undergrad/Graduate Courses Taken (Refer to "Special Instructions" in posting);
6. List of Courses Taught (Refer to "Special Instructions" in posting); AND,
7. Three References, listed in the body of the application to include name, email address, phone number, and how you know this person. References should include current or former supervisor(s) or others who have observed and evaluated applicant's teaching,
8. Equivalency Request (required if applicable).
9. Foreign Degree Evaluation (required if applicable).

Important: To ensure consistency and fairness to all candidates, please do not submit materials other than those requested (i.e., personal photo, articles you've written, etc). Please only upload requested documents using respective document name labels. Uploading extraneous materials, unless specifically requested within this posting, may result in your application not being reviewed. Only complete application packets will be forwarded to the committee.

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- Application materials sent via mail, fax, or email will **not** be accepted.
- Note that correspondence, including interview invitations, will be sent to you via email.
- All inquiries, nominations and applications will be held in the strictest confidence..

Tentative Timeline (Subject to Amendments) Conditions of Employment: **SELECTED CANDIDATE IS REQUIRED TO COMPLETE THE FOLLOWING PRIOR TO EMPLOYMENT:**

- Submit "official" college transcripts as stated on application (even if a degree is not a requirement for this position);
- Provide a Certificate of Tuberculosis Exam for initial appointment (Note: The certificate must be renewed every 4 years as a condition of continuing employment);
- Have fingerprints taken by a Live Scan computer at the District's expense (Clearance must be received prior to first day of employment);
- Present original documents for proof of eligibility to work in the United States **as required by the I9 Employment Eligibility Verification form;**
- Attend a new hire processing appointment in People, Culture, and Technology Services located at the District Administrative Offices; AND,
- Employed on an initial contract of one (1) year that is eligible for renewal annually for up to a subsequent one-year period.

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EMPLOYMENT AFTER RETIREMENT

If you accept a contract (permanent) position with SDCCD and are a retired annuitant with CalPERS or CalSTRS, you must reinstate from your retirement system. Please reference the [CalPERS](#) or [CalSTRS](#) website for further information. Additional Information: Please note that an employee may be transferred to any site at the option of the Chancellor.

EMPLOYEE BENEFITS

SDCCD provides a comprehensive fringe benefit package for its full-time academic employees. The District contributes toward the cost of the premium (including dependent coverage) for the medical insurance plan options. Additional benefits include dental, vision, sick leave, vacation and opportunities for professional development. Contract employees become members of the State Teachers' Retirement System (STRS) upon appointment. Posting Number AC01048 Indicate budget number(s)

Major Responsibilities:

The Assistant Professor of Political Science reports to the Miramar College Dean of Liberal Arts. The Assistant Professor is expected to perform the following duties:

- The major responsibility is to teach a variety of introductory, survey courses in political science in person and online, using best practices and current technologies.
- Development and assessment of student learning outcomes.
- Training and evaluation of part-time faculty.
- Participate in Social Sciences department meetings, work groups, and activities.
- Assist with curriculum development and revision and course/program assessments.
- Work collaboratively with contract and adjunct faculty within the Social Sciences department and across campus.
- Maintain office hours for student advisement.
- Participate in various college and/or district committees which promote participatory governance.
- Fulfill the responsibilities of a community college instructor in accordance with district guidelines and the Collective Bargaining Agreement.

Qualifications:

Masters in political science, government, or international relations **OR** Bachelors in any of the above
AND

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Masters in economics, history, public administration, social science, sociology, and any ethnic studies, Juris Doctor Degree (J.D.) or Legum Baccalaureus (LL.B.) **OR** the equivalent

Desired Qualifications:

1. Subject matter expertise in political science.
2. Minimum of a Masters Degree in political science.
3. Recent experience teaching political science at a community college and/or lower division college level.
4. Demonstrated experience of teaching using a range of teaching and learning methods/pedagogies.
5. Demonstrated recent experience using a range of delivery formats (online, hybrid, face-to-face, etc.) in introductory courses.
6. Demonstrated ability to effectively use technology in a classroom setting.
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8. Ability to create inclusive learning environments for heterogeneous groups of learners.
9. Demonstrated ability in applying equity-minded and culturally-responsive practices to teaching in the community college setting.
10. Demonstrated ability to work effectively and harmoniously with colleagues in an environment that promotes innovation, teaching, learning and service to a diverse student population.
11. Willingness and ability to serve as a faculty advisor for the Miramar College Political Science Club and mentor students interested in pursuing a political science degree and/or public service.
12. Effective oral and written communications.
13. Demonstrated cultural competency, sensitivity to and understanding of the diverse academic, socioeconomic and ethnic backgrounds of community college students and staff.

Licenses:

Pay Information:

Class 1, Step C - Class 6, Step C (\$6,933.44 - \$8,849.03) per month based on the 2024 AFT - College Faculty Tenured-Tenure Track Monthly Salary Schedule. Initial salary placement for this Assistant Professor is commensurate with required education and related teaching experience as outlined in section A2.1 of the AFT Faculty Collective Bargaining Agreement and it is non-negotiable. The District offers a comprehensive fringe benefit package including employer paid medical, dental, vision plans, sick leave, and opportunities for professional development. This position is FLSA Exempt and may not

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To apply, visit: <https://www.sdccdjobs.com>

All applicants must have demonstrated cultural competency and sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds of community college students and staff.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

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