

Network Specialist
San Diego Community College District

Direct Link: <https://www.AcademicKeys.com/r?job=239455>

Downloaded On: Jul. 16, 2024 2:26pm

Posted Jul. 12, 2024, set to expire Jul. 24, 2024

Job Title	Network Specialist
Department	Technology Services
Institution	San Diego Community College District San Diego, California
Date Posted	Jul. 12, 2024
Application Deadline	07/24/2024
Position Start Date	Available immediately
Job Categories	Professional Staff
Academic Field(s)	Administration - Other
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Job Description	

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Network Specialist

San Diego Community College District

Closing Date: 7/24/2024

Position Number: 008476

Location: San Diego Mesa College

Position Type:

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Classified

The Position:

Posting Details (Default Section)

Closing Date: 07/24/2024 Open Until Filled No Classification Title Network Specialist Working Title Network Specialist Recruitment Limits Location San Diego Mesa College Pay Information *Note: Position Reflects Market Adjustment which is range 30, rather than 26.

Range 30 (\$5,429.39- \$8,666.54) per month based on the 2024 Classified salary schedule. New employees will begin on Step A (\$5,429.39), Step B (\$5,700.86) with 18 months of verified, paid, full-time equivalent related job experience or up to Step C (\$5,985.91) with 36 months of verified, paid, full-time equivalent related job experience. For purposes of salary placement, 7.5 semester units (or equivalent quarter units) of directly related coursework from a regularly accredited institution will be equivalent to one (1) year of job experience. Step C is the maximum step placement for a new hire, and this is non-negotiable at this time. Promoted or transferred employees will be placed as specified in the CBA. This position is FLSA Non-exempt (may accrue overtime). Excellent Benefits are provided to all Contract employees with assignments greater than, or equal to, 50% (0.50 FTE) and all eligible dependents. A temporary probationary period will apply to the employee entering this assignment. The SDCCD Employment Web Page provides a link to employee collective bargaining agreements/handbooks and more information about terms and conditions of employment to include salary and benefits. Position Equivalent FTE: 1.0 FTE No. Months: 12 Months Position Number: 008476 FLSA Status Non-Exempt (accrues overtime) Position Type Classified Bargaining Unit AFT - Classified Professionals Range 26 Department Technology Services The Position From San Diego Mesa College President Ashanti Hands:

San Diego Mesa College seeks energetic, student oriented and dedicated candidates to apply for classified positions. The College is committed to academic excellence and diversity, equity and inclusion among its faculty, staff, and students. As the "Leading College of Equity & Excellence", we take responsibility for equitable outcomes and work together to create successful pathways for all of our students.

As the largest college in the San Diego Community College District, the institution enjoys a solid financial standing, state of the art facilities, and a world-class faculty and staff. For 60 years, Mesa College has been on the leading edge, from offering a Community College Bachelor's Degree, to the number of students transferred and graduating with an Associate Degree.

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We are adding new staff, faculty and administrators who, alongside our stellar colleagues, will lead us into the future. Candidates who believe that they can demonstrate a commitment to equity and excellence by creating the conditions that matter for our students to succeed are encouraged to apply.

Applications are currently being accepted for Network Specialist in the Technology Services Department, located at San Diego Mesa College. Hours are Monday-Friday, 8AM-4:30PM. Selected candidate must be willing to adjust work days/hours based on the department's needs.

Major Responsibilities:

- Design, install, manage, support and upgrade local area networks
- Optimize local area networks
- Train and assist personnel in the use of computers, software and related peripherals
- Maintain computer configurations and disk images. Perform computer updates and diagnostics
- Make minor repairs and preventative maintenance on computer system equipment
- Serve as liaison between campus and District IT staff to coordinate computer/network support

Please note that an employee may be transferred to any site at the option of the Chancellor.

Classification Description Click [here](#) for description

If you would like to open the link in a different tab or window, right click and select the option. Desired Qualifications

- English usage, grammar, spelling, punctuation, vocabulary.
- LAN topology, protocol, and specifications.
- Principles, practices, and procedures of computers, computer laboratories.
- Principles, practices, and procedures of the computer science field.
- Programming languages, operating systems, software, assembly language, and an editor
- Record keeping techniques.
- Safety regulations involving computers and electrical equipment.
- Technical understanding of digital equipment and hardware diagnostics.
- Assemble, maintain, and perform minor repairs on computer equipment and peripherals.
- Communicate effectively both orally and in writing.

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- Creatively solve problems.
- Demonstrate competence in the field of computers.
- Design, install, and maintain local area networks.
- Ensure the care and security of assigned equipment, materials, and supplies.
- Issue and receive equipment and supplies.
- Maintain computer configurations and disk images.
- Maintain records and prepare reports.
- Meet schedules and timelines.
- Plan and organize work.
- Relate effectively with people from varied cultural and socio-economic backgrounds.
- Train and provide work direction to others.
- Understand and follow oral and written directions.
- Work cooperatively with others.
- Work independently with little direction.

Foreign Degree: Applicants with foreign degrees from colleges or universities outside of the United States must have their coursework evaluated by a professional association that is a member of the National Association of Credential Evaluation Services ([NACES](#)) or Academic Credentials Evaluation Institute, INC. ([ACEI](#)). A copy of the evaluation must be submitted with your on-line application.

Commitment to Diversity: All applicants must have demonstrated cultural competency and sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds of community college students, faculty and classified professionals. Special Instructions to Applicants: To ensure **full** consideration, qualified candidates must submit a **complete** online application that includes the items listed (extraneous material will not be reviewed). References to resumes or other uploaded documents within the online application will be considered an "incomplete" application; please enter "N/A" if any section does not apply.

1. Complete online application;
2. Resume (limit to one (1) page);
3. Letter of Interest (limit to one (1) page); AND,
4. Three (3) references (included within the online application).

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Important: To ensure consistency and fairness to all candidates, please do not submit materials other than those requested (i.e., personal photo, articles you've written, etc). Please only upload requested documents using respective document name labels. Uploading extraneous materials, unless specifically requested within this posting, may result in your application not being reviewed. Only complete application packets will be forwarded to the committee.

- Application materials sent via mail, fax, or e-mail will **not** be accepted.
- Note that correspondence, including interview invitations, will be sent to you via e-mail.
- All inquiries, nominations and applications will be held in the strictest confidence.

Tentative Timeline (Subject to Amendments) Conditions of Employment: **SELECTED CANDIDATE IS REQUIRED TO COMPLETE THE FOLLOWING PRIOR TO EMPLOYMENT:**

- Submit "official" college transcripts as stated on application (even if a degree is not a requirement for this position);
- Provide a Certificate of Tuberculosis Exam for initial appointment (Note: The certificate must be renewed every 4 years as a condition of continuing employment);
- Have fingerprints taken by a Live Scan computer at the District's expense (Clearance must be received prior to first day of employment);
- Present original documents for proof of eligibility to work in the United States **as required by the I9 Employment Eligibility Verification form;**
- Attend a new hire processing appointment in People, Culture, and Technology Services located at the District Administrative Offices.

EMPLOYMENT AFTER RETIREMENT

If you accept a contract (permanent) position with SDCCD and are a retired annuitant with CalPERS or CalSTRS, you must reinstate from your retirement system. Please reference the [CalPERS](#) or [CalSTRS](#) website for further information. Additional Information: **EMPLOYEE BENEFITS**

SDCCD provides a comprehensive fringe benefit package for its full-time classified employees. The District contributes toward the cost of the premium (including dependent coverage) for the medical insurance plan options. Additional benefits include dental, vision, sick leave, vacation and opportunities for professional development. Contract employees become members of the California Public Employees' Retirement System (CalPERS) upon appointment. Posting Number CL01665

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Qualifications:

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Licenses:



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To apply, visit: <https://www.sdccdjobs.com>

All applicants must have demonstrated cultural competency and sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds of community college students and staff.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

Technology Services
San Diego Community College District