

Child Care Assistant Teacher Austin Community College

Direct Link: <https://www.AcademicKeys.com/r?job=242726>

Downloaded On: Aug. 10, 2024 1:20pm

Posted Aug. 5, 2024, set to expire Nov. 29, 2024

Job Title	Child Care Assistant Teacher
Department	Child Care
Institution	Austin Community College Austin, Texas
Date Posted	Aug. 5, 2024
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Professional Staff
Academic Field(s)	Administration - Other
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Job Description	

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Child Care Assistant Teacher

Austin Community College

Job Posting Closing Times: Job postings are removed from advertising at **12:00 A.M.** on the closing date e.g., at midnight on the day before the closing date.

[If you are a current Austin Community College employee, please click this link to apply through your Workday account.](#)

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Austin Community College is a public two-year institution that serves a multicultural population of approximately 41,000 credit students each Fall and Spring semester. We embrace our identity as a community college, as reflected in our mission statement. We promote student success and community development by providing affordable access, through traditional and distance learning modes, to higher education and workforce training, including appropriate applied baccalaureate degrees, in our service area.

As a community college committed to our mission, we seek to recruit and retain a workforce that:

- Values intellectual curiosity and innovative teaching
- Is attracted by the college's mission to promote equitable access to educational opportunities
- Cares about student success and collaborates on strategies to facilitate success for populations including; first generation college students, low-income students, and students from underserved communities.
- Focused on student academic achievement and postgraduate outcomes
- Welcomes difference and models respectful interaction with others
- Engages with the community both within and outside of ACC

Job Posting Title:

Child Care Assistant Teacher

Job Description Summary:

To provide lab and/or classroom support services to children, students, and faculty. Performs the duties of Assistant Teacher at the Children's Lab School.

Job Description:

Description of Duties and Tasks

- 1) Observes, enhances, guides and supervises children's daily activities and interactions; provides daily basic care and teaches self-help skills.
- 2) Conducts indoor and outdoor safety checks, removes any hazardous objects or materials; sanitizes all surfaces, toys, and equipment.
- 3) Works collaboratively with teachers to plan and implement daily learning activities and projects; offers ideas for future learning experiences and makes adjustments to enhance learning.
- 4) Collects and tracks data on children's developmental growth using assessment tools. Works with the

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teacher to interpret information relating to children's developmental progress.

5) Communicates with parents to share and exchange information relating to the child. Fills out daily charts, posts notes or reminders, and answers parent's questions; participates in home visits.

6) Assists teachers in modeling, overseeing and guiding beginning, intermediate, and advanced child development students doing field work to gain practical experience teaching young children.

7) Assists teachers in providing oral and written feedback to child development students including mid-term and final evaluations for student practices.

8) Work collaboratively with teachers to oversee child development student projects conducted in the classroom and serves as a coach and mentor for adult students in applying knowledge and building skills.

9) Takes on the responsibilities of the teacher for the classroom in his/her absence.

Knowledge

- * Principles and practices of child development and early childhood education.
- * Safety practices and procedures as they relate to a child care facility.
- * Principles and practices of child care program activities.
- * First aid and CPR.

Skills

- * Maintaining an established work schedule, which may include evening shifts.
- * Effectively using interpersonal and communications skills.
- * Effectively using organizational and planning skills.
- * Providing early childhood care and education.
- * Assessing safety of situations.
- * Maintaining confidentiality of work-related information and materials.
- * Establishing and maintaining effective working relationships.

Technology Skills

- * Use a variety of spreadsheet, word processing, database, and presentation software.

Required Work Experience

- * Two years related work experience.

Required Education

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* Associate degree in Child Development, Early Education, or a related degree with 30-36 hours of child development/ early childhood coursework.

Special Requirements

* Required to successfully complete state and FBI criminal background checks, completion of OSHA blood borne pathogen training, and health assessment and TB test prior to employment.

Physical Requirements

- * Work is performed in a child development setting, both indoors and outdoors.
- * Subject to standing, walking, sitting, bending, reaching, pushing, and pulling.
- * Occasional lifting of objects up to 50 pounds.

Salary

\$45,760

Number of Openings:

1

Job Posting Close Date:

August 16, 2024

Clery Act

As required by the US Department of Education, employees are required to report violations under Title IX and, under the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act (Clery Act), select individuals are required to report crimes. If this position is identified as a Campus Security Authority (Clery Act), you will be notified, trained, and provided resources for reporting.

Disclaimer

The above description is an overview of the job. It is not intended to be an all-inclusive list of duties and responsibilities of the job, nor is it an all-inclusive list of the skills and abilities required to do the job. Duties and responsibilities may change with business needs. ACC reserves the right to add, change, amend, or delete portions of this job description at any time, with or without notice. Employees may be required to perform other duties as requested, directed, or assigned. In addition, reasonable



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accommodations may be made by ACC at its discretion to enable individuals with disabilities to perform essential functions of the job.

To apply, please visit: https://austincc.wd1.myworkdayjobs.com/en-US/External/job/Eastview-Campus/Child-Care-Assistant-Teacher_R-6393

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

Child Care
Austin Community College

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