

Instructor - Simulation Coordinator  
Erie Community College

Direct Link: <https://www.AcademicKeys.com/r?job=242937>

Downloaded On: Aug. 10, 2024 3:21am

Posted Aug. 9, 2024, set to expire Dec. 22, 2024

<b>Job Title</b>	Instructor - Simulation Coordinator
<b>Department</b>	
<b>Institution</b>	Erie Community College Buffalo, New York
<b>Date Posted</b>	Aug. 9, 2024
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Professional Staff
<b>Academic Field(s)</b>	Health Sciences
<b>Job Website</b>	<a href="https://ecc.wd5.myworkdayjobs.com/en-US/CareerOpportunities/job/North-Campus---Williamsville/Instructor---Simulation-Coordinator_J0002130">https://ecc.wd5.myworkdayjobs.com/en-US/CareerOpportunities/job/North-Campus---Williamsville/Instructor---Simulation-Coordinator_J0002130</a>
<b>Apply By Email</b>	
<b>Job Description</b>	

**Department:**

Nursing

**Salary/Hourly**

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\$45,238.00 Annual

**Union/Position Status:**

FFECC Teaching FT

**Posting Closing Date:**

August 30, 2024

Applications must be submitted by 11:59 PM the evening **before the posting closing date.**

Please note that the posting will close at midnight (12:00 AM) on the posting closing date.

## **JOB DESCRIPTION**

### **DISTINGUISHING FEATURES OF THE CLASS:**

The Nursing Clinical and Simulation Coordinator is a full-time faculty member who will plan, coordinate, and oversee the simulation program. The coordinator will work collaboratively with the Nursing faculty, staff to ensure attainment of student learning needs and program goals. The Simulation Coordinator will report to the Executive Dean for Nursing.

### **TYPICAL WORK ACTIVITIES:**

- Collaborates with Nursing Faculty to develop and implement clinical and simulation experiences that

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support student and program success;

- Works with nursing faculty to review and research policies, standard practices, and procedures related to simulation with a focus on continuous quality improvement.
- In conjunction with the Nursing Faculty, implements and updates simulation activities consistent with current best practices and accreditation standards.
- Assists course faculty by preparing and delivering simulation activities.
- Makes recommendations for program simulation policies and procedures according to best practices and current research.
- Utilizes advanced technical simulation equipment and communicates that knowledge to others as needed.
- Ensures maintenance and repair of simulation manikins and other simulation equipment.
- Provides orientation to Faculty, Instructors and Staff on simulation policies, procedures, use and care of the simulation equipment.
- Confirms all simulation equipment is on and operational prior to simulation activity; ensures equipment is turned off and stored appropriately after use.
- Monitors and schedules use and movement of all simulation equipment.
- Maintains an inventory of simulation equipment and supplies and formulates budget recommendations.
- Acts as a liaison between Nursing program, and other health science programs.
- Coordinates and schedules student simulation experiences for each clinical course
- Monitors student attendance, arranges makeup schedules;
- May perform other duties as required

### **KNOWLEDGE, SKILLS, AND ABILITIES:**

Conditions are those of a typical office and classroom environment, requiring frequent oral and written communication with college employees, students, and vendors, the presentation of information on-line and in face-to-face settings, and the ability to enter data and written communications in electronic format in a timely manner. The ability to be generally and continuously aware of the safe and appropriate operation of the lab equipment and material is essential.

### **MINIMUM QUALIFICATIONS:**

- Master's Degree in nursing

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- Current New York State RN license
- Medical surgical experience required.
- Must obtain Certified Health Simulation Educator (CHSE) certification within 2 years of hire.

**SPECIAL REQUIREMENTS:**

Teaching and simulation experience preferred.  
Please attach unofficial transcripts with your application.

**Please attach unofficial transcripts with your application. Official transcripts will be required for successful candidates within 30 days of hire.**

Contact Human Resources at (716) 851-1840 with any questions.

***Our mission to offer quality education includes exposing our students to a diverse range of cultures, experiences and expertise. At SUNY Erie Community College, we value diversity and encourage applicants from all backgrounds to apply.***

**Notice of Non-Discrimination**



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SUNY Erie Community College does not discriminate in admission, employment, or in the administration of any of its policies and programs on the basis of race, color, religion, national origin, age, sex, gender, gender expression, gender identity, pregnancy, disability, sexual orientation, familial status, military status, domestic violence victim status, predisposing genetic characteristics, veteran status, criminal conviction, or any other characteristics protected by law. This applies to all students, applicants or other members of the College community (including, but not limited to, vendors and visitors). Grievance procedures are available to interested persons by contacting the Civil Rights Compliance Officer listed below. Retaliation against a person who files a complaint, serves as a witness, or assists or participates in the investigation of a complaint in any manner is strictly prohibited.

*The following individual has been designated to handle inquiries regarding the College's non-discrimination policies:*

### **Civil Rights Compliance Officer**

Human Resource Department

North Campus

6205 Main Street

Williamsville, NY 14221

(716) 270-5735

*For further information on notice of non-discrimination, please contact:*

New York Office

United States Department of Education

Office for Civil Rights, 32 Old Slip 26th Floor,



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New York, N.Y., 10005-25010;

Tel (646) 428-3800; Email: [OCR.NewYork@ed.gov](mailto:OCR.NewYork@ed.gov).

**Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

**Contact**