

Instructional Lab Technician / Biology
San Diego Community College District

Direct Link: <https://www.AcademicKeys.com/r?job=245469>

Downloaded On: Sep. 26, 2024 11:39pm

Posted Sep. 19, 2024, set to expire Oct. 6, 2024

Job Title Instructional Lab Technician / Biology
Department School of Mathematics and Natural Sciences
Institution San Diego Community College District
San Diego, California

Date Posted Sep. 19, 2024

Application Deadline 10/06/2024

Position Start Date Available immediately

Job Categories Professional Staff

Academic Field(s) Sciences - Biological

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Job Description

Image not found or type unknown



Instructional Lab Technician / Biology

San Diego Community College District

Closing Date: 10/6/2024

Position Number: 003050, 00120231

Location: San Diego Mesa College

Position Type:

Instructional Lab Technician / Biology
San Diego Community College District

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Classified

The Position:

Posting Details (Default Section)

Closing Date: 10/06/2024

Open Until Filled: No

Classification Title: Instructional Lab Technician / Biology

Working Title: Instructional Lab Technician / Biology

Location: San Diego Mesa College

Pay Information

Range 24 (\$5,350.77-\$7,026.74) per month based on the 2024 Classified salary schedule. New employees will begin on Step E (\$5,350.77). Step placement is non-negotiable. Promoted or transferred employees will be placed as specified in the CBA. This position is FLSA Non-exempt (may accrue overtime). Excellent Benefits are provided to all Contract employees with assignments greater than, or equal to, 50% (0.50 FTE) and all eligible dependents. A temporary probationary period will apply to the employee entering this assignment. The SDCCD Employment Web Page provides a link to employee collective bargaining agreements/handbooks and more information about terms and conditions of employment to include salary and benefits.

Position Equivalent FTE: 1.0 FTE

No. Months: 12 Months

Position Number: 003050, 00120231

FLSA Status: Non-Exempt (accrues overtime)

Position Type: Classified

Bargaining Unit: AFT - Classified Professionals

Range: 24

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Department: School of Mathematics and Natural Sciences

The Position

From San Diego Mesa College President Ashanti Hands:

San Diego Mesa College seeks energetic and dedicated candidates to apply for classified positions. The College is committed to academic excellence and diversity, equity, and inclusion among its faculty, staff, and students. As the "Leading College of Equity & Excellence", we take responsibility for equitable outcomes and work together to create successful pathways for all of our students.

As the largest college in the San Diego Community College District, the institution enjoys a solid financial standing, state-of-the-art facilities, and a world-class faculty and staff. For 60 years, Mesa College has been on the leading edge, from offering a Community College Bachelor's Degree, to the number of students transferred and graduating with an Associate Degree.

We are adding new staff, faculty, and administrators who, alongside our stellar colleagues, will lead us into the future. Candidates who believe that they can demonstrate a commitment to equity and excellence by creating the conditions that matter for our students to succeed are encouraged to apply.

Applications are currently being accepted for 2 (two) positions, Instructional Lab Technician / Biology, in the School of Mathematics and Natural Sciences, located at San Diego Mesa College. Hours are Monday-Friday; 40 hours per week. Selected candidate must be willing to adjust work days/hours based on the department's needs.

Please note that an employee may be transferred to any site at the option of the Chancellor.

Classification Description: Click [here](#) for description.

If you would like to open the link in a different tab or window, right click and select the option.

Desired Qualifications

- Significant upper division coursework or a bachelor's degree in general biology OR microbiology or a closely related field; OR additional two years of relevant work experience.
- Demonstrated competence in laboratory techniques and equipment commonly required for community college laboratories in general biology OR microbiology.
- Demonstrated competence in the application of laboratory safety guidelines involving the

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- preparation and handling of cultures and live organisms.
- Demonstrated knowledge in the proper handling, storage and disposal of chemical, biological, and hazardous wastes.
 - Demonstrated competence in culturing a variety of microbial species using aseptic technique OR the care and handling of live animals, including those with specialized needs.
 - Demonstrated knowledge of basic safety and first aid.
 - The skill to order, receive, maintain, organize and inventory equipment and supplies.
 - The skills and ability to oversee use, logs and maintenance of autoclaves, and other equipment in biology prep laboratories.
 - The ability to plan and organize work to meet schedules and deadlines for multiple course sections.
 - The ability to train, direct and provide support for laboratory professionals and student staff.
 - The utilization of standard office and web-based technology applications as needed or required.
 - The ability to work independently with little direction.
 - The ability to communicate effectively both orally and in writing.
 - Skills to establish and maintain effective collaborative working relationships with others to ensure a safe and equitable work environment.
 - Demonstrated cultural competency, sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds of community college students, faculty and classified professionals.

Foreign Degree: Applicants with foreign degrees from colleges or universities outside of the United States must have their coursework evaluated by a professional association that is a member of the National Association of Credential Evaluation Services ([NACES](#)) or Academic Credentials Evaluation Institute, INC. ([ACEI](#)). A copy of the evaluation must be submitted with your online application.

Commitment to Diversity: All applicants must have demonstrated cultural competency and sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds of community college students, faculty and classified professionals.

Special Instructions to Applicants: To ensure **full** consideration, qualified candidates must submit a **complete** online application that includes the items listed (extraneous material will not be reviewed). References to resumes or other uploaded documents within the online application will be considered an "incomplete" application; please enter "N/A" if any section does not apply.

1. Complete online application;

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2. Resume; AND,
3. Three (3) Professional References listed within the online application.
4. Unofficial transcripts (Optional).
5. Foreign Degree Evaluation (If applicable).

Important: To ensure consistency and fairness to all candidates, please do not submit materials other than those requested (i.e., personal photo, articles you've written, etc). Please only upload requested documents using respective document name labels. Uploading extraneous materials, unless specifically requested within this posting, may result in your application not being reviewed. Only complete application packets will be forwarded to the committee.

- Application materials sent via mail, fax, or email will **not** be accepted.
- Note that correspondence, including interview invitations, will be sent to you via email.
- All inquiries, nominations and applications will be held in the strictest confidence.

Conditions of Employment:

SELECTED CANDIDATE IS REQUIRED TO COMPLETE THE FOLLOWING PRIOR TO EMPLOYMENT:

- Submit "official" college transcripts as stated on application (even if a degree is not a requirement for this position); Including Foreign Degree Evaluation, if applicable.
- Provide a Certificate of Tuberculosis Exam for initial appointment (Note: The certificate must be renewed every 4 years as a condition of continuing employment);
- Have fingerprints taken by a Live Scan computer at the District's expense (Clearance must be received prior to first day of employment);
- Present original documents for proof of eligibility to work in the United States **as required by the I9 Employment Eligibility Verification form**; AND,
- Attend a new hire processing appointment in People, Culture, and Technology Services located at the District Administrative Offices.

EMPLOYMENT AFTER RETIREMENT

If you accept a contract (permanent) position with SDCCD and are a retired annuitant with CalPERS or

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CalSTRS, you must reinstate from your retirement system. Please reference the [CalPERS](#) or [CalSTRS](#) website for further information.

EMPLOYEE BENEFITS

SDCCD provides a comprehensive fringe benefit package for its full-time classified employees. The District contributes toward the cost of the premium (including dependent coverage) for the medical insurance plan options. Additional benefits include dental, vision, sick leave, vacation and opportunities for professional development. Contract employees become members of the California Public Employees' Retirement System (CalPERS) upon appointment.

Posting Number: CL01708

Major Responsibilities:

Qualifications:

Desired Qualifications:

- Significant upper division coursework or a bachelor's degree in general biology OR microbiology or a closely related field; OR additional two years of relevant work experience.
- Demonstrated competence in laboratory techniques and equipment commonly required for community college laboratories in general biology OR microbiology.
- Demonstrated competence in the application of laboratory safety guidelines involving the preparation and handling of cultures and live organisms.
- Demonstrated knowledge in the proper handling, storage and disposal of chemical, biological, and hazardous wastes.
- Demonstrated competence in culturing a variety of microbial species using aseptic technique OR the care and handling of live animals, including those with specialized needs.
- Demonstrated knowledge of basic safety and first aid.
- The skill to order, receive, maintain, organize and inventory equipment and supplies.
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Licenses:

Pay Information:

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To apply, visit: <https://www.sdccdjobs.com>

All applicants must have demonstrated cultural competency and sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds of community college students and staff.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.



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Contact

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