

Coordinator, Student Success (Tiger Academy/LGBTQ)  
(Full-Time, Categorically Funded) Reedley College  
State Center Community College District

Direct Link: <https://www.AcademicKeys.com/r?job=245818>

Downloaded On: Sep. 27, 2024 1:13am

Posted Sep. 26, 2024, set to expire Oct. 23, 2024

**Job Title** Coordinator, Student Success (Tiger Academy/LGBTQ) (Full-Time, Categorically Funded) Reedley College

**Department**  
**Institution** State Center Community College District  
Reedley, California

**Date Posted** Sep. 26, 2024

**Application Deadline** 10/23/2024

**Position Start Date** Available immediately

**Job Categories** Professional Staff

**Academic Field(s)** Administration - Student Affairs

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**Job Description**

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**Coordinator, Student Success (Tiger Academy/LGBTQ) (Full-Time, Categorically Funded)  
Reedley College**

**State Center Community College District**

**Closing Date:** 10/23/2024 at 11:55 PM

**Campus Location:** Reedley College

**Start Date:**



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**Essential Functions:**

At Reedley College we value the ability to serve students from a broad range of cultural heritages, socioeconomic backgrounds, genders, abilities and orientations. We prioritize applicants who demonstrate they understand the benefits a diverse student population brings to a community college. The successful candidate will be an equity-minded leader committed to student success achieved through collaboration with faculty, classified staff, administration, students and community partners who are also dedicated to closing equity gaps.

An equity-minded individual is a person who:

1. Understands the importance of holding ourselves accountable as educators for closing equity gaps and engaging in equitable practices;
2. Reframes inequities as a problem of practice and views the elimination of inequities as an individual and collective responsibility;
3. Encourages positive race-consciousness and embraces human difference;
4. Supports institutional practices that both develop and sustain culturally responsive teaching and learning environments; and
5. Strategically builds support for and participation in equity-related initiatives across both our internal and external communities.

Reedley College seeks leaders who value placing the student at the center of everything we do, mentorship and working in a collegial, collaborative environment. Leaders should be open and willing to participate in culturally relevant professional development that will help them prepare for the population of students who attend Reedley College.

The ideal candidate will share Reedley College's commitment to educating its racially and socioeconomically diverse student population. For the 2023-2024 academic year, we enrolled over 15,000 students in which 74% identify as Latinx, 6% as Asian/Pacific Islander, 2% as Black/African American, 15% as White, 1% as American Indian/Alaska Native, and 2% as multiracial. Reedley College is a Hispanic-Serving Institution, reflecting the great responsibility that the College has to the educational attainment and economic well-being of the surrounding community. The successful candidate will join a college dedicated to the students it serves.

Student Success Coordinator for Athletics Tiger Academy & LGBTQ+ works to improve academic success and retention of student athletes and LGBTQ+ identified students at Reedley College. The

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Student Success Coordinator offers support by tracking student progress while working as a liaison between athletic programs and instructors, Math Center, Reading & Writing Center, Learning Center, Learning Specialist, and Counseling Department. Additionally, the coordinator will liaise in the same manner for LGBTQ+ students as well. The Student Success Coordinator will provide and coordinate student success workshops and support services, study sessions, tutoring opportunities, and other on-campus services that will be beneficial to our LGBTQ+ student population and our student athletes' academic success. This Student Success Coordinator reports to the Director of Athletics & Dean of Student Services. Other coordination duties may include:

- Meet regularly with the Dean of Students, Director of Athletics & Student Success, Athletic Counselor, and faculty associated with the athletic programs in order to improve coordination of the delivery of retention and support services for student athletes and LGTBQ+ students;
- Collaborate with the Learning Center, Reading & Writing, and Math Center, faculty and classified professionals to develop practices and workshops that improve student success, retention, and completion;
- Review and assist students with assigned course work assignments, projects, scheduling, and time management strategies through academic workshops and other forms of academic assistance;
- Assist the Athletic Counselor with activities including checking and follow-up with the academic progress of all student-athletes;
- Assist the Athletic Counselor with student tracking through weekly and monthly academic progress reports and assisting with tracking the mandated completion of the Student Education Plan (SEP);
- Provide the Athletic Counselor, Director of Athletics & Student Success, and Head Coaches with weekly study-hall/lab attendance reports, end of semester academic success reports, and Central Valley Conference (CVC)/California Community Colleges Athletics Association (CCCAA) academic all-conference team nominations. Data includes but is not limited to: individual and team GPA's, unit totals, updating California Partnership for Achieving Student Success (CALPASS) data, SEP updates, graduation & transfer data, and degree totals;
- Explore and develop community partnerships;
- Attend mandated CCCAA trainings;
- Support the development and implementation of events including hosting monthly LGBTQIA+ student programs, including special events such as Pride Brunch, Lavender Graduation, and LGBTQIA+ History Month;
- Work towards establishing a handbook of resources, annual events calendar, and an office dedicated to LGBTQIA+ student support;
- Assist with advising the Safe Space Club;

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- Liaison between students and services including Basic Needs, Residence Hall, Next Up Programming, etc.;
- Complete annual reporting as required by grant awards;
- Attend and participate in professional conferences and meetings concerned with student success and equity, with a focus on LGBTQIA+ issues;
- Attend mandated trainings and assist in the advancement of the institutional mission and goals with a commitment to diversity, equity and inclusion for all students;
- Serve on and attend department, college, and district committees, as needed;
- Participate in program review, student learning outcome development and assessment to improve student learning;
- Teach assignments in a variety of instructional settings and times, including evening and/or weekends, on-line or off-campus and large group instruction classes as needed;
- Otherwise fulfilling all of the duties and responsibilities of faculty as required by Administrative Regulation 7122; and
- Other duties as assigned.

**Minimum Qualifications:**

All candidates must have evidence of responsiveness to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds of community college students, as these factors relate to the need for equity-minded practices.

- Any master's degree level discipline in which learning assistance or tutoring is provided at the college where the coordinator is employed; **or**
- A master's degree in education, educational psychology, or instructional psychology, or other master's degree with emphasis in adult learning theory; **and** more than two (2) years of related experience in higher education. Demonstrated experience in case management, student success efforts, and helping skills; **or**
- A valid California Community College Credential; **or**
- The equivalent education and/or experience (**requires an equivalency**).

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**Note:** If the degrees posted on your transcript(s) do not match **exactly** as stated above, you **must** petition for equivalency.

**Desirable Qualifications:**

- Experience and skill incorporating elements of diversity, equity, and inclusion into all areas of responsibility;
- Recent experience working with African American, Asian/Pacific Islander, Latinx, Native American, and other racially minoritized students in the classroom and an understanding of how historical patterns of exclusion of these groups in higher education shape patterns of participation and outcomes;
- Experience working with students of various cultural, gender, age, socioeconomic, and ethnic backgrounds including students with disabilities;
- Willingness to examine and remediate one's instructional, relational, and classroom practices to more effectively engage and support racially minoritized students;
- Related work and professional experience;
- Demonstrated ability to communicate effectively, verbally, written and via interpersonal communication skills with students and staff;
- Demonstrated ability to work with computers, including experience with word processing, spreadsheets, databases, and presentation software; and other technologies, which are utilized in providing high-quality instruction and support to students;
- Include extent of coordinating experience working in or familiarity with student athletes;
- Ability to use organizational skills that enable the performance of duties in a timely fashion with attention to detail;
- Ability to establish and maintain effective working relationships;
- Teaching and presentation experience, especially at the community college level;
- Experience working with at-risk and/or under prepared students;
- Knowledge of effective practices relevant to academic support or peer assisted learning skills;
- Familiarity with CCCAA, CVC, NCAA, and NAIA rules and regulations;
- Ability to quickly respond to changing institutional needs; and
- Knowledge of the community college and its mission and goals.

**Conditions of Employment:**

178 duty days per year. Duty days will be prorated based upon start of assignment.



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**Salary and Benefits:**

Starting annual salary is \$71,054 - \$106,970 based on education and experience. *Duty days will be prorated based upon start of assignment.* An annual doctoral stipend of \$2,419 is available. In addition, the District offers an attractive fringe benefit package including medical, dental, and vision coverage for the employee and dependents, and life insurance. Employees are also members of the California State Teacher's Retirement System (CalSTRS).

**Selection Procedure:**

Applications will be screened by Human Resources for completeness **and** to determine which applicants meet the minimum qualifications as stated in the job announcement.

**From the applicants who meet the minimum qualifications and who have submitted all the required documents by the closing date and time listed on the job announcement, a selection advisory committee will review the candidates who are best qualified based on the minimum and desirable qualifications then determine who will be invited to interview.**

The selection advisory committee will rate responses to the interview questions, teaching demonstration, and writing prompt (if applicable). Based on this rating, a small number of applicants will be selected as the "recommended candidates". These candidates will be forwarded to the Vice President and College President for final interviews.

A hiring recommendation will be made by the College President and forwarded to the Board of Trustees of State Center Community College District for final approval.

State Center Community College District is an equal opportunity employer committed to fostering innovation and inclusivity. We respond proactively to the diverse needs of the community and welcome individuals excited to join our District's purpose to support student success both locally and globally. United, we the faculty, classified professionals and administrators pledge to treat all applicants and employees fairly and equitably. [SCCCD EEO Plan](#)

For more information, contact the Academic Human Resources Office, 1171 Fulton St, Fresno, California, 93721, (559) 243-7100. For information on Reedley College or State Center Community College District, visit our website at [www.scccd.edu](http://www.scccd.edu). **Please refer to Position No. RDST-COR (Slot #3103)**

**Submission of application and related materials is the applicant's responsibility and must be submitted through the district's online applicant portal. The District reserves the right to re-advertise or to delay indefinitely the filling of a position if it is deemed that the applicants for the position do not constitute an adequate applicant pool or if funding is not available. All**





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**application materials are subject to verification. False statements may be cause for disqualification or discharge from employment.**

**Additional Information:**

**This is a full-time categorically funded position contingent upon funding. The District may fill more than one position from this pool. *About the College***

Reedley College is located in the Central San Joaquin Valley of California in the city of Reedley, which has a population of approximately 25,000. Known as "The World's Fruit Basket," Reedley is in one of the richest agricultural regions of the world. Reedley College was established in May 1926 as Reedley Junior College. Reedley College is located on the historic T.L. Reed Ranch, bordering the Kings River which spans over 420 acres, including a 300-acre farm. Over its nearly 100 years of service to California's Central San Joaquin Valley, Reedley College has been an essential component of higher education offering over 67 programs and degrees taught by approximately 180 full-time faculty and 400 part-time faculty. Some of the programs offered at Reedley College includes an Agriculture, that regularly receives awards for their excellence in teaching, Aviation Maintenance and Flight Sciences, Natural Resources, Forestry and Wildland Fire Fighting, and STEM, including engineering. In addition, the college is also one of 11 community colleges in California to offer students on-campus housing.

**[Work for Us! Reedley College](#)**

Reedley College's Guided Pathway framework strongly encourages collaboration across disciplines to create inclusive, integrated, and interdisciplinary learning experiences. Reedley College administrators are expected to be knowledgeable about, and willing to support success teams that interact directly with students in their career pathways. Administrators must also be open and willing to participate in culturally relevant professional development that will facilitate their work with the population of students who attend Reedley College

Reedley College has embraced Guided Pathways with the college's goal in mind, "We motivate and inspire students to succeed". The project is designed to significantly increase the number of students who earn a certificate or degree at a California Community College.

***Mission***

To cultivate opportunities that empower our students communities through engaging, equity-minded programs and services.

***Vision***

Providing equitable educational opportunities that transform our students and communities.



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**Values**

To carry out our bold vision, we at Reedley College value:

**Equity, Access, and Inclusion:**our success depends on every member of our campus community achieving their educational goals

**A Focus on Students:**our practices, priorities, and policies are created, implemented, and reviewed with a relentless student-first approach

**Educational Excellence:**the instruction, student services, and experience we provide to each student consistently exceed expectations

**Innovation:**our words and action are always consistent with our mission

**Stewardship:**our decisions are made in the context of their financial, social, and environmental impacts on our campus, our region and the world

**[RC College Planning Site](#)**

**To be considered for this position please visit our web site and apply on line at the following link: [www.scccd.edu](http://www.scccd.edu)**

*EOE*

**Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

**Contact**

N/A

State Center Community College District

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