

Fine Arts and Theater Facilities Technician  
Rancho Santiago Community College District

Direct Link: <https://www.AcademicKeys.com/r?job=247917>

Downloaded On: Nov. 21, 2024 4:15pm

Posted Oct. 30, 2024, set to expire Nov. 22, 2024

<b>Job Title</b>	Fine Arts and Theater Facilities Technician
<b>Department</b>	Fine & Performing Arts
<b>Institution</b>	Rancho Santiago Community College District Santa Ana, California
<b>Date Posted</b>	Oct. 30, 2024
<b>Application Deadline</b>	11/22/2024
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Professional Staff
<b>Academic Field(s)</b>	Fine Arts - Drama/Theater Administration - Other
<b>Apply Online Here</b>	<a href="https://apptrkr.com/5765205">https://apptrkr.com/5765205</a>
<b>Apply By Email</b>	
<b>Job Description</b>	

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**Fine Arts and Theater Facilities Technician**  
**Rancho Santiago Community College District**

**Salary Range:** Grade 9: \$56,143.69 - \$71,773.50

**Job Type:** Full Time

**Job Number:**

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CL24-00973

**Location:** Santa Ana, CA

**Division:** SAC Fine & Performing Arts

**Closing:** 11/22/2024 5:00 PM Pacific

**Job Description**

**CLASS SUMMARY**

Under general supervision - assists in the design, directs and assists in fabrication and construction of stage sets, gallery wall systems, shelves, pedestals, platforms and other structures as needed for exhibitions; maintains and operates theater lighting, sound, projection and other stage equipment; maintains and operates gallery lighting; maintains theater and gallery shop and storage areas; performs related duties as required.

**REPRESENTATIVE DUTIES**

Assists in the design and constructs sets from set designer's plans and elevations; directs student assistants and stagecraft class who assist in constructing sets; uses shop equipment such as saws and drills; coordinates productions of Theatre, Dance and Music Department, outside groups and community services groups including lighting, sound, set or stage, projection, curtain; designs arrangements and layout and maintains equipment needed for successful productions; repairs lighting equipment; assists in the design and layout of the art gallery from the gallery director's plans; directs student assistants and gallery production students who assist in the preparation of the gallery and installation of artwork; designs lighting for each exhibition; maintains equipment and supplies for gallery preparation of exhibitions; provides cleaning, maintenance and organization of shop and storage areas; drives to pick up and return theater props and equipment or artwork to artist studios, museums and other galleries.

**ORGANIZATIONAL RELATIONSHIPS**

This class reports to the designated administrator or supervisor. May direct the work of student assistants and works with resident and outside groups who have productions, performances, concerts, events and lectures as well as outside artists and/or galleries who are part of gallery exhibitions. This class must have flexible work hours to accommodate day and evening performances or events.

**KNOWLEDGE AND ABILITIES**

Good Knowledge of

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: materials, equipment, and methods used in set fabrication and construction or gallery installation and construction of walls, pedestals, shelves, small lifts and other special structures; lighting equipment, lighting controls, sound systems, projection equipment, and related electric and electronic theater equipment and facilities, and of their practical operation, maintenance, and repair; operation and maintenance of power shop tools and equipment. Ability to: design, fabricate, and construct stage settings, exhibition settings and arrangements; train and direct student assistants; communicate with resident and outside groups, galleries and museums personnel authorized to make presentations, assist them in making proper and practical plans, and cooperate with them in production work; operate lighting, sound, and other electrical and electronic stage equipment; properly light an art exhibition and make minor design changes and repairs. Able to lift 50 lbs and climb 12-foot ladder. License: valid California Motor Vehicle Operator's License.

### **Job Qualifications**

#### **MINIMUM QUALIFICATIONS**

**Training and Experience** Any combination of training and/or experience equivalent to college or special training in fine arts or technical theater production and one year of responsible experience in theater or college drama or stage productions, involving all of the major technical aspects such as lighting, sound, electrical equipment and set design and fabrications or gallery or museum exhibition installation and design

#### **ABOUT RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

Rancho Santiago Community College District (RSCCD) is one of the most established districts in the state and has been in operation for nearly 50 years. Located in the heart of Orange County, it is one of the largest of California's 72 community college districts, based on the number of credit and non-credit students. RSCCD encompasses 25 percent of Orange County's total area and serves a population of more than 700,000 residents in the communities of Anaheim Hills, Orange, Santa Ana, Villa Park, and portions of Anaheim, Costa Mesa, Irvine, Fountain Valley, Garden Grove, Tustin, and Yorba Linda. The District includes Santiago Canyon College and Santa Ana College, as well as the Centennial and Orange Continuing Education Centers, the Digital Media Center, Joint Powers Fire Training Center, the Orange County Sheriff's Regional Training Academy, the College and Workforce Preparation Center, and the District Operations Center. RSCCD's three (3) auxiliary Foundations are actively involved in supporting both community and campus programs.

#### **EEO STATEMENT**

The Rancho Santiago Community College District (RSCCD) is committed to the concept and principles of staff diversity and equal employment opportunity by prohibiting discrimination based on ethnic group identification, national origin, religion, age, sex, race, color, ancestry, sexual orientation, physical or

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mental disability, gender identity, medical condition (cancer-related or genetic characteristics), marital status, citizenship, or service in the uniformed services, or on the basis of these perceived characteristics or based on association with a person or group with one or more of these actual or perceived characteristics. Applications from all persons interested in the position are encouraged.

## **SELECTION CRITERIA**

### **Application Screening**

Job announcements will include screening criteria to be used during screening and interviews. This may include, but is not limited to:

- Education experience (breadth and depth)
- Work experience (breadth and depth)
- Demonstrated ability to work cooperatively with others
- Bilingual ability (if needed)
- Demonstrated experience and sensitivity to diversity, equity, and inclusion.
- Professional growth activities
- Specialized skills training
- Leadership skills
- Written and/or oral communication skills
- Presentation
- Problem Solving.

Based on the information presented in the application materials, a limited number of candidates with qualifications most pertinent to the position will be invited to participate in the selection process, which may include a written test and an oral interview. Meeting the position's minimum requirements does not guarantee advancement in the selection process. Candidate qualifications will be assessed to determine those who meet and exceed requirements and are deemed the most competitive in the applicant pool.

### **Interview**

Applicants selected for an interview may be required to take additional tests or assessments and will be notified of such prior to the date of the interview. During the oral session, those selected for interviews will, in addition to the above, also be evaluated on the following factors:

- Oral communication skills
- Presentation
- Problem-solving skills



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A predetermined set of questions will be asked of all applicants interviewed. Applicants are requested to provide thorough yet concise information on their related experience to ensure the correct evaluation of their qualifications. Evaluation criteria will be applied consistently to all applicants.

### **Application Procedures**

To ensure full consideration, all applicants must submit a complete Rancho Santiago Community College District online application that includes the items listed below by the position's closing date. Recruitment will review all applications for completeness, and only complete application packets will be forwarded to the screening committee for further review.

### **A Complete Application Packet Must Include the Following:**

1. RSCCD Online Application
2. Resume - details all relevant education, training, and other work experience

### **Disability Accommodations**

Individuals who require reasonable accommodations in the Application or Interviewing Process in accordance with ADA should notify the Recruitment Office in the Human Resources Division at least two days prior to the closing date, by calling (714) 480-7455.

### **Conditions of Employment**

The selected candidate is required to complete the following before employment as part of the onboarding process:

1. Present original documents for proof of eligibility to work in the United States.
2. Provide a certificate of Tuberculosis Exam.
3. Fingerprints (by a Live Scan Agency at the candidate's expense, and clearance must be received before the first day of employment)



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To apply, please visit <https://www.schooljobs.com/careers/rsccd/jobs/4704528/fine-arts-and-theater-facilities-technician>

### Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

### Contact

Fine & Performing Arts  
Rancho Santiago Community College District

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