Network Specialist III
Rancho Santiago Community College District

Job Title	Network Specialist III
Department	DO Educational Services
Institution	Rancho Santiago Community College District
	Santa Ana, California
Date Posted	Nov. 12, 2024
Application Deadline	12/13/2024
Position Start Date	Available immediately
Job Categories	Professional Staff
Academic Field(s)	Administration - Other
Apply Online Here	https://apptrkr.com/5792361
Apply By Email	
Job Description	

Image not found or type unknown

Network Specialist III

Rancho Santiago Community College District

Salary Range: Grade 19: $96,110.10 - $122,760.23

Job Type: Full Time

Job Number: CL24-01061

Location: Santa Ana, CA

Division: DO Educational Services

Closing: 12/13/2024 5:00 PM Pacific

Job Description

CLASS SUMMARY

Under minimum direction - responsible for one or more category server systems; email, antivirus, backup; performs system administration for firewalls, routers, switches, upgrades/updates, and maintenance; is responsible for implementation and control of system and communication software; performs related duties as required.

REPRESENTATIVE DUTIES

Primarily responsible for one or more category server systems (i.e., email, anti-virus, backup,) Performs proactive network diagnostics; monitors network activity; identifies, evaluates and recommends technology products; provides resolution to complex network problems; serves as technical liaison to the instructional units ; performs administrative activities developing systems to improve efficiency, collaborating on network infrastructure issues, and providing technical support; identifies and resolves network, hardware and software problems across the network; recommends changes in network structure or technologies to improve performance; sets up and reconfigures new servers; develops web based custom applications using modern programming languages; Analyzes, prepares, recommends, maintains, and reviews the District system software; develops recommendations and procedures for the use of operating systems, language compilers, and communications networks available on the District computers; interfaces with vendor technical staff in maintaining current operating systems and features; coordinates with operations and development staff in the upgrading of software to assure smooth transitions between releases; reviews system performance reports and makes recommendations to improve utilization of all systems; participates in the formulation of long range development plans; participates in conferences relating to new system applications; contributes to the preparation and implementation of new computer systems. May install both processing and communications hardware and software to accomplish the above duties. May assist in the development of applications software.

ORGANIZATIONAL RELATIONSHIPS

This class reports to the designated manager of the Information Technology Services department.

KNOWLEDGE AND ABILITIES

Thorough Knowledge of:computer programming principles, procedures, techniques, and methods;

principles and techniques of system design and analysis; transaction processing; principles, practices and language of computer operations; capabilities and limitations of computers and auxiliary equipment; testing and troubleshooting programmed computer operations; computer input, forms and operating instructions and reporting; network design and operation; programming of complex and low-level computer languages on a wide range of computers. **Ability to:** analyze and develop programs and systems including writing, testing, debugging, documentation and operating instructions; prepare flow charts and diagrams utilizing knowledge and abstract reasoning; read, understand and apply technical and educational data and information; elicit information and communicate with staff and management effectively; utilize required computer language systems; produce, finalize and check work efficiently; maintain effective and cooperative working relations with persons contacted in the course of performing assigned duties; processing and communication systems. Ability to pass System Programmer aptitude test. <u>**WORKING CONDITIONS**</u>
This position required prolonged video display terminal viewing.

Job Qualifications

<u>MINIMUM QUALIFICATIONS</u>
Training and Experience Bachelor's degree in Information Technology, Computer Science or related field and four years experience in operating systems, analysis, design and programming for the full range of computer systems covering both operating systems and communications; networking experience; design and implementation; server/client and storage equipment; additional programming and system analysis experience may be substituted for the education requirement on a year-for-year basis.

<u>ABOUT RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT</u>
Rancho Santiago Community College District (RSCCD) is one of the most established districts in the state and has been in operation for nearly 50 years. Located in the heart of Orange County, it is one of the largest of California's 72 community college districts, based on the number of credit and non-credit students. RSCCD encompasses 25 percent of Orange County's total area and serves a population of more than 700,000 residents in the communities of Anaheim Hills, Orange, Santa Ana, Villa Park, and portions of Anaheim, Costa Mesa, Irvine, Fountain Valley, Garden Grove, Tustin, and Yorba Linda. The District includes Santiago Canyon College and Santa Ana College, as well as the Centennial and Orange Continuing Education Centers, the Digital Media Center, Joint Powers Fire Training Center, the Orange County Sheriff's Regional Training Academy, the College and Workforce Preparation Center, and the District Operations Center. RSCCD's three (3) auxiliary Foundations are actively involved in supporting both community and campus programs.
<u>EEO STATEMENT</u>

Network Specialist III
Rancho Santiago Community College District

The Rancho Santiago Community College District (RSCCD) is committed to the concept and principles of staff diversity and equal employment opportunity by prohibiting discrimination based on ethnic group identification, national origin, religion, age, sex, race, color, ancestry, sexual orientation, physical or mental disability, gender identity, medical condition (cancer-related or genetic characteristics), marital status, citizenship, or service in the uniformed services, or on the basis of these perceived characteristics or based on association with a person or group with one or more of these actual or perceived characteristics. Applications from all persons interested in the position are encouraged.

SELECTION CRITERIA
Application Screening

Job announcements will include screening criteria to be used during screening and interviews. This may include, but is not limited to:

- Education experience (breadth and depth)
- Work experience (breadth and depth)
- Demonstrated ability to work cooperatively with others
- Bilingual ability (if needed)
- Demonstrated experience and sensitivity to diversity, equity, and inclusion.
- Professional growth activities
- Specialized skills training
- Leadership skills
- Written and/or oral communication skills
- Presentation
- Problem Solving.

Based on the information presented in the application materials, a limited number of candidates with qualifications most pertinent to the position will be invited to participate in the selection process, which may include a written test and an oral interview. Meeting the position's minimum requirements does not guarantee advancement in the selection process. Candidate qualifications will be assessed to determine those who meet and exceed requirements and are deemed the most competitive in the applicant pool.

Interview

Applicants selected for an interview may be required to take additional tests or assessments and will be notified of such prior to the date of the interview. During the oral session, those selected for interviews will, in addition to the above, also be evaluated on the following factors:

- Oral communication skills
- Presentation
- Problem-solving skills

A predetermined set of questions will be asked of all applicants interviewed. Applicants are requested to provide thorough yet concise information on their related experience to ensure the correct evaluation of their qualifications. Evaluation criteria will be applied consistently to all applicants.

Application Procedures

To ensure full consideration, all applicants must submit a complete Rancho Santiago Community College District online application that includes the items listed below by the position's closing date. Recruitment will review all applications for completeness, and only complete application packets will be forwarded to the screening committee for further review.
A Complete Application Packet Must Include the Following:

1. RSCCD Online Application
2. Resume - details all relevant education, training, and other work experience

Disability Accommodations

Individuals who require reasonable accommodations in the Application or Interviewing Process in accordance with ADA should notify the Recruitment Office in the Human Resources Division at least two days prior to the closing date, by calling (714) 480-7455.
Conditions of Employment

The selected candidate is required to complete the following before employment as part of the onboarding process:

1. Present original documents for proof of eligibility to work in the United States.
2. Provide a certificate of Tuberculosis Exam.
3. Fingerprints (by a Live Scan Agency at the candidate's expense, and clearance must be received before the first day of employment)

Network Specialist III
Rancho Santiago Community College District

To apply, please visit https://www.schooljobs.com/careers/rsccd/jobs/4717816/network-specialist-iii

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

DO Educational Services
Rancho Santiago Community College District

,