

English: Contract Instructor-College Credit  
San Diego Community College District

Direct Link: <https://www.AcademicKeys.com/r?job=248714>

Downloaded On: Nov. 13, 2024 8:25pm

Posted Nov. 12, 2024, set to expire Nov. 20, 2024

**Job Title** English: Contract Instructor-College Credit  
**Department** School of Humanities  
**Institution** San Diego Community College District  
San Diego, California

**Date Posted** Nov. 12, 2024

**Application Deadline** 11/20/2024

**Position Start Date** Available immediately

**Job Categories** Lecturer/Instructor

**Academic Field(s)** Humanities - English

**Apply Online Here** <https://apptrkr.com/5797386>

**Apply By Email**

**Job Description**

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**English: Contract Instructor-College Credit**

**San Diego Community College District**

**Closing Date:** 11/20/2024

**Position Number:** 001212

**Location:** San Diego Mesa College

**Position Type:**

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Academic

**The Position:**

Posting Details (Default Section)

Closing Date: 11/20/2024 Open Until Filled No Classification Title English: Contract Instructor-College Credit Working Title Assistant Professor, English Recruitment Limits Location San Diego Mesa College Pay Information Class 1, Step C - Class 6, Step C (\$6,933.44 - \$8,849.03) per month based on the 2024 AFT - College Faculty Tenured-Tenure Track Monthly Salary Schedule. Initial salary placement for this Assistant Professor is commensurate with required education and related teaching experience as outlined in section A2.1 of the AFT Faculty Collective Bargaining Agreement and it is non-negotiable. The District offers a comprehensive fringe benefit package including employer paid medical, dental, vision plans, sick leave, and opportunities for professional development. This position is FLSA Exempt and may not accrue overtime. Benefits will be provided under the terms of the AFT-Guild, Local 1931 - Faculty Collective Bargaining Agreement. Annual Salaries will be recalculated for service less than a full academic year based on Education Code 87815, any required adjustment will be made within the first pay period. Travel reimbursement for interviewees traveling more than 200 miles, one-way, may be paid according to geographic location (see SDCCD Travel Stipend Policy, Rev 7/14/2011). Typically, Assistant Professors earn tenure after 4 years and promote to Associate Professor. The SDCCD Employment Web Page provides a link to employee collective bargaining agreements and handbooks, and more information about terms and conditions of employment to include salary and benefits. Position Equivalent FTE: 1.0 FTE Job Duration 10 Months Position Number: 001212 FLSA Status Exempt (does not accrue overtime) Bargaining Unit AFT/College Faculty Range (na) Position Type Academic Department School of Humanities The Position From San Diego Mesa College President Ashanti Hands:

San Diego Mesa College seeks energetic and dedicated candidates to apply for academic positions. The College is committed to academic excellence and diversity, equity, and inclusion among its faculty, classified professionals, staff, and students.

As the "Leading College of Equity & Excellence", we take responsibility for equitable outcomes and successful pathways for all of our students. As the largest college in the San Diego Community College District, the institution enjoys a solid financial standing, state-of-the-art facilities, and a world-class faculty, classified professionals, and staff.

For 60 years, Mesa College has been on the leading edge, from offering a Community College Bachelor's Degree, to being a lead California Community College in graduating students with an

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Advanced Degree for Transfer. We embrace the mission of community colleges and are committed to empowering our students to maximize their potential, leading to healthy and thriving communities.

We are adding new staff, classified professionals, faculty, and administrators who, alongside our stellar colleagues, will lead us into the future. If this opportunity sounds like the right fit for you, I encourage you to file an application for employment.

Applications are being accepted for the position of Assistant Professor, English, at San Diego Mesa College, beginning Spring 2025. Assignments may include some combination of day, evening, and/or online classes.

While the current vacancy exists at San Diego Mesa College, applicants should understand that they are subject to assignment at any District facility at the option of the Chancellor. Major Responsibilities Reporting to the Dean of Humanities, the incumbent would be a member of the English department teaching primarily English composition courses with opportunities to join departmental rotations for literature and creative writing courses, serving on and/or chairing department and campus committees, maintaining appropriate records and reports, and participating actively in the work of the department, college, and district. The college encourages and supports professional growth, with an emphasis on equity-minded and student-centered practices, consistent with the mission of the college. Qualifications Master's in English, literature, comparative literature, or composition OR Bachelor's in any of the above AND Master's in linguistics, TESL, speech, education with a specialization in reading, creative writing or journalism OR the equivalent Desired Qualifications

- Commitment to the community college mission.
- Experience teaching and evaluating students in multiple levels of composition courses.
- Training and currency in composition theory and pedagogical approaches.
- Ability and willingness to use research for innovation in the classroom.
- Strong oral, written, and interpersonal communication skills.
- Dynamic and student-centered presentation and facilitation skills in multiple classroom modalities.
- Ability to effectively integrate current technology in teaching multiple classroom modalities.
- Organization and leadership skills, and an ability to work with a diverse faculty and staff, both within the department and college-wide.
- A commitment to actively participating in the work of the department and college outside of the classroom through committees, work groups, and other department, college, and district-wide opportunities.
- Commitment to continued professional learning and growth.
- Commitment to creating equitable learning opportunities for students from diverse socioeconomic and cultural or ethnic backgrounds, including those with different levels of academic preparation

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and varying physical and learning abilities, as well as foster youth, returning students, veterans, and other underrepresented populations.

Equivalency If you do not possess the exact degrees, or higher, listed above or if you anticipate receiving the required degree prior to the start of teaching classes, please complete a [Request for Equivalency Form](#) and attach it during the application process. Foreign Degree: Applicants with foreign degrees from colleges or universities outside of the United States must have their coursework evaluated by a professional association that is a member of the National Association of Credential Evaluation Services ([NACES](#)) or Academic Credentials Evaluation Institute, INC. ([ACEI](#)). A copy of the evaluation must be submitted with your online application. Licenses/Certificates/Credentials: Commitment to Diversity: All applicants must have demonstrated cultural competency and sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds of community college students, faculty and classified professionals. Working Conditions Moderate Special Instructions to Applicants: To ensure **full** consideration, qualified candidates must submit a **complete** online application that includes the items listed (extraneous material will not be reviewed). References to resumes or other uploaded documents within the online application will be considered an "incomplete" application; please enter "N/A" if any section does not apply.

1. Complete online application;
2. Curriculum vitae;
3. Syllabus for a composition class;
4. Letter of interest;
5. Unofficial graduate transcripts; AND,
6. Three (3) references within the online application.
7. Equivalency Request (required if applicable).
8. Foreign Degree Evaluation (required if applicable).
9. License/Certificates/Credentials (if applicable).

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**Important:** To ensure consistency and fairness to all candidates, please do not submit materials other than those requested (i.e., personal photo, articles you've written, etc). Please only upload requested documents using respective document name labels. Uploading extraneous materials, unless specifically requested within this posting, may result in your application not being reviewed. Only complete application packets will be forwarded to the committee.

- Application materials sent via mail, fax, or email will **not** be accepted.
- Note that correspondence, including interview invitations, will be sent to you via email.
- All inquiries, nominations and applications will be held in the strictest confidence.

Tentative Timeline (Subject to Amendments) Conditions of Employment: **SELECTED CANDIDATE IS REQUIRED TO COMPLETE THE FOLLOWING PRIOR TO EMPLOYMENT:**

- Submit "official" college transcripts as stated on application (even if a degree is not a requirement for this position);
- Provide a Certificate of Tuberculosis Exam for initial appointment (Note: The certificate must be renewed every 4 years as a condition of continuing employment);
- Have fingerprints taken by a Live Scan computer at the District's expense (Clearance must be received prior to first day of employment);
- Present original documents for proof of eligibility to work in the United States **as required by the I9 Employment Eligibility Verification form;**
- Attend a new hire processing appointment in People, Culture, and Technology Services located at the District Administrative Offices; AND,
- Employed on an initial contract of one (1) year that is eligible for renewal annually for up to a subsequent one-year period.

### **EMPLOYMENT AFTER RETIREMENT**

If you accept a contract (permanent) position with SDCCD and are a retired annuitant with CalPERS or CalSTRS, you must reinstate from your retirement system. Please reference the [CalPERS](#) or [CalSTRS](#) website for further information. Additional Information: Please note that an employee may be transferred to any site at the option of the Chancellor.

### **EMPLOYEE BENEFITS**

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SDCCD provides a comprehensive fringe benefit package for its full-time academic employees. The District contributes toward the cost of the premium (including dependent coverage) for the medical insurance plan options. Additional benefits include dental, vision, sick leave, vacation and opportunities for professional development. Contract employees become members of the State Teachers' Retirement System (STRS) upon appointment. Posting Number AC01077 Indicate budget number(s)

**Major Responsibilities:**

Reporting to the Dean of Humanities, the incumbent would be a member of the English department teaching primarily English composition courses with opportunities to join departmental rotations for literature and creative writing courses, serving on and/or chairing department and campus committees, maintaining appropriate records and reports, and participating actively in the work of the department, college, and district. The college encourages and supports professional growth, with an emphasis on equity-minded and student-centered practices, consistent with the mission of the college.

**Qualifications:**

Master's in English, literature, comparative literature, or composition OR Bachelor's in any of the above AND Master's in linguistics, TESL, speech, education with a specialization in reading, creative writing or journalism OR the equivalent

**Desired Qualifications:**

- Commitment to the community college mission.
- Experience teaching and evaluating students in multiple levels of composition courses.
- Training and currency in composition theory and pedagogical approaches.
- Ability and willingness to use research for innovation in the classroom.
- Strong oral, written, and interpersonal communication skills.
- Dynamic and student-centered presentation and facilitation skills in multiple classroom modalities.
- Ability to effectively integrate current technology in teaching multiple classroom modalities.
- Organization and leadership skills, and an ability to work with a diverse faculty and staff, both within the department and college-wide.
- A commitment to actively participating in the work of the department and college outside of the classroom through committees, work groups, and other department, college, and district-wide opportunities.
- Commitment to continued professional learning and growth.
- Commitment to creating equitable learning opportunities for students from diverse socioeconomic and cultural or ethnic backgrounds, including those with different levels of academic preparation and varying physical and learning abilities, as well as foster youth, returning students, veterans, and other underrepresented populations.



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**Licenses:**

**Pay Information:**

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**To apply, visit:** <https://www.sdccdjobs.com>

*All applicants must have demonstrated cultural competency and sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds of community college students and staff.*

**Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.



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**Contact**

School of Humanities

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