

Communication Studies Instructor
South Orange County Community College District

Direct Link: <https://www.AcademicKeys.com/r?job=248909>

Downloaded On: Nov. 15, 2024 6:21pm

Posted Nov. 15, 2024, set to expire Mar. 17, 2025

Job Title Communication Studies Instructor

Department

Institution South Orange County Community College District
Mission Viejo, California

Date Posted Nov. 15, 2024

Application Open until filled

Deadline

Position Start Available immediately

Date

Job Categories Lecturer/Instructor

Academic Social Sciences - Communication
Field(s)

Job Website <https://www.schooljobs.com/careers/socccd/jobs/4730191/communication-studies-instructor>

Apply By Email

Job
Description

Communication Studies Instructor

Salary

\$83,818.00 - \$117,966.00 Annually

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Location

Saddleback College - Mission Viejo, CA

Job Type

SC - Faculty (Full-Time)

Job Number

202400175

Office, Division, or School

SC - School of Arts, Media, Performance, and Design

Opening Date

11/14/2024

Closing Date

2/6/2025 11:59 PM Pacific

- [Description](#)
- [Benefits](#)
- [Questions](#)

Application Instructions:

- Complete all sections and fields on the application and attach all required documents – incomplete applications may not be considered.

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- Include all relevant education, training, and/or experience on the application.

- Do not include any personally identifiable, confidential, or otherwise unrequested information that does not pertain to job related factors (e.g., social security number, date of birth, pictures, etc.) on your application or attached documents.

- For job postings with a close date, all applications received by 11:59 PM (Pacific Time) on the job posting close date, will receive consideration.

- For job postings with an initial screening date, all applications received by 11:59 PM (Pacific Time) on the job posting initial screening date, will receive priority consideration; however, typically the job posting will remain open, and continue to accept applications, until the position is filled.

- For job postings requiring professional references, include at least three (3) professional references from the following categories:
 1. Current department chair(s) (for faculty) or supervisor(s);
 2. Previous department chair(s) (for faculty) or supervisor(s) (from within the past five (5) years);
 3. Master's thesis or Doctoral Dissertation advisor or supervisor (for faculty);
 4. Colleague(s) or co-worker(s) who can address professional competency and skills relevant to the position; and/or
 5. Other professional references.

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Please note, professional references are typically contacted when a candidate is selected for, or as a finalist for, a position.

Description

The ideal candidate for this position is an equity-minded individual who understands the importance of creating opportunities in Communication Studies for students who have been historically underserved. Saddleback College seeks candidates who view the elimination of inequities as an individual and collective responsibility and who strive to reframe inequities as a problem of practice. In addition, the ideal candidate demonstrates a commitment to student-centered teaching practices, effective cross-disciplinary and cross campus collaboration, transparent decision-making, and purposeful service to the community. The ideal candidate will embrace the role of an educator who is continually learning anti-racist pedagogy and adapting to the needs of a diverse student population.

Summary of Duties and Responsibilities:

- Teach Communication Studies and related courses to a diverse student population.
- Instruct and assist in the growth and success of a diverse population of students through careful preparation of course materials, effective teaching methodologies and informed critical feedback on assignments and discussions in support of student success.
- Develop culturally relevant course content, culturally responsive pedagogical techniques, and effective practices for engaging students who are diverse and/or are students who are historically underserved. The ideal candidate should have experience with relevant pedagogical techniques to engage diverse student populations such as African American, Latinx, Native Americans, Pacific Islanders and other disproportionately impacted students.
- Participate in curriculum development and serve on department, division/school, college and district committees as necessary to maintain and improve the instructional program; participate in appropriate professional development activities.
- Engage in co-curricular activities, including planning, implementing, and teaching in special programs designed to support student success.

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- Participate in the formulation of Student Learning Outcomes (SLOs) and the Student Learning Outcomes assessment cycle.
- Maintain formal office hours; stay current on information as discussed in department and division/school meetings.
- Provide an average of one (1) hour per week of college service that supports the division/school, college and/or District goals through active participation in one or more of the following categories: committee work on the department, division/school, college, and/or district level; non-classroom college, district, or community activities; department/division/school activities, events, or meetings; student club advisor activities or events.
- Remain current in your discipline, of instructional methods and new technologies pertinent to areas of assignment; learn and apply emerging technologies and advances (e.g., computer software applications, Artificial Intelligence) as necessary to assist and support student success.
- Teach scheduled classes and perform related duties as assigned, including comply with the applicable Course Outline of Record(s) (COR); respond to and evaluate student work regularly and consistently, inform students on a timely basis of their progress in the course throughout the term; and respond to student academic concerns, as appropriate, in a timely manner. Comply with district, college, and division/school policies in the performance of duties.
- Work cooperatively with faculty, staff, and students.
- Regular and consistent performance of the requirements of your position.
- Coach Speech and Debate team.
- Travel to and judge sanctioned Regional, State, and National tournaments while providing supervision of students.
- May be required to work on holidays and weekends.

Minimum Qualifications:

1. Must meet one of the following qualifications under (A) through (C):

- A. Masters in Speech, Speech Broadcasting, Telecommunications, Rhetoric, Communication, Communication Studies, Speech Communication or Organizational Communication OR
- B. Bachelors in any of the above and Masters in Drama/Theater Arts, Mass Communication or English.
- C. A combination of education and experience that is at least the equivalent of (A) - (B) above. Candidates making an application based on equivalency must submit a [Supplemental Application for Equivalency Determination](#)

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in addition to all other required materials.

As well as,

2. Commitment to equity and diversity. All applicants must have demonstrated sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender, gender identity, sexual orientation, and ethnic backgrounds of community college students, faculty and staff. The applicant must be able to demonstrate how these factors relate to the need for equity minded practices within an educational environment.

Desired Qualifications:

- Demonstrated ability to effectively engage Saddleback's diverse student population and the ability to address equity, inclusion, diversity and accessibility issues in the classroom.
- Demonstrated experience in Argumentation & Debate, Gender Studies, Intercultural Communication, Interpersonal Communication, Mass Communication, and Persuasion.
- Recent post-secondary level teaching with a preference at a community college.
- Current competitive speech & debate coaching with a preference at a community college.
- Experience with Parliamentary or International Public Debate Association or a willingness to learn these events.
- Knowledge of and a proven ability to integrate instructional technology in the classroom.
- Proven ability to offer diverse instructional techniques for a wide range of learning styles.

Supplemental Information

Hours per Week: **36**

Months per Year: **10**

Application Procedure:

To be considered a candidate for this position, the following materials must be electronically uploaded:

- Completed South Orange County Community College District online application including education, experience, and references.
- Cover letter.
- Current resume and/or curriculum vitae.

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- Academic transcripts of all college level coursework showing date degree awarded from an accredited institution. For consideration, degree(s) must be awarded at the time of application, or applicant must complete the Supplemental Application for Equivalency Determination form with online application. Unofficial transcripts are acceptable at time of application. Successful candidate must provide official transcripts upon hire. Non-U.S. transcripts must include a certified U.S. evaluation (i.e., NACES agency: www.naces.org) at the time of application.

You will also be required to answer the following question:

1. How has your background and experience prepared you to be an effective instructor at a college that is committed to equity, values diversity, and expects inclusion? If possible, please provide examples from your past or how you plan to use these practices in your classroom instruction and forensics coaching.

Incomplete application packages will not be considered.

All submitted materials become the property of the South Orange County Community College District and will not be returned or copied and will be considered for *this* position only. Applicant bears the sole responsibility for ensuring that the application package is complete when submitted. All travel arrangements will be at applicant's expense.

Application materials received after the closing deadline will not be accepted.

For an online application, information, and instructions, visit the District Job Opportunities website at <https://www.socccd.edu/departments/human-resources/join-socccd> or call (949) 582-4850.

Federal law requires every new employee to present documentation showing eligibility to work in the U.S. SOCCCD does not sponsor employment Visas.

Selection Procedure:

A screening committee will review application materials which are complete and received by the deadline. A limited number of applicants will be invited to the District for an initial interview at their own expense. Possession of the minimum qualifications does not ensure an interview.

Compensation and Fringe Benefits:

Full-time faculty are paid on the Academic Salary Schedule (see Wages for salary placement

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criteria in the Academic Employee Master Agreement located under Contracts on the District website). The District offers a comprehensive package of insurance benefits which includes medical and dental insurance, vision-care plan, life insurance and dependent life coverage, accidental death and dismemberment coverage, long-term disability plan, and legal plan. All premiums are fully paid by the District.

Special COVID-19 Notice:

Interviews may be held in-person (following all necessary precautions) or in a virtual format. Employees must reside in California while employed with the South Orange County Community College District (SOCCCD), even during offsite work.

The SOCCCD is committed to protecting the health and wellbeing of students, faculty, staff, managers, and the communities it serves. More information can be found on the SOCCCD website by visiting <https://www.socccd.edu/communications/covid-19-information>.

Notice to all Candidates for Employment:

The Immigration Reform and Control Act of 1986, Public Law 99-603, requires that employers obtain documentation from every new employee which authorizes that individual to accept employment in this country. The SOCCCD will not sponsor any visa applications.

California Public Employees Retirement System and California State Teachers Retirement System:

A California Public Employees Retirement System (CalPERS) retiree may not accept employment until after the first 180 days of retirement. Anyone retired from CalPERS accepting permanent employment with the SOCCCD will be required to reinstate as an active CalPERS member. Please contact CalPERS for additional information regarding your retirement status.

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Any active vested member of California State Teachers Retirement System (CalSTRS), who accepts employment with the SOCCCD to perform service that requires membership in CalPERS, is eligible to elect to continue retirement system coverage under CalSTRS

Disability Accommodations:

If you require special accommodations in the application and/or evaluation process, please notify Human Resources at least two (2) business days prior to the job posting close or initial screening date, by either calling (949) 582-4850 or sending an e-mail to hrrinfodesk@socccd.edu.

Attendance Requirement:

All SOCCCD employees are required to report to work on a regular and consistent basis, as scheduled, to assigned job.

Campus Crime and Safety Awareness:

Information regarding campus crime and safety awareness can be found at www.ivc.edu or www.saddleback.edu. Paper copies are available in the Human Resources office upon request.

Diversity, Equity, Inclusion and Equal Employment Opportunity:

The SOCCCD is committed to creating an academic and work environment that fosters diversity, equity, and inclusion (DEI) and equal employment opportunity (EEO) for all, and ensures that students, faculty, staff, and managers of all backgrounds feel welcome, included, supported, and safe. Our culture of belonging, openness, and inclusion, makes the SOCCCD a unique and special place for individuals of all backgrounds.

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The SOCCCD is looking for equity and inclusion-minded applicants who represent the full diversity of California and who demonstrate a sensitivity to the understanding of diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds present within our community. When you join the SOCCCD, you can expect to be part of an exciting, thriving, equity-focused, and inclusive community that approaches higher education with the lens of social justice and collaboration among students, faculty, staff, managers, and community partners. In deciding whether to apply for a position at the SOCCCD, you are strongly encouraged to consider whether your values align with the SOCCCD's mission and goals for DEI and EEO.

THE SOCCCD IS AN EQUAL OPPORTUNITY EMPLOYER

General Information:

For general information about benefits, including eligibility requirements, please visit the benefits webpage on the South Orange County Community College District (“District”) website.

Link: <https://www.socccd.edu/departments/business-services/employee-benefits>

Retiree Benefits:

Faculty (Full-Time)

Present medical, vision, and dental benefits for those retirees who were employed full-time by the District for ten (10) years immediately preceding the date of retirement and who have reached the age of fifty-five (55), and who meet the eligibility requirements described in the collective bargaining agreement, and for the dependents of eligible retirees, shall continue until the retiree reaches the age of Medicare eligibility. The retiree may be eligible for continued benefits after

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reaching the age of Medicare eligibility.

For more information about retiree benefits, including eligibility requirements, please refer to the applicable collective bargaining agreement on the District website.

Link: <https://www.socccd.edu/departments/human-resources/contracts-and-salary-schedules>

Staff (California School Employees Association (“CSEA”))

Effective July 1, 2008, to June 30, 2026, bargaining unit members who retire from the District and the California Public Employees' Retirement System (“CalPERS”)/California State Teachers' Retirement System (“CalSTRS”) concurrently at sixty (60) years

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

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