

Gardener II - 2 full-time positions Citrus Community College

Direct Link: <https://www.AcademicKeys.com/r?job=249278>

Downloaded On: Nov. 21, 2024 6:45am

Posted Nov. 20, 2024, set to expire Dec. 13, 2024

Job Title	Gardener II - 2 full-time positions
Department	Facilities and Construction - Grounds
Institution	Citrus Community College Glendora, California
Date Posted	Nov. 20, 2024
Application Deadline	12/13/2024
Position Start Date	Available immediately
Job Categories	Professional Staff Professional Staff
Academic Field(s)	Administration - Other Administration - Other
Apply Online Here	https://apptrkr.com/5815538

Apply By Email

Job Description

Gardener II - 2 full-time positions

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Recruitment Start Date 11/15/2024

Recruitment End Date 12/13/2024

Open Until Filled

First Consideration Date

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Salary Range 28-1 (Starting salary for a new classified hire at Citrus College is fixed at Step 1.)

Pay Rate \$4,323.14 per month / \$24.94 hr

FLSA Status Non-Exempt

Benefits

BENEFITS

The District provides a fully-paid, comprehensive program of fringe benefits including major medical, dental, and vision insurance for full-time employees and eligible dependents. Life insurance provided for the employee only.

General Description/Summary

POSITION SUMMARY

Performs a variety of skilled work in the preparation and maintenance of grounds and athletic fields; installation, maintenance, and repair of sprinkler irrigation systems; and/or the construction of special landscaping or public use areas.

NOTE: INTERVIEWS FOR THE 2 OPEN POSITIONS WILL BE IN JANUARY 2025.

Minimum Qualifications/Education and Experience

MINIMUM QUALIFICATIONS / EDUCATION AND EXPERIENCE

- A high school diploma, or the equivalent, and two years of gardening/grounds experience.

Preferred Qualifications

PREFERRED QUALIFICATIONS

- Requires a working knowledge of horticulture and methods of planting, cultivating, pruning, and caring for plants, trees, and lawns.
- Requires knowledge of the operating characteristics of a full range of grounds maintenance

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equipment.

- Demonstrates sensitivity to, understanding of, and ability to work with the diverse academic, socioeconomic, ethnic, religious, disability, gender, gender identity, sexual orientation, and cultural backgrounds of community college students, faculty, and staff; and successfully fosters and supports an inclusive educational and work environment.

Licenses and Certificates

LICENSES AND CERTIFICATES

- Requires valid driver's license.

Essential Duties and Responsibilities

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Landscape Maintenance and Horticulture
- Selects, plants, prunes, and trims trees, ornamental plants, shrubs, and ground covers to accomplish landscaping objectives.
- Removes weeds, blows, rakes, and removes trash and debris from walkways, culverts, stairways, roadways, planters, and parking. Mows, grooms, and replants lawn areas. Fertilizes turf and various landscaped areas. Maintains in-ground drains and culverts.
- Installs new landscaping by cultivating and renovating areas and installing or replacing turf, trees, ornamental plants, shrubs, ground covers, annuals, and bulbs.
- Prepares, repairs, or installs fencing, paving materials for pathways, concrete and rock retaining walls, wood, concrete, and/or rock borders, and various posts, slabs, drains, and culverts.
- Stakes, prunes, thins, and transplants turf, trees, ornamental plants, shrubs, ground covers, annuals, and bulbs. Levels, cuts, fills, trenches, and excavates grounds with tractors and other rolling stock. Prepares sites for portable buildings.
- Maintains athletic fields, areas, surfaces, and outdoor classrooms in a safe and usable condition. Mows, grooms, contours, paints, and lines athletic and public use play fields to comply with required dimensions.
- Constructs, sets up, takes down, maintains, and repairs athletic activity courses, tracks, ranges, fields, and other equipment and constructions.
- Sets up signs, scoreboards, goals, clocks, benches, trash cans, public address systems, and bleachers for athletic or other events.

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- Monitors and diagnoses weed, disease, and pest problems in athletic fields/areas, taking appropriate measures to mitigate or eliminate the problems.
- Sets calibration on tank sprayers, drop spreaders, and wheel-driven spreaders.
- Applies fertilizers, herbicides and pesticides to areas, as authorized. Places postings where pesticides are being applied. Disposes of product containers per applicable environmental regulations. Applies biological/organic controls for pests and weeds.
- Maintains up-to-date knowledge of safe pesticide/herbicide application.
- Assists with event support and logistics, including, but not limited to preparation of sites, access ways, and parking lots.
- Maintains work order records, equipment parts listings, equipment oil change logs, equipment service/repair logs, seed usage logs, irrigation repair logs, fire hydrant maintenance logs, and records of supplies used on athletic fields.
- Documents Material Safety Data Sheets (MSDSs) for potentially hazardous materials. Maintains logs and files pesticide use reports with the District and/or local governmental agencies.
- May oversee the work of part-time and student workers on an intermittent basis.
- Performs other duties as assigned that support the overall objective of the position.

Knowledge, Skills and Abilities

KNOWLEDGE, SKILLS AND ABILITIES

Knowledge and Skills

- Requires a working knowledge of turf management and maintenance practices and techniques including those for athletic fields.
- Requires a working knowledge of horticulture and methods of planting, cultivating, pruning, and caring for plants, trees, and lawns.
- Requires knowledge of the operating characteristics of a full range of grounds maintenance equipment.
- Requires knowledge of and skill at reading landscape blueprints and specifications.
- Requires knowledge of proper and safe application of fertilizers, herbicides, and pesticides.
- Requires knowledge of plant diseases and pests and their biological and chemical controls.
- Requires knowledge of safe lifting techniques, and techniques for safe handling, storage, and disposal of hazardous materials.
- Requires sufficient math skill to calculate distances, proportions, and sums.
- Requires sufficient human relations skill to work cooperatively as part of a team to serve internal and external customers.

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Abilities

- Requires the ability to plant, cultivate, prune, and care for plants, trees, and lawns.
- Requires the ability to use herbicides and pesticides safely and effectively.
- Requires the ability to perform sidewalk repairs.
- Must be able to maintain lawns, athletic fields, and gardens.
- Must be able to identify turf and other plant diseases and pests and take steps to mitigate or eradicate.
- Requires the ability to use and perform servicing and minor repair to hand tools, mechanical equipment, and power tools and rolling stock.
- Requires the ability to maintain accurate records.
- Requires the ability to safely apply pesticides and herbicides.
- Requires the ability to work as part of a team with minimal supervision.
- Requires the ability to work varying schedules in support of projects and events.

Physical Abilities

PHYSICAL ABILITIES

- Requires the ability to stand for extended periods of time, walk up to 400 yards, and manipulate (lift, carry, move) light to heavy weights of up to 75 pounds on a regular basis.
- Requires the ability to push, pull, and guide materials over 75 pounds.
- Requires the ability to climb (e.g. ladders), stoop, kneel, and crouch on a regular basis.
- Requires sufficient hand-eye coordination, hand and finger dexterity including ability to grasp, and visual acuity to operate common grounds equipment and read instructions and safety information.
- Requires auditory ability to hear machinery sounds and alarms.
- Requires near and far visual acuity to read printed materials and observe stationary and moving objects.
- Requires speaking ability to carry on ordinary conversations.
- Requires the ability to work in extreme temperature conditions.

Working Condition

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- Work is performed outdoors where significant health and safety considerations exist from physical labor and working with machinery.

Department Facilities and Construction - Grounds

Job Category Classified

Assignment Full-Time

Percentage of Time 100%

Months per Year 12 months

Work Days per Week M-F

Work Schedule per Day 6:00 am - 2:30 pm

Work Shift Days

Bargaining Unit Classified

Citrus College Diversity Statement

CITRUS COLLEGE IS AN EQUAL OPPORTUNITY EMPLOYER

It is the policy of Citrus College to not discriminate against and to encourage a diversity of applicants based on national origin, religion, age, sex or gender, race, color, medical condition, ancestry, sexual orientation, marital status, physical or mental disability, use of family and medical care leave, genetic information, military or veteran status, gender identity, gender expression, or because they are perceived to have one or more of the preceding characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics.

About Transcripts

ABOUT TRANSCRIPTS

- Candidates must upload copies of all transcripts (need not be official at the time of application) which prove sufficient for verifying minimum qualifications for this position.
- Official transcripts will be required at the time of the job offer.
- Transcripts must be from the awarding institution and must show that the degree has been awarded (or conferred) and the year.
- Degree(s) must be earned (or conferred) from accredited institution(s) or an equivalent foreign institution by the first consideration date for this position.
- All degrees must be verifiable on a legible transcript by the indicated first consideration date for this position.
- Foreign transcripts must be transcribed in English AND evaluated for U.S. equivalency by a bona fide U.S. evaluation service.

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Selection Process

SELECTION PROCESS

- A selection committee will review application packages of those candidates who have met the minimum qualifications for this position and will select a limited number of qualified candidates for an interview.
- Each candidate may be asked to make a presentation on a topic of the selection committee's choice. The candidate will be informed of the topic when an interview appointment is scheduled.
- Each candidate may be asked to provide a sample of his or her writing ability just prior to the interview.
- Travel costs must be borne by the applicant.
- Final candidates for faculty, management, and supervisor/confidential positions may be interviewed by the Superintendent/President.
- If selected as a finalist, the candidate permits the District to contact the current and former employer(s) to investigate past employment history.

Quick Link <https://employment.citruscollege.edu/postings/1151>

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

Facilities and Construction - Grounds
Citrus Community College

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