Tutor, EMSP
Austin Community College

Job Title	Tutor, EMSP
Department	Student Affairs
Institution	Austin Community College
	Austin, Texas
Date Posted	Dec. 13, 2024
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Professional Staff
Academic Field(s)	Administration - Academic Unit
Apply Online Here	https://apptrkr.com/5866295
Apply By Email	
Job Description	

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Job Posting Closing Times: Job postings are removed from advertising at **12:00 A.M.** on the closing date e.g., at midnight on the day before the closing date.

If you are a current Austin Community College employee, please click this link to apply through your Workday account.

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Austin Community College is a public two-year institution that serves a multicultural population of approximately 41,000 credit students each Fall and Spring semester. We embrace our identity as a community college, as reflected in our mission statement. We promote student success and community development by providing affordable access, through traditional and distance learning modes, to higher education and workforce training, including appropriate applied baccalaureate degrees, in our service area.

As a community college committed to our mission, we seek to recruit and retain a workforce that:

- Values intellectual curiosity and innovative teaching
- Is attracted by the college's mission to promote equitable access to educational opportunities
- Cares about student success and collaborates on strategies to facilitate success for populations including; first generation college students, low-income students, and students from underserved communities.
- Focused on student academic achievement and postgraduate outcomes
- Welcomes difference and models respectful interaction with others
- Engages with the community both within and outside of ACC

Job Posting Title:
Tutor, EMSP

Job Description Summary:
To provide temporary assistance as needed

Job Description:

Tutors will be scheduled as needed with EMT students to assist with questions or concerns in didactic and psychomotor aspects of the class.

Knowledge

Must possess required knowledge and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Effective teaching techniques adaptable to a variety of learning styles.
- Understanding the comprehensive mission and philosophy of community colleges.
- Subject matter and related and/or relevant topics and issues in the teaching discipline.

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- Sensitive issues relating to a diverse student body.
- Principles and practices associated with Servant-Leadership.

Skills

Must possess required skills and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Maintaining an established work schedule, including days, evenings and weekends, including possible multiple campus locations, which may vary by semester.
- Being punctual for tutoring sessions and student meetings.
- Maintaining confidentiality of student information.
- Effectively assist and assess student learning.
- Interacting with students of diverse backgrounds.
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- Demonstrated commitment to Associate Degree Nursing Physical Therapist Assistant education.
- Creativity and innovation in the field and service in the profession and/or community.
- Effective planning, organizing, communication, organizational skills, and managing in a complex, fast-paced environment.
- Maintaining an established work schedule which may include days, evenings and weekends and possible multiple campus locations which may vary by semester.

Technology Skills

- Use a variety of spreadsheet, word processing, database, and presentation software.
- Must have strong clinical skills.

Physical Requirements

- Ability to communicate effectively with students, faculty, staff, peers and clinical agency personnel.
- Instruction takes place in classroom, clinical, and lab settings.
- Manual dexterity and ability to lift and move 30 pounds.
- Ability to meet the technical requirements of the program.

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Safety

- Work safely and follow safety rules. Report unsafe working conditions and behavior. Take reasonable and prudent actions to prevent others from engaging in unsafe practices.

Pay Rate:

$34.60/Hour

Number of Openings:
8

Job Posting Close Date:
December 25, 2024

Clery Act

As required by the US Department of Education, employees are required to report violations under Title IX and, under the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act (Clery Act), select individuals are required to report crimes. If this position is identified as a Campus Security Authority (Clery Act), you will be notified, trained, and provided resources for reporting.

Disclaimer

The above description is an overview of the job. It is not intended to be an all-inclusive list of duties and responsibilities of the job, nor is it an all-inclusive list of the skills and abilities required to do the job. Duties and responsibilities may change with business needs. ACC reserves the right to add, change, amend, or delete portions of this job description at any time, with or without notice. Employees may be required to perform other duties as requested, directed, or assigned. In addition, reasonable accommodations may be made by ACC at its discretion to enable individuals with disabilities to perform essential functions of the job.

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To apply, please visit: https://austincc.wd1.myworkdayjobs.com/en-US/External/job/Austin-Community-College/Tutor--EMSP_R-7041

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

Student Affairs

Austin Community College

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