

Lab Technician for Heating, Ventilation & Air Conditioning
(HVAC) Technology (Part-Time)
Quinsigamond Community College

Direct Link: <https://www.AcademicKeys.com/r?job=251214>

Downloaded On: Jan. 10, 2025 12:59am

Posted Jan. 8, 2025, set to expire May 7, 2025

Job Title	Lab Technician for Heating, Ventilation & Air Conditioning (HVAC) Technology (Part-Time)
Department	Academic Affairs
Institution	Quinsigamond Community College Worcester, Massachusetts
Date Posted	Jan. 8, 2025
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Professional Staff
Academic Field(s)	Administration - Other
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Job Description

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Lab Technician for Heating, Ventilation & Air Conditioning (HVAC) Technology (Part-Time)

Category: Part Time Non-Benefitted

Department: Academic Affairs

Locations: Worcester, MA

Posted:

Closes:

Type: Part Time

Position ID: 184364

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General Statement

Support faculty and assist students in HVAC laboratory and classroom; set up lab equipment prior to class/breakdown equipment after class; maintain inventory of lab equipment; order parts and equipment from vendors; perform related work as required. This position supports the Heating, Ventilation & Air Conditioning (HVAC) lab, currently located at Worcester Technical High School.

Supervision Received

Reports to Dean for School of Business, Computing & Applied Technologies.

Supervision Exercised

None.

Duties and Responsibilities

- Support faculty and assist students in safe and proper utilization of HVAC lab equipment.
- Set up required lab equipment prior to class/break down equipment after class.
- Maintain organized lab work areas and storage areas.
- Maintain inventory of QCC HVAC equipment and supplies.
- Work with faculty member(s) to troubleshoot lab equipment and construct, install, repair and/or maintain lab equipment as needed.
- After each semester and before the next semester begins, ensure that all lab equipment is in working order and ready for the next group of students. Make repairs as needed.
- Monitor student use of lab equipment during class. Assure all equipment is used for its intended purposes. Assure all safety precautions are followed. Assure that students maintain the cleanliness of the lab as outlined in the lab rules.
- Perform other duties as assigned.
- Working actively with other areas of the college to ensure a spirit of college wide collaboration, collegiality, civility, and teamwork. Respects the function of dissent in an academic institution while advancing a collegial atmosphere of campus collaboration.
- Embracing the ideals of diversity and inclusiveness and supporting the equal rights of all people by advancing the understanding and appreciation of differences including age, race, gender, ability, religious convictions, socio-economic status, ethnic heritage, or sexual orientation.
- Providing flexible, responsive and high-quality service to all, be they students, community, or staff, and continuously assessing processes and procedures and revising accordingly.
- Perform other duties as assigned.

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Job Requirements:

Minimum Qualifications

- Applicants must have (A) demonstrated mechanical skills, knowledge and abilities, preferably in HVAC or a related area. (B) experience in providing excellent customer service; or (C) any equivalent combination of the required experience and the substitutions below.

Substitutions:

1. A postsecondary certificate from a recognized school above the high school level in HVAC, Energy Systems, electronics or electrical engineering may be substituted for the required experience.
2. An Associate's Degree in HVAC, Energy Systems, electronics or electronics technology may be substituted for the required experience.
3. A Bachelor's Degree with a major in HVAC, Energy Systems, electronics or electrical engineering may be substituted for the required experience.

Preferred Qualifications

- Postsecondary certificate or degree in HVAC, Energy Systems or related field.
- Interest in and demonstrated ability to work with students of diverse backgrounds and abilities in small groups and one-on-one, in order to help them succeed in technical courses.
- Excellent oral and written communication skills.

Additional Information:

Quinsigamond Community College is an affirmative action/equal opportunity employer and does not discriminate on the basis of race, color, national origin, ethnicity, gender, disability, religion, age, veteran status, genetic information, gender identity or sexual orientation in its programs and activities as required by Title IX of the Educational Amendments of 1972, the Americans with Disabilities Act of 1990, Section 504 of the Rehabilitation Act of 1973, Title VII of the Civil Rights Act of 1964, and other

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applicable statutes and college policies. The College prohibits sexual harassment, including sexual violence. Inquiries or complaints concerning discrimination, harassment, retaliation, or sexual violence shall be referred to the College's Affirmative Action and/or Title IX Coordinator, the Massachusetts Commission against Discrimination, the Equal Employment Opportunities Commission or the United States Department of Education's Office for Civil Rights.

Quinsigamond Community College will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Diversity, inclusion, and equity are core values at Quinsigamond Community College. We are passionate about building and sustaining an inclusive, respectful, and equitable environment for all students, staff, and faculty. Every member on our college campus enriches our diversity. We support inclusion and are dedicated to ensuring equity in access to opportunities.

Quinsigamond Community College is an equal opportunity/affirmative action employer. Members of underrepresented groups, minorities, women, veterans, persons with disabilities, and all persons committed to diversity and inclusive excellence are strongly encouraged to apply.

Successful applicants will be required to complete a Criminal Offender Record Information (CORI/SORI) request.

To apply, visit <http://qcc.interviewexchange.com/jobofferdetails.jsp?JOBID=184364>

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

Academic Affairs
Quinsigamond Community College



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