Adjunct Faculty, Mathematics
Austin Community College

Job Title	Adjunct Faculty, Mathematics
Department	Mathematics
Institution	Austin Community College
	Austin, Texas
Date Posted	Jan. 13, 2025
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Adjunct Professor
Academic Field(s)	Sciences - Math
Apply Online Here	https://apptrkr.com/5920777
Apply By Email	
Job Description	

Adjunct Faculty, Mathematics

Austin Community College

Job Posting Closing Times: Job postings are removed from advertising at **12:00 A.M.** on the closing date e.g., at midnight on the day before the closing date.

If you are a current Austin Community College employee, please click this link to apply through your Workday account.

Adjunct Faculty, Mathematics
Austin Community College

Austin Community College is a public two-year institution that serves a multicultural population of approximately 41,000 credit students each Fall and Spring semester. We embrace our identity as a community college, as reflected in our mission statement. We promote student success and community development by providing affordable access, through traditional and distance learning modes, to higher education and workforce training, including appropriate applied baccalaureate degrees, in our service area.

As a community college committed to our mission, we seek to recruit and retain a workforce that:

- Values intellectual curiosity and innovative teaching
- Is attracted by the college's mission to promote equitable access to educational opportunities
- Cares about student success and collaborates on strategies to facilitate success for populations including; first generation college students, low-income students, and students from underserved communities.
- Focused on student academic achievement and postgraduate outcomes
- Welcomes difference and models respectful interaction with others
- Engages with the community both within and outside of ACC

Job Posting Title:
Adjunct Faculty, Mathematics

Job Description Summary:
Prepare and deliver mathematics coursework in engaging, innovative, and discipline-appropriate ways that reflect a commitment to student success. Applicants must be in the Austin area and be available to teach in-person at an Austin Community College campus.

Job Description:

Principal Responsibilities and Duties

- Prepare and teach courses in the field of **Mathematics**to a multicultural student population based on the department's approved course learning outcomes, utilizing a variety of instructional strategies appropriate to the needs of community college students and the standards of the discipline.
- Evaluate student progress and provide clear, timely feedback reflecting program learning outcomes and departmental expectations.
- Provide teaching and mentoring services to students in a manner which does not discriminate

based on race, color, religion, sex, sexual orientation, gender identity, national origin, disability, age, protected veteran status, political affiliation, or other protected categories.
- Remain current in the field through a variety of professional development activities.
- Perform other related tasks as assigned by the department chair, dean, and/or associate vice chancellor, vice chancellor, executive vice chancellor.

Technology

- Demonstrated proficiency using computer applications, online resources, and other technologies for the classroom.
- Demonstrated proficiency using an online learning management system, such as Blackboard, to develop and build course content and perform administrative duties (posting office hours, syllabi, etc.)

Principal Professional Standards

- Appropriate use of the college's learning management system.
- Meet deadlines for attendance certification and submission of final course grades.
- Participate in graduation, general assembly, and other official college functions.
- Maintain regular office hours to assist students and improve student retention and success.
- Attend and participate in college-wide, campus, department, or other activities and meetings.
- Recognize and reflect standards of civility and collegiality in all interactions.
- Comply with published college policies and procedures and meet professional standards for teaching in a community college.

Required Education

Educational requirements in accordance with SACSCOC accreditation standards. No substitution for educational requirements.

- Master's Degree in Mathematics, or
- Master's Degree with 18 graduate hours in Mathematics.

SACSCOC requirements may differ depending on the courses taught within the discipline.

Other Requirements

- Must be available to teach in-person at an Austin Community College campus.

Adjunct Faculty, Mathematics
Austin Community College

Application Requirements

Application must be submitted by the closing date for this position.

1. Upload the following documents to your application:

- Unofficial/copy of transcripts
- Updated Curriculum Vitae (C.V.) or Resume
- Cover letter - explaining interest in the position

2. Request official electronic transcripts to be sent directly from the institution to **hrtranscripts@austincc.edu**. This email address must be entered as the recipient. Please do not select "Austin Community College" from a menu. It will not be received by ACC Human Resources. If you need assistance, please contact your university's registrar's office. If official electronic transcripts are not an option, a hardcopy can be mailed to the following address:

ACC Human Resources

Attn: Alisol Martinez

6101 Highland Campus Dr., Bldg 3000, Suite 3.2224

Austin, TX 78752

Photocopies of transcripts or transcripts stamped "issued to student" are not accepted.

Criminal Background Check

Pre-employment criminal background checks are required for all staff and faculty positions.

Working Conditions

- Work is routinely performed in a classroom or laboratory setting.
- Subject to standing, walking, sitting, and reaching for extended periods of time.
- Work safely and follow safety rules. Report unsafe working conditions and behavior. Take reasonable and prudent actions to prevent others from engaging in unsafe practices.

Number of Openings:
20

Job Posting Close Date:
August 31, 2025

Clery Act

As required by the US Department of Education, employees are required to report violations under Title IX and, under the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act (Clery Act), select individuals are required to report crimes. If this position is identified as a Campus Security Authority (Clery Act), you will be notified, trained, and provided resources for reporting.

Disclaimer

The above description is an overview of the job. It is not intended to be an all-inclusive list of duties and responsibilities of the job, nor is it an all-inclusive list of the skills and abilities required to do the job. Duties and responsibilities may change with business needs. ACC reserves the right to add, change, amend, or delete portions of this job description at any time, with or without notice. Employees may be required to perform other duties as requested, directed, or assigned. In addition, reasonable accommodations may be made by ACC at its discretion to enable individuals with disabilities to perform essential functions of the job.

To apply, please visit: **https://austincc.wd1.myworkdayjobs.com/en-US/External/job/Austin-Community-College/Adjunct-Faculty--Mathematics_R-7150**

Contact Information

Adjunct Faculty, Mathematics
Austin Community College

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

Mathematics

Austin Community College

,