

Real Estate, Part-Time Faculty  
Community College of Philadelphia

Direct Link: <https://www.AcademicKeys.com/r?job=251495>

Downloaded On: Jan. 15, 2025 5:13am

Posted Jan. 14, 2025, set to expire May 8, 2025

**Job Title** Real Estate, Part-Time Faculty  
**Department** All Jobs  
**Institution** Community College of Philadelphia  
Philadelphia, Pennsylvania

**Date Posted** Jan. 14, 2025

**Application Deadline** Open until filled  
**Position Start Date** Available immediately

**Job Categories** Core Faculty  
Faculty Associate

**Academic Field(s)** Business

**Apply Online Here** <https://www.click2apply.net/kGek25fDY5Ad8tXE6hrRwX>

**Apply By Email**

**Job Description**

## Posting Details

### Position Information

Position Title: Real Estate, Part-Time Faculty

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Requisition Number: FAC00497

### **General Description**

The Business Administration Department includes a variety of degrees and certificates in the areas of Business, Accounting, Insurance, and Real Estate. The department strives to meet the needs of all students interested in obtaining an education in these areas and is focused on preparing business leaders, professionals, and entrepreneurs for successful careers. Many of our students transfer to some of the best business schools in the Philadelphia area, while others move directly into new jobs or progress in their current career paths.

The department invites applications for a part-time, adjunct position in Real Estate to begin Spring 2025. This is NOT an online position although there may be the opportunity to teach online courses.

### **College Intro**

*Community College of Philadelphia is an open-admission, predominantly Black institution and a minority-serving institution which provides access to higher education for all who may benefit. CCP's Strategic Plan affirms the College's long-standing commitment to quality, access, affordability and upward mobility while including an emphasis on diversity, equity and inclusion. This plan firmly plants student success at the center of all efforts, establishing the means for each student to achieve their goals.*

*Teaching faculty are an integral part of the larger Academic and Student Success Division at CCP including Workforce Development or Career Training. The Academic and Student Success Division is a community of learners committed to student success as demonstrated through equitable and measurable outcomes, innovative practices, relevant curriculum, quality learning, and a rewarding student experience. As a minority-serving institution, CCP faculty contribute significantly to our collective efforts to improve student success and eliminate racial equity gaps through the utilization of inclusive and high-quality teaching practices.*

### **Specific Responsibilities**

- Develop and deliver lectures for undergraduate students in real estate subjects including real estate fundamentals, practice, finance and investments, development, property management, and law.

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- Develop syllabi, course materials, and assignments that reflect current industry trends, academic research, and real estate practices.
- Provide academic guidance that encourages critical thinking, problem-solving, and practical applications of real estate knowledge.
- Stay connected with the real estate industry by attending professional events, participating in industry forums, or engaging with real estate organizations and stakeholders.
- Collaborate with industry experts to integrate real-world insights and case studies into the curriculum.
- Commitment to the College's Mission: Demonstrate a sense of connection and responsibility for helping the College to achieve success through a commitment to its mission, vision, and values.
- External and Internal Community Relations: Actively participate in the academic life of the College; including participation in graduation, recruitment events, general assemblies, student life activities and other cross functional teams. Create learning opportunities for students inside and outside of the classroom including opportunities to teach dual-enrollment high school students.
- Collaboration: Communicate effectively, share vision, focus on people, initiate positive change, value differences and foster collaboration. Work with and inspire others to achieve college, department, and individual success. Proactively identify/address problems.
- Respect for Diversity: Establish an inclusive environment in the classroom. Demonstrate an understanding of, and sensitivity to, the diverse academic, socioeconomic, cultural, and ethnic backgrounds of the College's faculty, staff and students.
- Assessment: Participation in continual assessment and course updates to ensure excellence in meeting program and student learning outcomes.
- Student Success: Strive for excellence in teaching, applying best practices in field of discipline, and modeling behaviors that encourage student success and retention. Utilize innovative teaching strategies and technologies for online learning and other technology tools to meet the learning needs of a diverse student population. Maintain office hours to meet with students outside of the classroom and respond to questions or concerns.
- Leadership and Development: Commitment to professional learning and growth, student mentoring, and service to the profession. Remain current in the use of technology, developments within the field of discipline, and developments related to teaching and student success.

### Minimum Qualifications

- An active real estate license in the State of Pennsylvania.
- Extensive experience in the real estate industry, including roles such as real estate agent, broker, mortgage loan originator, property manager, real estate developer, real estate lawyer, or real estate analyst.

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- At least 5 years verifiable work experience in the field of Real Estate.
- Ability to deliver required, predefined course elements, while drawing from one's own knowledge and experiences, to engage students and make the course their own.
- Ability to teach a variety of day, evening, and weekend Real Estate sections at the main campus, and/or at Regional Centers and neighborhood sites.
- Excellent oral, written, and interpersonal communication skills.

### Preferred Qualifications

- At least two years of recent college teaching experience in the subject area, preferably at the community college level.
- Active participation in industry related professional development activities, meetings, and/or conferences.
- Knowledge and/or willingness to develop and teach distance education and web enhanced courses.
- Prior experience using Canvas Learning Management System.
- Willingness to revise and maintain courses and curriculum.
- Commitment to participating in the intellectual life of the department, and a willingness to participate in the life of the College through leadership in department and college-wide committees.
- Active participation in national and/or regional industry professional organizations.

Work Location: Main Campus, NERC, CATC, NWRC

### Benefits Summary

#### Benefits:

*"Success Starts Here" at Community College of Philadelphia. We recognize that our success as a college and the success of our students starts with our employees. Our employees are vital to our success. Our total compensation package includes a comprehensive offer of benefits that are unrivaled by most.*

#### Full-time faculty and staff benefits include:

- College-paid medical, dental, drug, life and disability insurance
- Tuition remission (for classes at the college)

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- Forgivable tuition loan (for classes at any accredited academic institution)
- 403(b) retirement plan with 10% College contribution with employee contribution 5%
- Flexible spending accounts

### **Additional College benefits:**

- Winter break: 1 week around the third week in December and New Years
- Spring Break: 1 week in March

For More information about the College benefits and eligibility based on employee class, please visit:

<https://www.myccp.online/human-resources/benefits-eligibility>

Salary Grade or Rank: Adjunct Faculty

Job Posting Open Date: 11/15/2024

Position Type: Faculty

Employment Status: Part-Time

### **Special Instructions to Applicants**

**Interested candidates should complete an online application.**

- Cover Letter of interest and resume required.
- Name and contact information of 3 references required.
- Employment offers are contingent upon successful completion of background checks in accordance with PA Child Protective Services Law.
- Must be legally eligible to work in the U.S.

*Community College of Philadelphia is an affirmative action/equal opportunity employer and does not discriminate on the basis of race, sex, sexual orientation, gender identity, religion, color, national or ethnic origin, age, disability, status as a Vietnam Era Veteran or disabled veteran or any other status protected by law, in matters pertaining to employment.*

## **Supplemental Questions**

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Required fields are indicated with an asterisk (\*).

1. \* How did you hear about Community College of Philadelphia?
  - CareerBuilder.com
  - HigherEdJobs.com
  - LinkedIn
  - The Chronicle
  - Veterans Job Fair
  - Professional & Technology Diversity Career Fair
  - AL DIA - Diversity Career Fair
  - Community College of Philadelphia Website
  - Indeed.com
  - Other
2. If your answer to the above question is Other, please note the source below. If this question does not apply to you, enter N/A.

(Open Ended Question)

3. \* Do you have an active real estate license in the state of Pennsylvania?
  - Yes
  - No
4. \* Do you have extensive experience in the real estate industry, including roles such as real estate agent, broker, mortgage loan originator, property manager, real estate developer, real estate lawyer, or real estate analyst?
  - Yes
  - No
5. \* Do you have at least five years verifiable work experience in the field of real estate?
  - Yes
  - No
6. \* Do you have two years of recent college teaching experience in the subject area?
  - Yes
  - No
7. \* Do you have experience teaching at a community college?
  - Yes
  - No
8. \* Do you have active participation in industry related professional development activities,

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meetings and/or conferences?

- Yes
- No

## Documents Needed to Apply

### Required Documents

1. Curriculum Vitae
2. Cover Letter/Letter of Application
3. Unofficial Transcripts

### Optional Documents

1. Resume
2. Teaching Philosophy
3. Writing Sample
4. References
5. Letters of Recommendation
6. Other Document ( See Special Instructions to Applicant)

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### Contact Information



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Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

**Contact** Abby Ametrano [Aametrano@ccp.edu](mailto:Aametrano@ccp.edu)  
All Jobs  
Community College of Philadelphia

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