

Counselor Faculty, Visiting Lecturer
Community College of Philadelphia

Direct Link: <https://www.AcademicKeys.com/r?job=251516>

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Posted Jan. 14, 2025, set to expire May 8, 2025

Job Title Counselor Faculty, Visiting Lecturer
Department All Jobs
Institution Community College of Philadelphia
Philadelphia, Pennsylvania

Date Posted Jan. 14, 2025

Application Deadline Open until filled

Position Start Date Available immediately

Job Categories Senior Lecturer
Professional Staff
Visiting Professor

Academic Field(s) Social Sciences - Other

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Job Description

Posting Details

Position Information

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Requisition Number: FAC00468

General Description

Community College of Philadelphia seeks a Counselor Visiting Lecturer beginning Fall semester 2024. Under the supervision of the chairperson of the counseling department, the counselor is an integral member of the college community, providing personal counseling, career guidance, and advisement services for students to help them determine and achieve their educational, vocational and personal objectives. Counselors help students to identify, alleviate and/or eliminate factors that may impede student's possible success in the areas of academic, vocational and/or personal achievement.

College Intro

Community College of Philadelphia is an open-admission, predominantly Black institution and a minority-serving institution which provides access to higher education for all who may benefit. CCP's Strategic Plan affirms the College's long-standing commitment to quality, access, affordability and upward mobility while including an emphasis on diversity, equity and inclusion. This plan firmly plants student success at the center of all efforts, establishing the means for each student to achieve their goals.

Teaching faculty are an integral part of the larger Academic and Student Success Division at CCP including Workforce Development or Career Training. The Academic and Student Success Division is a community of learners committed to student success as demonstrated through equitable and measurable outcomes, innovative practices, relevant curriculum, quality learning, and a rewarding student experience. As a minority-serving institution, CCP faculty contribute significantly to our collective efforts to improve student success and eliminate racial equity gaps through the utilization of inclusive and high-quality teaching practices.

Specific Responsibilities

- Provide academic, career and personal counseling to a diverse community college student population.
- Participate in new student advisement, student orientation sessions, classroom presentations, assessment interpretations, and outreach activities.
- Assist students with the development and updating of an educational plan consistent with career goals.

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- Develop, plan and conduct workshops to assist student retention. Such workshops may include, but are not limited to classroom visitations, peer support groups, career exploration, transfer planning, stress management and cultural diversity.
- Teach department courses: College Success Seminar (COL 101) and Career and Life Decision Making (Counseling 101) classes as needed.
- Maintain a level of proficiency in the use of current and emerging technology in providing information to students.
- Consult with faculty and members of the college community regarding students' learning, behavioral and emotional needs.
- Work one evening a week.
- Perform all other counseling duties.
- Commitment to the College's Mission: Demonstrate a sense of connection and responsibility for helping the College to achieve success through a commitment to its mission, vision, and values.
- External and Internal Community Relations: Actively participate in the academic life of the College; including participation in graduation, recruitment events, general assemblies, student life activities and other cross functional teams. Create learning opportunities for students inside and outside of the classroom including opportunities to teach dual-enrollment high school students.
- Collaboration: Communicate effectively, share vision, focus on people, initiate positive change, value differences and foster collaboration. Work with and inspire others to achieve college, department, and individual success. Proactively identify/address problems.
- Respect for Diversity: Establish an inclusive environment in the classroom. Demonstrate an understanding of, and sensitivity to, the diverse academic, socioeconomic, cultural, and ethnic backgrounds of the College's faculty, staff and students.
- Assessment: Full participation in the assessment of student learning and student learning outcomes at the course, program, and institution levels.
- Student Success: Strive for excellence in teaching, applying best practices in field of discipline, and modeling behaviors that encourage student success and retention. Utilize innovative teaching strategies and technologies for online learning and other technology tools to meet the learning needs of a diverse student population. Maintain office hours to meet with students outside of the classroom and respond to questions or concerns.
- Leadership and Development: Commitment to professional learning and growth, student mentoring, and service to the profession. Remain current in the use of technology, developments within the field of discipline, and developments related to teaching and student success.

Minimum Qualifications

- An earned Master's degree in counseling or closely related field required.

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- In addition, 1 to 3 years of recent (within last five years) experience working with a diverse college student population in a counseling setting at a college or university.
- Demonstrated ability to apply various counseling theories in the framework of the college educational setting.
- Understanding of the principles, objectives, and philosophy of counseling, career guidance, and student support services in relation to a diverse student population with diverse learning needs.
- Demonstrated experience with crisis intervention.
- Strong technology skills required, including demonstrated proficiency in Microsoft Office products; working knowledge of web browser and related technologies.

Preferred Qualifications

- NCC credential, LSW or Licensed Professional Counselor preferred.
- Demonstrated experience teaching within a community college.
- Demonstrated experience teaching diverse student populations and addressing equity gaps.
- Bilingual or other language proficiency.

Work Location: Main Campus

Benefits Summary

Salary Grade or Rank: 1

Min Salary/Hourly Rate: \$56,095

Max Salary/Hourly Rate: \$87,161

Position Type: Visiting Lecturer

Employment Status: Part-Time

Special Instructions to Applicants

Interested candidates should complete an online application.

- Cover Letter of interest and resume required.
- Name and contact information of 3 references required.
- Employment offers are contingent upon successful completion of background checks in accordance with PA Child Protective Services Law.

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- Must be legally eligible to work in the U.S.

Community College of Philadelphia is an affirmative action/equal opportunity employer and does not discriminate on the basis of race, sex, sexual orientation, gender identity, religion, color, national or ethnic origin, age, disability, status as a Vietnam Era Veteran or disabled veteran or any other status protected by law, in matters pertaining to employment.

Supplemental Questions

Required fields are indicated with an asterisk (*).

1. * How did you hear about Community College of Philadelphia?

- CareerBuilder.com
- Higheredjobs.com
- LinkedIn
- The Chronicle
- Veterans Job Fair
- Professional & Technology Diversity Career Fair
- AL DIA - Diversity Career Fair
- Community College of Philadelphia Website
- Indeed.com
- Other

2. * If your answer to the above question is Other, please note the source below. If this question does not apply to you, enter N/A.

(Open Ended Question)

3. * Do you possess at least an earned Master's degree in counseling or a closely related field?

- Yes
- No

4. * Do you have at least 1 to 3 years of recent (within the last 5 years) experience working with a diverse college student population in a counseling setting at a college or university?

- Yes
- No

5. * Do you have an understanding of the principles, objectives, and philosophy of counseling, career guidance, and student support services in relation to a diverse student population with

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diverse learning needs?

- Yes
- No

6. * Do you have demonstrated experience with crisis intervention?

- Yes
- No

7. * Do you have demonstrated proficiency in Microsoft Office products, and working knowledge of web browser and related technologies?

- Yes
- No

8. * Do you have a NCC credential or equivalent (e.g., PA licensure)?

- Yes
- No

9. * Do you have experience teaching diverse student populations and addressing equity gaps?

- Yes
- No

10. * Are you bilingual or other language proficiency.

- yes
- no

Documents Needed to Apply

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Required Documents

1. Resume
2. Curriculum Vitae
3. Cover Letter/Letter of Application
4. Unofficial Transcripts
5. References

Optional Documents

1. Teaching Philosophy
2. Writing Sample
3. Letters of Recommendation
4. Other Document (See Special Instructions to Applicant)

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Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact Abby Ametrano Aametrano@ccp.edu
All Jobs
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