

English - ESL Adjunct Faculty (Pool)
Community College of Philadelphia

Direct Link: <https://www.AcademicKeys.com/r?job=251521>

Downloaded On: Jan. 15, 2025 7:54am

Posted Jan. 14, 2025, set to expire May 8, 2025

Job Title English - ESL Adjunct Faculty (Pool)
Department All Jobs
Institution Community College of Philadelphia
Philadelphia, Pennsylvania

Date Posted Jan. 14, 2025

Application Deadline Open until filled
Position Start Date Available immediately

Job Categories Adjunct Professor
Faculty Associate

Academic Field(s) Humanities - English

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Job Description

Posting Details

Position Information

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Requisition Number: FAC00462

General Description

The Department of English invites applications for part-time positions for the 2024-2025 academic year.

The English Department at Community College of Philadelphia is a professional organization of nearly 300- full and part-time faculty members teaching over 750 sections of courses each term on the Main Campus at your Regional Centers. We provide instruction in developmental reading and writing, English as a second language (ESL), college writing, literature, communication studies, mass media, theater, and creative writing. We offer Associate of Arts degrees in Communication Studies/Mass Media, English, and Theater. Our curriculum helps prepare students for careers in broadcast and print journalism, screenwriting, public relations, advertising, education marketing, and theater.

Applications will demonstrate an interest in contributing to the future of the Department and the life of the College. The Department seeks applicants who are actively engaged in teaching and committed to promoting student success both within and beyond the classroom.

College Intro

Community College of Philadelphia is an open-admission, predominantly Black institution and a minority-serving institution which provides access to higher education for all who may benefit. CCP's Strategic Plan affirms the College's long-standing commitment to quality, access, affordability and upward mobility while including an emphasis on diversity, equity and inclusion. This plan firmly plants student success at the center of all efforts, establishing the means for each student to achieve their goals.

Teaching faculty are an integral part of the larger Academic and Student Success Division at CCP including Workforce Development or Career Training. The Academic and Student Success Division is a community of learners committed to student success as demonstrated through equitable and measurable outcomes, innovative practices, relevant curriculum, quality learning, and a rewarding student experience. As a minority-serving institution, CCP faculty contribute significantly to our collective efforts to improve student success and eliminate racial equity gaps through the utilization of inclusive and high-quality teaching practices.

Specific Responsibilities



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- Demonstrate a sense of connection and responsibility for helping the College to achieve success through a commitment to its mission, vision, and values.
- Actively participate in the academic life of the College; including participation in graduation, recruitment events, general assemblies, student life activities and other cross functional teams. Create learning opportunities for students inside and outside of the classroom including opportunities to teach dual-enrollment high school including opportunities to teach dual-enrollment high school students.
- Communicate effectively, share vision, focus on people, initiate positive change, value differences and foster collaboration. Work with and inspire others to achieve college, department, and individual success. Proactively identify/address problems.
- Establish an inclusive environment in the classroom. Demonstrate an understanding of, and sensitivity to, the diverse academic, socioeconomic, cultural, and ethnic backgrounds of the College's faculty, staff and students.
- Full participation in the assessment of student learning and student learning outcomes at the course, program, and institution levels.
- Strive for excellence in teaching, applying best practices in field of discipline, and modeling behaviors that encourage student success and retention. Utilize innovative teaching strategies and technologies for online learning and other technology tools to meet the learning needs of a diverse student population. Maintain office hours to meet with students outside of the classroom and respond to questions or concerns.
- Commitment to professional learning and growth, student mentoring, and service to the profession. Remain current in the use of technology, developments within the field of discipline, and developments related to teaching and student success.

Minimum Qualifications

- Masters of Art/Masters of Science in TESOL or closely-related field.
- Knowledge of educational technology and experience teaching online courses required.
- Two years of experience teaching ESL to college-level students required.
- Available to work at the Main Campus, North East, North West, and West Regional Campuses

Preferred Qualifications

- Demonstrated experience teaching diverse student populations and addressing equity gaps.
- Demonstrated experience teaching within a community college.
- Bilingual or other language proficiency.

Work Location: Main Campus, NERC, CATC, NWRC

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Benefits Summary

Salary Grade or Rank: Adjunct Faculty
Position Type: Faculty; Job Category
Employment Status: Part-Time

Special Instructions to Applicants

Interested candidates should complete an online application.

- Cover Letter of interest and resume required.
- Name and contact information of 3 references required.
- Employment offers are contingent upon successful completion of background checks in accordance with PA Child Protective Services Law.
- Must be legally eligible to work in the U.S.

Community College of Philadelphia is an affirmative action/equal opportunity employer and does not discriminate on the basis of race, sex, sexual orientation, gender identity, religion, color, national or ethnic origin, age, disability, status as a Vietnam Era Veteran or disabled veteran or any other status protected by law, in matters pertaining to employment.

Supplemental Questions

Required fields are indicated with an asterisk (*).

1. * How did you first learn about this employment opportunity?
 - Community College of Philadelphia Website
 - Careerbuilder.com
 - HigherEdJobs.com
 - LinkedIn
 - The Chronicle
 - Job Fair
 - Indeed.com

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- HireVeterans.com
- HERC - Higher Education Recruitment Consortium
- CCP - Faculty Recruiting Event
- Other

2. * If your answer to the above question is Other, please note the source below. If this question does not apply to you, enter N/A.

(Open Ended Question)

3. * Do you have a Master's degree in TESOL or a closely related field?
- Yes
 - No
4. * Do you have two (2) year of experience teaching ESL to college-level students?
- Yes
 - No
5. * Do you have knowledge of educational technology and experience teaching online courses?
- Yes
 - No
6. * Are you available to work at the Main, North East Regional and North West Campuses?
- Yes
 - No
7. * Do you have experience teaching diverse student populations and addressing equity gaps?
- Yes
 - No
8. * Do you have experience teaching at a community college?
- Yes
 - No
9. * Are you bilingual or other language proficiency.
- yes
 - no

Documents Needed to Apply

Required Documents

1. Resume

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2. Curriculum Vitae
3. Cover Letter/Letter of Application
4. Unofficial Transcripts
5. References

Optional Documents

1. Teaching Philosophy
2. Writing Sample
3. Letters of Recommendation
4. Other Document (See Special Instructions to Applicant)

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Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact Abby Ametrano Aametrano@ccp.edu
All Jobs
Community College of Philadelphia