

**Full-Time Temporary Faculty English
Central Oregon Community College**

Direct Link: <https://www.AcademicKeys.com/r?job=251598>

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Posted Jan. 13, 2025, set to expire Feb. 9, 2025

Job Title Full-Time Temporary Faculty English
Department Developmental Literacy
Institution Central Oregon Community College
Bend, Oregon

Date Posted Jan. 13, 2025

Application Deadline 02/09/2025

Position Start Date Available immediately

Job Categories Lecturer/Instructor

Academic Field(s) Humanities - English
Humanities - Other

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Job Description

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Full-Time Temporary Faculty English

Position Number: B1191PD

Starting Wage/Salary: \$61,560 - \$68,088 plus exceptional benefits

Close Date: 02/09/2025

Primary Purpose:

This position is based primarily on the Madras campus of Central Oregon Community College and

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provides instruction to students in developmental literacy, corequisite, and college-level composition courses, directs student discussion, and evaluates student performance in the classroom. In addition, this position develops curriculum, assesses student learning, and provides student advising. This position will also have the opportunity to teach select literature classes 1 - 3 times per academic year.

Essential Duties and Responsibilities:

- Provide instruction primarily in person on the Madras and Prineville campuses, using established course outcomes. This includes lecturing and guiding in-class writing activities and providing individual conference time to guide and evaluate student progress. Teaching assignments may include courses taught during the day (including early morning), evening, or weekend and could include classes taught on either of the two other campuses COCC serves (Redmond and Bend), and teaching composition and corequisites on Zoom. Instructor may have the opportunity to teach asynchronous online composition courses 1 - 3 times each academic year.
- Provide student advising and assistance in areas of course selection, career planning, job placement and employment follow-up.
- Hold at least five scheduled office hours per week for student help sessions and program assistance.
- Utilize College tools and resources, including the Learning Management System and Disability Services software, to support teaching activities as appropriate.
- Participate in department meetings, curriculum revision, course assessment, program assessment, and program review.
- Engage in regular professional growth activities, remain current in the field, and maintain current credentials or licensures as required by the program.
- Contribute to shaping the culture and identity of the Madras campus.
- Perform other essential job functions as assigned that support the overall objective of the position.

Knowledge, Skills, and Abilities:

Individuals must possess the following knowledge, skills and abilities or be able to explain and demonstrate that the individual can perform the duties and responsibilities of the job, with or without reasonable accommodation, using some other combination of skills and abilities. The individual is expected to follow College work rules and policies.

- Thorough knowledge in the field of Developmental Literacy based on education and/or experience in the field, as well as demonstrated ability to apply this knowledge.
- Thorough knowledge in the field of composition based on education and/or experience in the

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field, as well as demonstrated ability to apply this knowledge.

- Thorough knowledge in a literature subfield based on education and/or experience in the field, as well as demonstrated ability to apply this knowledge.
- Ability to adapt and use a variety of teaching and assessment techniques including the use of technology to enhance student success.
- Ability to observe, direct, and oversee students ensuring safety in the classroom or laboratory.
- Ability to work with and present various curriculum concepts to a wide range of students with varying diverse backgrounds, abilities, and learning styles.
- Ability to effectively use Microsoft Office suite: various course management systems; technology to teach traditional, hybrid, or online courses; and other technology used in the instruction setting.
- Ability to communicate effectively and respectfully with diverse students, staff, and community members.
- Ability to provide services to students in a manner which does not discriminate as to race, creed, religion, color, national origin, disability, age, sex, sexual preference or marital status.
- Willingness to travel and or teach at various hours and campus locations, as required.
- Ability to foster a collaborative atmosphere among students and the willingness to work as a member of a team with faculty.
- Excellent oral, written and electronic communication skills.

Minimum Requirements:

Education:

- Masters degree in English, Developmental Literacy, Adult Education, Rhetoric and Composition, or other relevant field from an accredited institution; or a minimum of 30 quarter hours (20 semester hours) of graduate credit in academic courses in the field of the primary teaching assignment.

Experience:

- One year of successful college teaching experience in composition, developmental writing, and corequisites or evidence for the potential for excellence in teaching.
- One year of successful college teaching experience in a sub field of literature.

Preferred Qualifications:

- At least 2 years of successful college teaching experience in developmental literacy, corequisites,

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and college-level composition courses.

- At least 2 years of successful college teaching experience in a sub field of literature.
- Experience in or ability to teach technical writing.

To apply, visit <https://jobs.cocc.edu/postings/11008>

The goal of Central Oregon Community College is to provide an atmosphere that encourages our faculty, staff and students to realize their full potential. In support of this goal, it is the policy of Central Oregon Community College that there will be no discrimination or harassment on the basis of age, disability, sex, marital status, national origin, ethnicity, color, race, religion, sexual orientation, gender identity, genetic information, citizenship status, veteran or military status, pregnancy or any other classes protected under federal and state statutes in any education program, activities or employment. Persons with questions about this statement should contact Human Resources at 541.383.7216 or the Vice President for Student Affairs at 541.383.7211.

This policy covers nondiscrimination in both employment and access to educational opportunities. When brought to the attention of the appropriate parties, any such actions will be promptly and equitably responded to according to the process outlined in general procedures sections N-1, N-2, or N-3.

In support of COCCs EEO statement, bilingual fluency in English and Spanish is considered a plus, along with experience working in a diverse multicultural setting.

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Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.



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Contact

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