

Adjunct Faculty, Geographic Information Systems
Austin Community College

Direct Link: <https://www.AcademicKeys.com/r?job=251693>

Downloaded On: Jan. 18, 2025 5:03am

Posted Jan. 15, 2025, set to expire Nov. 29, 2025

Job Title	Adjunct Faculty, Geographic Information Systems
Department	Social Sciences
Institution	Austin Community College Austin, Texas
Date Posted	Jan. 15, 2025
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Adjunct Professor
Academic Field(s)	Social Sciences - Geography
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Job Description	

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Adjunct Faculty, Geographic Information Systems

Austin Community College

Job Posting Closing Times: Job postings are removed from advertising at **12:00 A.M.** on the closing date e.g., at midnight on the day before the closing date.

[If you are a current Austin Community College employee, please click this link to apply through your Workday account.](#)

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Austin Community College is a public two-year institution that serves a multicultural population of approximately 41,000 credit students each Fall and Spring semester. We embrace our identity as a community college, as reflected in our mission statement. We promote student success and community development by providing affordable access, through traditional and distance learning modes, to higher education and workforce training, including appropriate applied baccalaureate degrees, in our service area.

As a community college committed to our mission, we seek to recruit and retain a workforce that:

- Values intellectual curiosity and innovative teaching
- Is attracted by the college's mission to promote equitable access to educational opportunities
- Cares about student success and collaborates on strategies to facilitate success for populations including; first generation college students, low-income students, and students from underserved communities.
- Focused on student academic achievement and postgraduate outcomes
- Welcomes difference and models respectful interaction with others
- Engages with the community both within and outside of ACC

Job Posting Title:

Adjunct Faculty, Geographic Information Systems

Job Description Summary:

Responsible to prepare and deliver Geographic Information Systems coursework in engaging, innovative, and discipline-appropriate ways that reflect a commitment to success equity, an understanding of culturally responsive teaching, and knowledge of the teaching field. Meets professional standards for faculty in accordance with college policies and procedures.

Job Description:

Principal Responsibilities and Duties

- Prepare and teach courses in the field of Geographic Information Systems to a multicultural student population based on the department's approved course learning outcomes, utilizing a variety of instructional strategies appropriate to the needs of community college students and the standards of the discipline.
- Evaluate student progress and provide clear, timely feedback reflecting program learning

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outcomes and departmental expectations.

- Provide teaching and mentoring services to students in a manner which does not discriminate based on race, color, religion, sex, sexual orientation, gender identity, national origin, disability, age, protected veteran status, political affiliation, or other protected categories.
- Remain current in the field through a variety of professional development activities.
- Perform other related tasks as assigned by the department chair, dean, and/or associate vice chancellor, vice chancellor, executive vice chancellor.

Additional Duties

Essential duties and responsibilities including the following. Other duties may be assigned:

- Assists with creation and maintenance of GIS curriculum to meet college standards.
- Instructs workforce and transfer students in geospatial concepts and related Geographic Information Systems (GIS) courses. Guides students to produce portfolio-worthy work.
- Prepares syllabi and classroom instruction for courses; maintains regular office hours; maintains and submits accurate and timely student performance records according to College policies.
- Maintains professional competencies in the subject area and currency in instructional methodologies through professional associations and professional development.
- May serve on departmental committees.
- May perform other related tasks as assigned by the Department Chair, Dean, and/or Executive Vice President.

Technology

- Demonstrated proficiency using computer applications, online resources, and other technologies for the classroom.
- Demonstrated proficiency using an online learning management system such as Blackboard to develop and build course content and perform administrative duties (posting office hours, syllabi, etc.)
- Must possess required skills and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.
- Demonstrated proficiency using computer applications, online resources, and other technologies for the classroom and online learning as well as to develop and build course content and perform

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- administrative duties (posting office hours, syllabi, grades, etc.).
- Knowledge of the following software is essential: ArcGIS Desktop 10.x and ArcGIS Pro 2.x software and extensions.

Principal Professional Standards

- Appropriate use of the college's learning management system.
- Meet deadlines for attendance certification and submission of final course grades.
- Participate in graduation, general assembly, and other official college functions.
- Maintain regular office hours to assist students and improve student retention and success.
- Attend and participate in collegewide, campus, department, or other activities and meetings.
- Recognize and reflect standards of civility and collegiality in all interactions.
- Comply with published college policies and procedures and meet professional standards for teaching in a community college.

Required Education

Educational requirements in accordance with SACSCOC accreditation standards. No substitution for educational requirements.

- Bachelor's degree in geospatial or earth science field and three years of non-teaching GIS work experience; or
- Master's degree with 18 graduate hours in geography or geographic information systems and three years of non-teaching GIS work experience.

Required Work Experience

- Three years related work experience in the GIS industry.

Other Requirements

- Preferred Work experience teaching at a university or community college.

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Qualities of a Successful Candidate

Knowledge

Must possess required knowledge and be able to explain and demonstrate, with or without reasonable accommodations, that the essential function of the job can be performed.

- Extensive knowledge of GIS subject matter and relevant topics and issues in the teaching discipline.
- Knowledge of effective instructional techniques and innovative modes of course delivery adaptable to a variety of learning styles.
- Must be knowledgeable about and capable of using current technologies in the classroom and to convey online course content.
- An understanding of the the mission and philosophy of community colleges.
- Sensitive issues relating to a multicultural student body.
- Be willing to become familiar with the principles and practices associated with the Servant-Leadership management philosophy of ACC.
- Know how to work cooperatively with colleagues.

Skills

Must possess required skills and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Maintaining confidentiality of work related information and materials.
- Must exhibit leadership, team building skills, and an ability to work with multicultural students, faculty, staff, administration, and community.
- Effective planning, organizing, communication, and interpersonal skills including use of tact and discretion and the ability to meet deadlines.
- Must be able to effectively foster and assess student learning.
- Must be able to interact with students of various backgrounds and belief systems.
- Must be punctual for classes and office hours.
- Must be able to maintain the confidentiality of student information.

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- Must be able to maintain an established schedule, including evenings and weekends, including possible multiple campus locations that may vary by semester.
- Must possess effective communication and interpersonal skills, including tact and diplomacy.
- Must demonstrate effective organizational skills.

Application Requirements

1. Upload the following documents to your application:

- Unofficial/copy of transcripts
- Updated Curriculum Vitae (C.V.) or Resume
- Cover letter - explaining interest in the position

2. Request official electronic transcripts to be sent directly from the institution to hrtranscripts@austincc.edu. This email address must be entered as the recipient. Please do not select "Austin Community College" from a menu. It will not be received by ACC Human Resources. If you need assistance, please contact your university's registrar's office. If official electronic transcripts are not an option, a hardcopy can be mailed to the following address:

ACC Human Resources

Attn: Alisol Martinez

6101 Highland Campus Dr., Bldg 3000, Suite 3.2224

Austin, TX 78752

Photocopies of transcripts or transcripts stamped "issued to student" are not accepted.

Working Conditions

- Work is routinely performed in a classroom or laboratory setting.
- Subject to standing, walking, sitting, and reaching for extended periods of time.
- Work safely and follow safety rules. Report unsafe working conditions and behavior. Take



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reasonable and prudent actions to prevent others from engaging in unsafe practices.

Number of Openings:

1

Job Posting Close Date:

January 24, 2025

Clery Act

As required by the US Department of Education, employees are required to report violations under Title IX and, under the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act (Clery Act), select individuals are required to report crimes. If this position is identified as a Campus Security Authority (Clery Act), you will be notified, trained, and provided resources for reporting.

Disclaimer

The above description is an overview of the job. It is not intended to be an all-inclusive list of duties and responsibilities of the job, nor is it an all-inclusive list of the skills and abilities required to do the job. Duties and responsibilities may change with business needs. ACC reserves the right to add, change, amend, or delete portions of this job description at any time, with or without notice. Employees may be required to perform other duties as requested, directed, or assigned. In addition, reasonable accommodations may be made by ACC at its discretion to enable individuals with disabilities to perform essential functions of the job.

To apply, please visit: https://austincc.wd1.myworkdayjobs.com/en-US/External/job/Highland-Campus/Adjunct-Faculty--Geographic-Information-Systems_R-7133



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Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

Social Sciences
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