

**Graphic Arts: Contract Instructor-College Credit
San Diego Community College District**

Direct Link: <https://www.AcademicKeys.com/r?job=251844>

Downloaded On: Jan. 21, 2025 2:42am

Posted Jan. 20, 2025, set to expire Mar. 6, 2025

Job Title Graphic Arts: Contract Instructor-College Credit
Department San Diego City College
Institution San Diego Community College District
San Diego, California

Date Posted Jan. 20, 2025

Application Deadline 03/06/2025

Position Start Date Available immediately

Job Categories Lecturer/Instructor

Academic Field(s) Fine Arts - Visual Arts
Fine Arts - Other

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Job Description

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San Diego Community College District

Closing Date: 3/6/2025

Position Number: 007844

Location: San Diego City College

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Position Type: Academic

The Position:

Posting Details (Default Section)

Closing Date: 03/06/2025 Open Until Filled No Classification Title Graphic Arts: Contract Instructor-College Credit Working Title Assistant Professor of Design Recruitment Limits Location San Diego City College Pay Information Class 1, Step C - Class 6, Step C (\$6,933.44- \$8,849.03) per month based on the 2024 AFT - College Faculty Tenured-Tenure Track Faculty Salary Schedule.

Initial salary placement for this Assistant Professor is commensurate with required education and related teaching experience as outlined in section A2.1 of the AFT Faculty Collective Bargaining Agreement and it is non-negotiable.

The District offers a comprehensive fringe benefit package including employer paid medical, dental, vision plans, sick leave, and opportunities for professional development. This position is FLSA Exempt and may not accrue overtime. Benefits will be provided under the terms of the AFT-Guild, Local 1931 - Faculty Collective Bargaining Agreement. **Annual Salaries will be recalculated for service less than a full academic year based on Education Code 87815, any required adjustment will be made within the first pay period.** Travel reimbursement for interviewees traveling more than 200 miles, one-way, may be paid according to geographic location (see SDCCD Travel Stipend Policy, Rev 7/14/2011). Typically, Assistant Professors earn tenure after 4 years and promote to Associate Professor. The SDCCD Employment Web Page provides a link to employee collective bargaining agreements and handbooks, and more information about terms and conditions of employment to include salary and benefits. Position Equivalent FTE: 1.0 FTE Job Duration 10 Months Position Number: 007844 FLSA Status Exempt (does not accrue overtime) Bargaining Unit AFT/College Faculty Range (na) Position Type Academic Department School of Arts, Hum, Comm & Telecomm The Position San Diego City College is seeking a new faculty member to join its award winning Design program. One of the three colleges in the San Diego Community College District, City College is an urban campus in the heart of downtown, providing academic and vocational offerings to meet the needs of a diverse student population. The ideal candidate has professional experience as a designer but seeks to share that knowledge and mentor students to be prepared to work in the design industry. As an open access educational institution, we desire someone who understands the role an affordable but extremely high-quality design program plays in building diversity and equity in our industry.

We are currently accepting applications for the position of Assistant Professor, Design at City College beginning Spring 2025. Hours and days may vary Monday through Friday, 40 hours per week. The selected candidate must be willing to adjust work days/hours based on the department's needs.

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Assignment may include some combination of day, evening, and/or distance education classes. While the current vacancy is at San Diego City College, applicants should understand they are subject to assignment at any District facility at the option of the Chancellor. Major Responsibilities

- Reports to the Dean of the School of Arts, Humanities, Communications, and Telecommunications.
- Teach classes with an emphasize on real world skills with a mentorship-based approach.
- Create an equitable and inclusive learning environment that effectively supports students from diverse backgrounds and special populations.
- Stay current on design trends and skills that are important for students to build industry ready portfolios.
- Collaborate with other Design faculty on budgeting, curriculum development, and other administrative tasks.
- Maintain regular communication with students, faculty and program personnel.
- Maintain and/or build relationships with industry partners and transfer institutions.

Qualifications **MINIMUM QUALIFICATIONS**

- Any Bachelor's degree **AND** two (2) years of professional experience directly related to the area of assignment; OR,
- Any Associate degree **AND** six (6) years of professional experience directly related to the area of assignment; OR,
- The equivalent.

Desired Qualifications

- At least five years of professional work experience in the design field.
- Extensive teaching and mentorship experience in design, particularly at the postsecondary level.
- In-depth understanding of current design industry practices and processes.
- Advanced working knowledge of industry-standard design tools and software, including, but not limited to, Figma, Adobe Illustrator, Adobe InDesign, Adobe Photoshop, and Adobe After Effects.
- Ability to create effective classroom presentations, demonstrating advanced proficiency in teaching techniques and subject matter.
- Ability to instruct and counsel students from diverse backgrounds, including first-generation college students, students with disabilities, non-traditional students, and those from underrepresented communities.
- Strong oral and written communication skills, with the ability to articulate ideas clearly and concisely in both formats.

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- Relevant administrative experience, including curriculum development, program management, leadership, committee involvement, and strategic planning.
- Experience building and maintaining academic, community, and professional relationships.
- Commitment to professional development and staying current with processes and advancements in the design field.
- Skill and experience in collaborating effectively with faculty, students, administrators, staff, and community groups in a cooperative and professional manner.

Equivalency If you do not possess the exact degrees, or higher, listed above or if you anticipate receiving the required degree prior to the start of teaching classes, please complete a [Request for Equivalency Form](#) and attach it during the application process. Foreign Degree: Applicants with foreign degrees from colleges or universities outside of the United States must have their coursework evaluated by a professional association that is a member of the National Association of Credential Evaluation Services ([NACES](#)) or Academic Credentials Evaluation Institute, INC. ([ACEI](#)). A copy of the evaluation must be submitted with your on-line application. Licenses/Certificates/Credentials: Commitment to Diversity: All applicants must have demonstrated cultural competency and sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds of community college students, faculty and classified professionals. Working Conditions Variable, depending on assignment. Special Instructions to Applicants: To ensure consistency, fairness, and alignment with our commitment to Diversity, Equity, Inclusion, and Accessibility (DEIA), please submit only the materials specifically requested in this posting (e.g., no personal photos, articles, etc.). Be sure to upload the required documents using the respective document name labels. Uploading extraneous materials, unless explicitly requested, may result in your application not being reviewed. Only complete application packets will be forwarded to the committee.

Application materials sent via mail, fax, or email will not be accepted. All correspondence, including interview invitations, will be communicated via email.

We are dedicated to maintaining the confidentiality of all inquiries, nominations, and applications in the strictest confidence, and we encourage applicants from diverse backgrounds to apply.

1. Complete online application;
2. Curriculum Vitae;
3. Unofficial Transcripts;
4. Professional references listed in the online application; AND,
5. Professional graphic design portfolio (Use option of Other to attach this document).
6. Equivalency Request (Optional).
7. Foreign Degree Evaluation (Required if applicable).
8. License/Certificates/Credentials (if applicable).

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Tentative Timeline (Subject to Amendments) Conditions of Employment: **SELECTED CANDIDATE IS REQUIRED TO COMPLETE THE FOLLOWING PRIOR TO EMPLOYMENT:**

- Submit "official" college transcripts as stated on application (even if a degree is not a requirement for this position);
- Provide a Certificate of Tuberculosis Exam for initial appointment (Note: The certificate must be renewed every 4 years as a condition of continuing employment);
- Have fingerprints taken by a Live Scan computer at the District's expense (Clearance must be received prior to first day of employment);
- Present original documents for proof of eligibility to work in the United States **as required by the I9 Employment Eligibility Verification form;**
- Attend a new hire processing appointment in People, Culture, and Technology Services located at the District Administrative Offices; AND,
- Employed on an initial contract of one (1) year that is eligible for renewal annually for up to a subsequent one-year period.

EMPLOYMENT AFTER RETIREMENT

If you accept a contract (permanent) position with SDCCD and are a retired annuitant with CalPERS or CalSTRS, you must reinstate from your retirement system. Please reference the [CalPERS](#) or [CalSTRS](#) website for further information. Additional Information: **EMPLOYEE BENEFITS**

SDCCD provides a comprehensive fringe benefit package for its full-time academic employees. The District contributes toward the cost of the premium (including dependent coverage) for the medical insurance plan options. Additional benefits include dental, vision, sick leave, vacation and opportunities for professional development. Contract employees become members of the State Teachers' Retirement System (STRS) upon appointment. Posting Number AC01098 Indicate budget number(s)

Major Responsibilities:

- Reports to the Dean of the School of Arts, Humanities, Communications, and Telecommunications.
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MINIMUM QUALIFICATIONS

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To apply, visit: <https://www.sdccdjobs.com>

All applicants must have demonstrated cultural competency and sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds of community college students and staff.



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Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

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