

**Part-Time Mathematics Instructor (Pool)**  
**West Valley-Mission Community College District**

Direct Link: <https://www.AcademicKeys.com/r?job=252307>

Downloaded On: Apr. 24, 2025 9:40am

Posted Jan. 28, 2025, set to expire May 27, 2025

<b>Job Title</b>	Part-Time Mathematics Instructor (Pool)
<b>Department</b>	
<b>Institution</b>	West Valley-Mission Community College District Santa Clara, California
<b>Date Posted</b>	Jan. 28, 2025
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Lecturer/Instructor
<b>Academic Field(s)</b>	Sciences - Math
<b>Apply Online Here</b>	<a href="https://apptrkr.com/5959794">https://apptrkr.com/5959794</a>

**Apply By Email**

**Job Description**

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**Part-Time Mathematics Instructor (Pool)**

**Closing Date:**

**Definition:**

PART-TIME, ASSOCIATE FACULTY POOL

Applications for Part-Time, Associate Faculty pools are continually accepted (unless otherwise specified) by the District and will be added to the application pool for review by hiring authorities on an as-needed basis. Should you be invited for an interview, you will be contacted by a District

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representative.

The Mathematics Department at Mission College is accepting applications for associate faculty who can teach a wide variety of mathematics courses including: Arithmetic, Pre-Algebra, Elementary Algebra, Intermediate Algebra, Trigonometry, Pre-Calculus Algebra, Calculus 1, Calculus 2, Calculus 3, Differential Equations, Linear Algebra, Calculus for Business and Social Science, Finite Mathematics, Statistics, Discrete Mathematics, Math for Liberal Arts Majors.

**Assignment:**

This position is a part-time position as an Associate Instructor. The teaching assignment may require teaching lecture-discussion courses during day, evening or on Saturday and/or in an on-line/distance education format. The assignments are as needed, during Spring, Summer, and/or Fall semesters. This position is represented by the West Valley-Mission Federation of Teachers (WVMFT), AFT 6554.

Work location: Mission College, Santa Clara, CA

**Salary and Benefits:**

Salary is based on a percentage of workload, up to a maximum of 67% of a full-time load. Salary is prorated based on an initial hiring salary range of \$34,143 - \$49,337 per semester; and is based on academic achievement, teaching and related experience.

**Desired Qualifications:**

- Successful classroom teaching experience.
- Demonstrated desire and ability to teach pre-algebra and algebra courses.
- Awareness of the varied needs of community college students with diverse mathematical and ethnic backgrounds.

**Knowledge and Abilities:**

**Examples of Duties and Responsibilities:**

Instructional duties and assignments may consist of one or more of the following:

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- Provide instruction for assigned courses. This includes preparation for in-class or on-line/distance education activities, evaluation of students' work, consultation with students outside of class and/or on-line, maintenance of currency in the subjects taught.
- Maintain accurate class and other records required by the college.
- Submit, when due, attendance rosters and grade reports.
- Follow course outlines as filed in the instruction offices.
- Maintain office hours each week, at .5 hours per week per section.
- Observe, support and enforce the regulations, policies and programs of the District and college.
- Provide each student with a written course syllabus at the beginning of the course, as per instructions in the Faculty Handbook.
- Refer students to appropriate college sources for information on counseling and other student services.
- Assist students by providing advice on requirements for successful achievement in the members' area of expertise.
- Work cooperatively within the college community.
- Foster an environment that protects academic freedom within the college community.
- Foster a positive working environment that is free from harassment, prejudice and/or bias.
- Demonstrate a respect for the dignity of each individual.

**Working Conditions:**

**Other Duties:**

**Physical Demands:**

**Application Information:**

**Selection Process:**

**SELECTION PROCESS INFORMATION:**

- Applications will be screened by appropriate department representatives on an as-needed basis. Qualified applicants who best meet the needs of the division will be contacted for an interview.
- Travel expenses to attend the interview are the responsibility of the candidate.

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- Applications will remain in our online system for 1 year. Each year, part-time pools will be refreshed and applicants will be notified of the opportunity to re-submit application.
- Application materials become the property of the District and will not be returned or duplicated.
- The District reserves the right to contact former, current, the most recent employers, and others to investigate past employment records of applicants.
- Upon hire the successful candidate must provide the required documents of identity and authorization to work and attest he/she is authorized to work in the United States.

**Special Instructions to the Applicant:**

**Posting Detail Information**

**Posting Number:** FY13/14-073POOL

**Open Date:** 02/26/2014

**Close Date:**

**Open Until Filled:** Yes

**For more information on this position and to apply, please visit our website at the following link:**  
[wvm.peopleadmin.com](http://wvm.peopleadmin.com)

*West Valley-Mission Community College District is an Equal Opportunity Employer.*

**Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

**Contact**

N/A

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