

## Respiratory Care Instructor/Clinical Coordinator Napa Valley College

Direct Link: <https://www.AcademicKeys.com/r?job=252755>

Downloaded On: Apr. 18, 2025 11:03am

Posted Feb. 5, 2025, set to expire Jun. 7, 2025

**Job Title** Respiratory Care Instructor/Clinical Coordinator

**Department** Respiratory Care

**Institution** Napa Valley College  
Napa, California

**Date Posted** Feb. 5, 2025

**Application** Feb. 28, 2025

**Deadline**

**Position Start** Available immediately  
**Date**

**Job Categories** Lecturer/Instructor

**Academic** Health Sciences  
**Field(s)**

**Job Website** <https://www.schooljobs.com/careers/napavalley/jobs/4564967/respiratory-care-instructor-clinical-coordinator>

**Apply By Email**

**Job Description**

**Salary**

See Position Description

**Location**

Napa, CA

**Job Type**

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Faculty (Tenure-Track)

**Job Number**

2025-00002

**Department**

Respiratory Care

**Opening Date**

01/30/2025

**Closing Date**

2/28/2025 11:59 PM Pacific

### DESCRIPTION

The Napa Valley College Board of Trustees has established the goal of leading from a framework that advances diversity, equity, inclusion, anti-racism, and accessibility. Consistent with that goal, the [Napa Valley College mission, vision, and values](#) reflect a focus on equity and a student-centered mission. The ideal candidate for this position centers equity and social justice as core components of the Napa Valley College mission.

Napa Valley College is seeking an individual with demonstrated instructional skills to join an outstanding team of faculty and instructional administrators to provide high quality programs and services to our district, our community, and most importantly, our students. The Respiratory Care program is a two-year plus six-week summer session program accredited by the Commission of Accreditation for Respiratory Care. Napa Valley College is in the process of developing and implementing a bachelor's degree in respiratory care with intent to admit the first cohort of students for this portion of the program in Fall 2026. We invite your application for this teaching position which offers the opportunity to participate in developing and implementing the philosophy and curriculum of the Respiratory Care program, possible instruction in the bachelor's program, as well as coordinating the clinical components of the program.

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This full-time, tenure-track faculty position works a 175-day faculty work year plus 30 additional days in accordance with the district/faculty agreement beginning fall semester (August 2025). During the 175-day faculty work year, the assignment includes classroom-related duties, such as direct instruction, office hours, and other professional responsibilities, and responsibility for clinical coordination. During the academic year, reassigned time or equivalent stipend will be provided to allow for clinical coordination. 30 additional days are provided for coordinating the clinical programs outside of the academic year. Appointments are contingent upon the approval of the college's Board of Trustees.

Initial salary placement for the 175-day faculty year is \$72,138-\$99,152 annually, with future steps to \$118,559, plus compensation for up to 30 additional days to direct the clinical program. Placement on the salary schedule is commensurate with education and experience. Annual salary will be prorated based on start date. The college offers a fringe benefit package, including medical, dental, vision, disability and life insurance, employee assistance program, and CalSTRS membership.

### **DUTIES AND RESPONSIBILITIES**

Under the direction of the Vice President of Academic Affairs and the Dean of Health Occupations:

- Develop, teach, and evaluate students' accomplishment of specific objectives;
- Coordinate the organization, administration, continuous review, planning, development, and general effectiveness of clinical experiences for students enrolled in the respiratory care program;
- Develop, coordinate, and maintain clinical sites to which students are assigned;
- Supervise students' clinical experiences in a variety of assigned agencies;
- Coordinate program goals with other college courses and health occupations programs;
- Participate in the development and revision of curriculum, program evaluation, and the assessment of student learning outcomes;
- Assist the dean in program development and other division tasks;
- Participate in professional development activities;
- Maintain current knowledge in the subject-matter area and effective teaching/learning strategies;
- Work cooperatively with other department members, the program director, the dean, and the vice president to develop and maintain quality instruction; and
- Perform related duties in the Health Occupations Division, as assigned.

Assignment may include a combination of day, evening, weekend, off-campus classes, and online or other technology-supported instruction. All contract and regular faculty are required to adhere to

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contractual obligations, meet assigned classes, maintain regular office hours, assist and advise students, participate in division activities and appropriate college committees, including regular faculty meetings of the department and division. Napa Valley College believes in ongoing professional development that assists faculty in improving their teaching skills, providing support to students, and encouraging responsibility within the college community.

### **JOB REQUIREMENTS**

#### **Minimum Qualifications**

##### **Education:**

1. Earned Master's degree or Master's degree in progress from an accredited institution.
2. Registered Respiratory Therapy credential.

##### **Experience:**

The Coordinator of Clinical Education must have:

1. At least four (4) years experience as a Registered Respiratory Therapist; of which at least two (2) years must include clinical respiratory care.
2. At least two (2) years experience teaching in an accredited respiratory care program either as an appointed faculty member or as a clinical preceptor.
3. Demonstrated sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds of community college students.

##### **License:**

- Current valid license to practice as a respiratory care practitioner in California or ability to obtain prior to hire

Title 8, USC, Section 1324-A requires verification of eligibility for employment in the United States.

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### **Desirable Professional Competencies**

- Knowledge of student learning outcomes specific to Respiratory Care.
- Demonstrated ability to:
  - motivate and teach in ways appropriate to the diverse backgrounds, cultures, and learning styles of the community college student; facilitate application of theory to practice;
  - motivate and stimulate independent learning;
  - teach and use group process for transfer of knowledge;
  - use and demonstrate current technical advances in the field of respiratory care and teaching;
  - work cooperatively with program faculty as a team member in an integrated curriculum including course planning, teaching, preparing course materials, and evaluation.

### **APPLICATION PROCEDURE**

**A. Applicants must complete the online application through SchoolJobs.com. All elements of the application, including supplemental questions, must be submitted in order for the application to be considered complete.**

**Internal applicants are still required to submit a complete application packet for this position. This includes submission of transcripts and all other required application materials.**

**B. Applicants must attach the following to complete the application process:**

1. A letter of interest, not to exceed two pages, that addresses how you meet the minimum qualifications and desirable professional competencies for the position as outlined in this announcement.
  2. Current comprehensive resume.
  3. Copy of Registered Respiratory Therapy credential.
  4. Copy of current valid license or eligibility to practice as a respiratory care practitioner in California.
  5. Legible copies of transcripts verifying college work, degrees, and conferral dates (official transcripts required on offer of employment).
- Transcripts without the degrees and conferral dates will be deemed incomplete.
  - Please remove SSN or DOB if visible on transcripts.
  - **Foreign Transcripts:** Napa Valley College requires that individuals who have completed college

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or university course work at an institution in a country other than the United States must obtain a complete evaluation of foreign transcripts, degrees and other relevant documents. A foreign transcript evaluation is required any time foreign course work is used to meet minimum qualifications and/or salary placement, even if the foreign transcript has previously been accepted by a different college or university in the United States. Foreign transcripts must be evaluated by one of the organizations approved by the State of California, Commission on Teacher Credentialing. Please click [here \(Download PDF reader\)](#) for a list of approved organizations.

It is important that your application reflect all of your relevant education and experience, including academic and non-academic employment history. **Please note that your resume does not take the place of completing the "Work Experience" section of the application.** Applications *will* be rejected if no work experience is listed, or if other required application fields are missing or incomplete.

It is the applicant's responsibility to ensure that all required application materials are completed and properly uploaded into the system. Only complete applications will be forwarded to the selection committee for further review. An application is only considered complete if all items above are uploaded.

All required application materials must be submitted no later than 11:59 p.m. Pacific Time on the filing deadline. Please do not submit material not requested. Application materials submitted become the property of Napa Valley College and the Office of Human Resources, Training & Development cannot copy, return, or transfer materials to other positions. Any expenses incurred in connection with the initial interview will be the responsibility of the candidate. The college will reimburse certain travel expenses associated with second interviews (if applicable), depending on distance of travel.

The District will not accept materials by e-mail, fax, or mail.

**SPECIAL ACCOMMODATIONS:** If you are in need of special services or facilities due to a disability in order to apply or interview for this opening, please contact the Office of Human Resources, Training & Development.

Napa Valley College, an Equal Employment Opportunity Employer, maintains a drug-free workplace and requires that employees abide by that policy.

For more information, contact the Office of Human Resources, Training & Development:

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2277 Napa-Vallejo Highway  
Napa, CA 94558  
(707) 256-7100  
[jobline@napavalley.edu](mailto:jobline@napavalley.edu)

*For technical support, contact NEOGOV at (855) 524-5627*

### Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

**Contact**     Office of Human Resources, Training & Development:  
Respiratory Care  
Napa Valley College  
2277 Napa-Vallejo Highway Napa, CA 94558  
Napa, CA 94558

**Phone Number**     (707) 256-7100