

Human Services Instructor
South Orange County Community College District

Direct Link: <https://www.AcademicKeys.com/r?job=252810>

Downloaded On: Aug. 23, 2025 4:40pm

Posted Feb. 6, 2025, set to expire Jan. 28, 2026

Job Title Human Services Instructor

Department HR

Institution South Orange County Community College District
Mission Viejo, California

Date Posted Feb. 6, 2025

Application Deadline Mar. 26, 2025

Position Start Date Available immediately

Job Categories Lecturer/Instructor

Academic Field(s) Business

Job Website <https://www.schooljobs.com/careers/socccd/jobs/4819893/human-services-instructor>

Apply By Email

Job Description

Human Services Instructor

Salary: \$83,818.00 - \$117,966.00 Annually

Location: Saddleback College - Mission Viejo, CA

Job Type: SC - Faculty (Full-Time)

Job Number: 202400251

Office, Division, or School: SC - School of Health and Wellness

Opening Date: 02/06/2025

Closing Date: 3/26/2025 11:59 PM Pacific

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Application Instructions:

- Complete all sections and fields on the application and attach all required documents – incomplete applications may not be considered.
- Include all relevant education, training, and/or experience on the application.
- Do not include any personally identifiable, confidential, or otherwise unrequested information that does not pertain to job related factors (e.g., social security number, date of birth, pictures, etc.) on your application or attached documents.
- For job postings with a close date, all applications received by 11:59 PM (Pacific Time) on the job posting close date, will receive consideration.
- For job postings with an initial screening date, all applications received by 11:59 PM (Pacific Time) on the job posting initial screening date, will receive priority consideration; however, typically the job posting will remain open, and continue to accept applications, until the position is filled.
- For job postings requiring professional references, include at least three (3) professional references from the following categories:
 1. Current department chair(s) (for faculty) or supervisor(s);
 2. Previous department chair(s) (for faculty) or supervisor(s) (from within the past five (5) years);
 3. Master's thesis or Doctoral Dissertation advisor or supervisor (for faculty);
 4. Colleague(s) or co-worker(s) who can address professional competency and skills relevant to the position; and/or
 5. Other professional references.

Please note, professional references are typically contacted when a candidate is selected for, or as a finalist for, a position.

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Description

Application materials must be received by 11:59 pm on Wednesday, March 26, 2025.

The ideal candidate for this position is an equity-minded individual who understands the importance of creating opportunities in Human Services for students who have been historically underserved. Saddleback College seeks candidates who view the elimination of inequities as an individual and collective responsibility and who strive to reframe inequities as a problem of practice. In addition, the ideal candidate demonstrates a commitment to student-centered teaching practices, effective cross-disciplinary and cross campus collaboration, transparent decision-making, and purposeful service to the community. The ideal candidate will embrace the role of an educator who is continually learning anti-racist pedagogy and adapting to the needs of a diverse student population.

Summary of Duties and Responsibilities:

Duties and responsibilities as presented are intended to be representative and not restrictive. The District reserves the right to modify the assignment and allocation of duties in accordance with any changes in District policy and/or the faculty collective bargaining agreement.

Teach Human Services and related courses to a diverse student population.

Instruct and assist in the growth and success of a diverse population of students through careful preparation of course materials, effective teaching methodologies and informed critical feedback on assignments and discussions in support of student success.

Develop culturally relevant course content, culturally responsive pedagogical techniques, and effective practices for engaging students who are diverse and/or are students who are historically underserved. The ideal candidate should have experience with relevant pedagogical techniques to engage diverse student populations such as African American, Chicanx and Latinx, Native Americans, Asian American and Pacific Islanders and other disproportionately impacted students.

Participate in curriculum development and serve on department, division/school, college and

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district committees as necessary to maintain and improve the instructional program; participate in appropriate professional development activities.

Engage in co-curricular activities, including planning, implementing, and teaching in special programs designed to support student success.

Participate in the formulation of Student Learning Outcomes (SLOs) and the Student Learning Outcomes assessment cycle.

Maintain formal office hours; stay current on information as discussed in department and division/school meetings.

Provide an average of one (1) hour per week of college service that supports the division/school, college and/or District goals through active participation in one or more of the following categories: committee work on the department, division/school, college, and/or district level; non-classroom college, district, or community activities; department/division/school activities, events, or meetings; student club advisor activities or events.

Remain current in your discipline, of instructional methods and new technologies pertinent to areas of assignment; learn and apply emerging technologies and advances (e.g., computer software applications, Artificial Intelligence) as necessary to assist and support student success.

Teach scheduled classes and perform related duties as assigned, including comply with the applicable Course Outline of Record(s) (COR); respond to and evaluate student work regularly and consistently, inform students on a timely basis of their progress in the course throughout the term; and respond to student academic concerns, as appropriate, in a timely manner. Comply with district, college and division/school policies in the performance of duties.

Work cooperatively with staff and students.

Regular and consistent performance of the requirements of your position.

Minimum Qualifications:

1. Must meet one of the following qualifications under (A) through (C):

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A. Bachelor's degree or higher and two years of professional experience

OR

B. Any Associate's degree and six years of professional experience

OR

C. A combination of education and experience that is at least the equivalent of (A) and/or (B) above. Candidates making an application based on equivalency must submit a Supplemental Application for Equivalency Determination in addition to all other required materials.

AND

2. Commitment to equity and diversity. All applicants must have demonstrated sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender, gender identity, sexual orientation, and ethnic backgrounds of community college students, faculty, and staff. The applicant must be able to demonstrate how these factors relate to the need for equity minded practices within an educational environment.

Desired Qualifications:

- Master's in Social Work, Human Services or related field.
- Two (2) years of full-time experience as a human service professional or related field, i.e. therapist, counselor, social worker, case manager, academic/career counselor, within the last seven (7) years.
- Community college teaching experience in the subject matter area or closely related field.
- Experience in higher education teaching or serving the drug and alcohol population highly preferred.

Application Procedure:

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To be considered a candidate for this position, the following materials must be electronically uploaded:

- Completed South Orange County Community College District online application including education and experience.
- Cover letter.
- Current resume and/or curriculum vitae listing: *courses taught, including year and what educational level (do not include guest lecturing or invited speaker).*
- Academic transcripts of all college level coursework showing date degree awarded from an accredited institution. For consideration, degree(s) must be awarded at the time of application, or applicant must complete the Supplemental Application for Equivalency Determination form with online application. Unofficial transcripts are acceptable at time of application. Successful candidate must provide official transcripts upon hire. Non-U.S. transcripts must include a certified U.S. evaluation (i.e., NACES agency: www.naces.org) at the time of application.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

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