

Verizon Innovative Learning STEM Achievers Camp
Assistant - Verizon Grant
Austin Community College

Direct Link: <https://www.AcademicKeys.com/r?job=253531>

Downloaded On: Feb. 22, 2025 12:54pm

Posted Feb. 19, 2025, set to expire Nov. 29, 2025

Job Title	Verizon Innovative Learning STEM Achievers Camp Assistant - Verizon Grant
Department	Staff
Institution	Austin Community College Austin, Texas
Date Posted	Feb. 19, 2025
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Professional Staff
Academic Field(s)	Administration - Other
Apply Online Here	https://apptrkr.com/6015811
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Job Description	

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Job Posting Closing Times: Job postings are removed from advertising at **12:00 A.M.** on the closing date e.g., at midnight on the day before the closing date.

[If you are a current Austin Community College employee, please click this link to apply through your Workday account.](#)

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Austin Community College is a public two-year institution that serves a multicultural population of approximately 41,000 credit students each Fall and Spring semester. We embrace our identity as a community college, as reflected in our mission statement. We promote student success and community development by providing affordable access, through traditional and distance learning modes, to higher education and workforce training, including appropriate applied baccalaureate degrees, in our service area.

As a community college committed to our mission, we seek to recruit and retain a workforce that:

- Values intellectual curiosity and innovative teaching
- Is attracted by the college's mission to promote equitable access to educational opportunities
- Cares about student success and collaborates on strategies to facilitate success for populations including; first generation college students, low-income students, and students from underserved communities.
- Focused on student academic achievement and postgraduate outcomes
- Welcomes difference and models respectful interaction with others
- Engages with the community both within and outside of ACC

Job Posting Title:

Verizon Innovative Learning STEM Achievers Camp Assistant - Verizon Grant

Job Description Summary:

To provide temporary assistance as needed

Job Description:

Essential duties and responsibilities include the following. Other duties may be assigned.

- Supervise and participate in camp-wide programming activities with campers
- Work cooperatively with other program staff to ensure campers' safety
- Building relationships with campers by showing compassion, empathy, and understanding
- Prepare classroom equipment and instructional materials for instructors
- Help instructors maintain up-to-date records of student progress, attendance, and behavior
- Lead lessons in place of an instructor as assigned
- Attend program meetings and training

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- Assists with additional program duties

Knowledge

Must possess the required knowledge and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Intermediate computer skills
- Knowledge of Google suite
- Knowledge of different classroom management techniques

Skills

Must possess required skills and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Maintaining an established work schedule.
- Maintaining confidentiality of students and other work-related information.
- Effectively using interpersonal and communications skills including tact, patience, diplomacy, sensitivity, and flexibility as it relates to working with students from varied socioeconomic backgrounds and learning styles.
- Effectively using organizational and planning skills with attention to detail and follow-through.
- Establishing and maintaining effective working relationships with people of diverse backgrounds, including students, instructors, tutors, and staff.
- Ability to apply knowledge of current education and instructional theories, methodologies, techniques, and principles.
- Ability to apply knowledge of the subject area.
- Comfortable assisting the Co-Directors, Instructors, and Volunteers as needed to run a seamless camp experience

Technology Skills

- Demonstrate proficiency using computer applications, online resources, and other technologies

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for the classroom.

- Demonstrate proficiency using an online learning management system such as Canvas to develop and build course content and perform administrative duties.

Required Work Experience

- 1-year related work experience

Preferred Work Experience

- Recent formal and informal classroom experience, coursework, or other activity with students at the specified grade levels.
- Knowledge of current instructional strategies appropriate for students at the specified grade levels.
- Has a desire to learn more about STEM.
- Experience delivering lessons, leading discussions and/or laboratory experiments.

Required Education

- Experience as appropriate working with the level of students being taught OR
- Associate's, Bachelor's, or Master's Degree in education or related field

Special Requirements

Licenses/Certifications; Other

- ACC non-exempt (classified) employees are not eligible for employment consideration.



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Other Preferred Qualifications

- Valid Texas State Board for Educator Certification credential. College-level teaching experience can substitute for the teaching certificate.
- Familiarity with Immersive Media, Digital Product Innovations, Smart Solutions, and Artificial Intelligence + Robotics.
- Valid Texas Driver's License and reliable transportation for travel within the ACC service area.

Pay Rate

\$31.50/hour

Number of Openings:

2

Job Posting Close Date:

March 4, 2025

Clery Act

As required by the US Department of Education, employees are required to report violations under Title IX and, under the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act (Clery Act), select individuals are required to report crimes. If this position is identified as a Campus Security Authority (Clery Act), you will be notified, trained, and provided resources for reporting.

Disclaimer

The above description is an overview of the job. It is not intended to be an all-inclusive list of duties and responsibilities of the job, nor is it an all-inclusive list of the skills and abilities required to do the job. Duties and responsibilities may change with business needs. ACC reserves the right to add, change, amend, or delete portions of this job description at any time, with or without notice. Employees may be required to perform other duties as requested, directed, or assigned. In addition, reasonable accommodations may be made by ACC at its discretion to enable individuals with disabilities to



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perform essential functions of the job.

To apply, please visit: https://austincc.wd1.myworkdayjobs.com/en-US/External/job/Highland-Campus/Verizon-Innovative-Learning-STEM-Achievers-Camp-Assistant---Verizon-Grant_R-7339

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

Staff

Austin Community College

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