

**Full-Time Fire Protection Technology Instructor  
West Valley-Mission Community College District**

Direct Link: <https://www.AcademicKeys.com/r?job=254424>

Downloaded On: Apr. 1, 2025 11:54pm

Posted Mar. 14, 2025, set to expire Apr. 6, 2025

<b>Job Title</b>	Full-Time Fire Protection Technology Instructor
<b>Department</b>	
<b>Institution</b>	West Valley-Mission Community College District Santa Clara, California
<b>Date Posted</b>	Mar. 14, 2025
<b>Application Deadline</b>	04/06/2025
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Lecturer/Instructor
<b>Academic Field(s)</b>	Vocational/Technical
<b>Apply Online Here</b>	<a href="https://apptrkr.com/6076431">https://apptrkr.com/6076431</a>

**Apply By Email**

**Job Description**

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**Full-Time Fire Protection Technology Instructor**

**Closing Date: 04/06/2025**

**Definition:**

Mission College is now accepting applications for a full-time, tenure-track instructor position in Fire Protection Technology.

Mission College serves a region of the San Francisco Bay Area that includes urban neighborhoods, business centers and residential communities. Nestled in the heart of Silicon Valley, Mission College

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enjoys an entrepreneurial and innovative energy in sync with its closest technology and business neighbors. Mission College has been identified by the federal government as being both an AANAPISI and a Hispanic serving institution. Currently, Federal HSI and AANAPISI grants support our efforts to bridge achievement gaps for these groups.

The successful candidate will be an equity-minded professional committed to closing achievement gaps and further committed to collaboration with faculty, classified professional staff, administration, students, and members of the greater community towards student success.

Under the general direction of the Dean of Public Safety, Health & Wellness and the Department Chair, the Fire Protection Technology Instructor provides comprehensive classroom instruction to students from diverse backgrounds for the purpose of facilitating the attainment of their academic or vocational objectives.

Applicants who possess the knowledge, skills, and life experiences to address the cultural and educational needs of our diverse student population are encouraged to apply.

### **Assignment:**

This is a full-time, 10-month, tenure-track faculty position that begins in *Fall 2025*. Instructional assignments may include day and/or evening classes, Monday thru Saturday, as needed and rotate among the Fire Protection Technology faculty. It is expected that over several semesters all levels of Fire Protection Technology offered at the college will be taught. This position is represented by the West Valley-Mission Federation of Teachers (WVMFT / AFT Local 6554).

Work Location: Mission College, Santa Clara, CA

### **Salary and Benefits:**

Anticipated Hiring Range:

- \$88,270-\$142,448 annually (10 months), based upon academic achievement, teaching and

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related experience (Academic Salary Schedule, Steps 1-9).

**Benefits include:**

- Employer-contributed medical, dental and vision for employee, spouse and dependents.
- Employer paid long term disability for employee.
- Employer-provided life insurance.
- Sabbatical, Rejuvenation and Retraining Leaves.
- Banked leave provisions.
- Professional Growth and Development activities.
- 10 days sick leave accrued annually; personal necessity and catastrophic leave.
- Conference leaves.
- Opportunity for overload assignments.
- Cal STRS Retirement.
- Position is union affiliated.

**Minimum Qualifications:**

1) Education - Possess any one of the following:

- Any bachelors degree or higher and two years of professional experience; OR
- Any associate degree and six years of professional experience; OR
- A valid California Community College Instructors Credential in the discipline; OR
- the equivalent.

AND

2) Understanding of, and sensitivity to the diverse academic, socio-economic, ethnic, religious and cultural backgrounds, disability, and sexual orientation of community college students, faculty and staff.

**ADDITIONAL LICENSE/CERTIFICATIONS:**

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- Candidates must be a Registered Instructor with California State Fire Training (may be obtained within 18 months of hiring).
- Currently certified Emergency Medical Technician (EMT) or currently licensed paramedic.
- The successful candidate will be expected to obtain and maintain additional teaching certifications as required relating to California State Fire Training.

### **Desired Qualification:**

The ideal candidate will also demonstrate the following desired qualification(s):

- Previous experience as a Fire Technology instructor
- Previous experience as an EMT instructor
- Career experience as a firefighter/fire officer
- Previous experience instructing or managing a Firefighter 1 Academy
- Master of Science in Fire Protection Engineering; or
- Master of Emergency Services Administration; or
- Master of Public Administration with a Fire and Emergency Services specialization; or
- Masters in Fire Science; or
- International Master of Science in Fire Safety Engineering; or
- Masters in Fire Engineering

### **Knowledge and Abilities:**

Not Applicable

### **Examples of Duties and Responsibilities:**

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Instructional duties and assignments may consist of one or more of the following:

- Provide instruction for assigned courses. This includes preparation, in-class activities, evaluation of students work, consultation with students outside of class (scheduling time beyond normal office hours if necessary), ensuring regular effective student contact for Distance Education courses, maintenance of currency in the subjects taught and other efforts related to the teaching of the assigned classes, and participate in the process of SLO assessment and evaluation and use the results of these assessments in the process of continuously improving student learning.
- Maintain accurate class and other records.
- Submit, when due, all necessary reports, such as attendance, grade reports, rosters, class and office schedules.
- File a syllabus for each course with the appropriate division offices.
- Post and maintain office hours each week.
- Provide each student with a current course syllabus as required by title 5, which includes SLOs, classroom procedures, requirements and grading policies and provide a copy to the Division Office.
- Refer students to appropriate college resources.
- Assist students by providing advice on requirements for successful achievement in the members area of expertise.
- Assume institutional responsibilities, essential to the ongoing operation and effective achievement of department, division, college and district programs.

**Working Conditions:**

**Other Duties:**

**Application Information:**

**Physical Demands:**

**Applicant Information:**

**APPLICATION INFORMATION:**

- Interested applicants must submit online all materials requested, including: (1) A completed online West Valley-Mission Community College District application; (2) Supplemental application questions; (3) Resume; (4) Unofficial copies of transcripts; (5) Cover letter

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and/or reference list, if requested; and (6) Any requested licenses or certificates, if applicable.

- All sections of the online application, including Education and Educational Work History, must be completed thoroughly.
- Supervisor(s) name(s) and telephone numbers must be included in the application.
- Incomplete applications will not be considered.
- Do NOT send unrequested materials. Unrequested materials will be removed from your application and will not be used for consideration of employment.
- The employment application and supporting documents represent you; it is to your advantage to fill out the application form carefully and completely.

### ABOUT TRANSCRIPTS:

- If a minimum requirement is possession of a degree, then a copy of transcripts is required to be included with your application to verify the degree being awarded. If no transcripts are included, the application may be screened as not meeting minimum requirements.
- Degrees must have been awarded by a college or university accredited by an accrediting body recognized by the U.S. Council on Post-Secondary Accreditation and/or the U.S. Department of Education.
- Candidates with degrees not identical to the required state or local qualifications must apply for equivalency by completing the equivalency form, which is part of the application package. See Equivalency Information below.
- Candidates with degrees earned outside of the United States must provide official certification of equivalency to U. S. degrees by a certified U. S. credential review service, must have a U.S. evaluation (course by course of the transcripts) and must be submitted with this online application.
- If you do not have an electronic version of the transcript, you can get it scanned at an office supply or copy store; then attach the electronic version of your transcript to this online application.
- Copies of diplomas, grade reports, graduation petitions, transcript evaluations requests, or similar documents WILL NOT be accepted in lieu of transcripts.
- When uploading transcripts, please ensure they are NOT encrypted, secured, or password-protected or they will be rejected by the system.

### EQUIVALENCY INFORMATION:

Applicants applying under equivalency bear the responsibility of submitting the Districts Equivalency

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Application form with details and evidence of the factors (academic preparation and/or experience) that they believe to be equivalent of the required qualifications for this position. Application(s) for equivalency are required if degrees are not in exact discipline required.

The Equivalency Application is included in the online application as an OPTIONAL form to complete.

- ONLY complete the Request for Equivalency application if degree does not match discipline(s) stated in the Minimum Qualifications.
- List accurately and completely the courses taken that match requirements of the required degree.
- Do NOT attach documents such as course evaluations.

For assistance, contact:

Office of Human Resources, Attn: Recruitment

14000 Fruitvale Ave, Saratoga, CA 95070

Phone: (408) 741-2174 Fax: (408) 741-2564

Email: [Jobs@wvm.edu](mailto:Jobs@wvm.edu)

### **Selection Process:**

#### SELECTION PROCESS INFORMATION:

- After the deadline date, a committee will review and evaluate applications and supporting materials to select the applicants to be interviewed. Meeting the minimum qualifications does not assure the candidate an interview.
- All candidates will receive an e-notification to acknowledge receipt of their application materials. If not contacted within 3-6 weeks following the close of the recruitment, no suitable match was determined at this time.
- Travel expenses to attend first-level interview are the responsibility of the candidate.
- Application materials become the property of the District and will not be returned or duplicated.
- The District may choose to re-advertise or indefinitely delay filling a position. Some positions may include first and second level interviews.
- The District reserves the right to contact former, current, the most recent employers, and others to investigate past employment records of applicants.
- Any tentative verbal offer of employment is contingent upon formal approval of the college Governing Board.

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- Upon hire the successful candidate must provide the required documents of identity and authorization to work and attest he/she is authorized to work in the United States.
- Prior to employment, the selected candidate must submit official transcripts.
- The District **DOES NOT** provide visa sponsorship.

**EEO STATEMENT:**

West Valley-Mission Community College District is an Equal Opportunity Employer that seeks to employ a diverse workforce who will contribute to an inclusive and welcoming educational and employment environment. The District is committed to nondiscrimination on the basis of ethnic group identification, race, color, national origin, religion, age, sex, physical disability, mental disability, genetic information, ancestry, gender identity, gender expression, sexual orientation, language, accent, citizenship status, transgender status, parental status, marital status, economic status, military or veteran status, and medical condition consistent with applicable federal and state laws.

**Special Instructions to the Applicant:**

**Posting Number:** FY22/23-269FT

**Open Date:** 03/13/2025

**Close Date:** 04/06/2025

**Open Until Filled:** No

**For more information on this position and to apply, please visit our website at the following link:**

[wvm.peopleadmin.com](http://wvm.peopleadmin.com)

*West Valley-Mission Community College District is an Equal Opportunity Employer.*

**Contact Information**

Please reference Academickeys in your cover letter when





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applying for or inquiring about this job announcement.

**Contact**

N/A

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