

District Police, Cadet
Austin Community College

Direct Link: <https://www.AcademicKeys.com/r?job=255159>

Downloaded On: Apr. 3, 2025 1:05pm

Posted Apr. 1, 2025, set to expire Nov. 29, 2025

Job Title	District Police, Cadet
Department	Public Safety
Institution	Austin Community College Austin, Texas
Date Posted	Apr. 1, 2025
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Professional Staff
Academic Field(s)	Administration - Other
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Job Description	

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Job Posting Closing Times: Job postings are removed from advertising at **12:00 A.M.** on the closing date e.g., at midnight on the day before the closing date.

[If you are a current Austin Community College employee, please click this link to apply through your Workday account.](#)

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Austin Community College is a public two-year institution that serves a multicultural population of approximately 41,000 credit students each Fall and Spring semester. We embrace our identity as a community college, as reflected in our mission statement. We promote student success and community development by providing affordable access, through traditional and distance learning modes, to higher education and workforce training, including appropriate applied baccalaureate degrees, in our service area.

As a community college committed to our mission, we seek to recruit and retain a workforce that:

- Values intellectual curiosity and innovative teaching
- Is attracted by the college's mission to promote equitable access to educational opportunities
- Cares about student success and collaborates on strategies to facilitate success for populations including; first generation college students, low-income students, and students from underserved communities.
- Focused on student academic achievement and postgraduate outcomes
- Welcomes difference and models respectful interaction with others
- Engages with the community both within and outside of ACC

Job Posting Title:

District Police, Cadet

Job Description Summary:

The Police Cadet position is for entry-level applicants with no prior police experience and would like to start a new career in the Law Enforcement field. Under supervision, Police Cadets attend an approved Texas Commission on Law Enforcement (TCOLE) basic peace officer course (BPOC academy), work a schedule as assigned by the Austin Community College District Police Department, and attend college orientation.

The next Capital Area Council of Governments (CAPCOG) Basic Peace Officer Academy is scheduled to begin on June 23, 2025, and will run through February 2026. Interested applicants should apply before April 11, 2025 to ensure adequate processing time.

For more information, contact:

Sgt. Gabriel Romero

gromero@austincc.edu

512-223-7268

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Job Description:

Description of Duties and Tasks

- 1) Attends and completes human resources orientation.
- 2) Attends and completes police headquarters orientation and training for approximately one month.
- 3) Attends and completes an approved Texas Commission on Law Enforcement (TCOLE) basic peace officer (BPOC) academy.
- 4) Passes the State of Texas peace officer licensing exam within three (3) attempts.
- 5) Adheres to all rules of conduct per the Austin Community College District Police Department General Orders as well as the approved academy code of conduct and attendance rules.
- 6) Participates in intensive classroom instruction programs and practical exercises.
- 7) Works a schedule as assigned by the Austin Community College District Police Department and/or police academy.
- 8) Participates and successfully completes the Austin Community College District Police Field Training Officer Program.

Qualifications for Employment

- Must be 21 years of age or older.
- Must be a U.S. Citizen.
- Must possess or be able to obtain a Texas driver license for vehicle operation by the time of hire and must be able to be approved as a vehicle operator by the College.
- Must have strong written, verbal, and interpersonal communication skills.
- Must be able to qualify, and maintain proficiency, with all firearms approved for use by the ACCDPD to include any weapons platforms deployed for instruction by the approved police academy.
- Must pass a pre-employment physical and psychological exam, as well as a drug screen.
- Must be able to lift objects up to 80 pounds.
- Must have been honorably discharged from the U.S. Military, if served.

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Comprehensive Background Investigation

The applicant must pass a comprehensive background investigation subject but not limited to the following:

- Personal and family history.
- Credit history, including current creditors.
- Education, including all schools attended and degrees or certificates obtained.
- All residences for the past ten years.
- Comprehensive employment history.
- A fingerprint-based (new applicants only) criminal history search, including all arrests, locations, dates, and dispositions.
- Traffic summonses and accidents.
- An inquiry of family, friends, and associates as to character and reputation, plus an informal interview with the applicant's spouse or "significant other," as well as ex-spouses.
- Must pass an oral interview board.
- Must be of good moral character, as evidenced by a favorable outcome in a comprehensive background investigation. The interview shall be employed to help evaluate good moral character. Good moral character ensures compatibility with the department's community-oriented policing goals.
- Must maintain any and all standards set by law or by policy of the Texas Commission on Law Enforcement.

Disqualifiers for Employment and Sworn Positions

- Conviction of any felony.
- Conviction of any Class A misdemeanor, or B misdemeanor in the last 10 years.
- Conviction of any drug-related offense in the last 10 years, or admission of any drug use in the last three years.
- Conviction of any crime of domestic violence as defined by the Federal Gun Control Act.
- Currently being under indictment or charged with any criminal offense.
- Being prohibited by state or federal law from operating a motor vehicle.
- Being prohibited by state or federal law from possessing firearms or ammunition.

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- Having been adjudged a delinquent child within the last 10 years.
- Having sold, manufactured, distributed, or cultivated illegal drugs including marijuana.
- Having committed sufficient criminal activities to establish a pattern of disregard for the law.
- Having committed any serious crimes or crimes of moral turpitude, or having committed theft while in a position of trust. Past behavior falling in this category will be evaluated on a case-by-case basis.
- Having had a law enforcement commission license denied by final order, revoked, or having voluntarily surrendered one's license to avoid suspension.
- If prior law enforcement, having a history of sustained Internal Affairs complaints or behavior that indicates poor conduct.
- Having an unacceptable driving record or currently classified as a habitual offender.
- Having an unstable credit history, including a pattern of issuing bad checks, delinquent payments, or failing to meet financial obligations.
- Credit history will be reviewed on a case-by-case basis to determine continuing eligibility in the hiring process.
- Failing to meet application process deadlines or failing to cooperate fully in the applicant selection / hiring process.
- Making false statements and / or being deceptive by statement or omission in the applicant selection / hiring process will result in permanent disqualification.

Technology Skills

- Demonstrate the ability to use electronic equipment and software programs used in daily police operations.

Required Work Experience

- No previous law enforcement experience is required.

Required Education

- High school diploma or educational equivalent per TCOLE standards.

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Special Requirements

- Texas Peace Officer License will be required after the successful completion of a Basic Peace Officer Course (BPOC) academy and a passing score on the TCOLE examination.
- Must meet all Texas Commission on Law Enforcement Officer Standards and Education (TCOLE) requirements for employment as a District Police Cadet.
- Ability to successfully pass a criminal background check, drug screen, and psychological and physical examinations prior to employment.

Physical Requirements

- Work and training are performed in various environments.
- Subject to standing, walking, sitting, bending, reaching, pushing, pulling, stooping, kneeling, crawling, and climbing.
- May be required to physically restrain persons.
- May need to feel for objects texture, size, and shape.
- Occasional lifting of objects up to 80 pounds or more.
- Perceive the nature of sounds at normal speaking levels and be able to receive detailed oral communication.
- Ability to express or exchange ideas through the spoken word including the ability to convey detailed or important spoken instructions to other workers accurately and concisely and may include yelling over noise and distance to be heard.
- Subject to physical harm such as with weapons and physical attacks.
- May be exposed to a variety of temperatures, noise, moving mechanical parts, communicable diseases, or chemicals.

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Physical Fitness and Mental Health Screening

The police cadet candidate must pass physical and psychological exams conducted by licensed physicians hired by the college.

Safety

- Work safely and follow safety rules. Report unsafe working conditions and behavior. Take reasonable and prudent actions to prevent others from engaging in unsafe practices.

Salary Range

\$56,919 - \$71,148

Number of Openings:

5

Job Posting Close Date:

April 28, 2025

Clery Act

As required by the US Department of Education, employees are required to report violations under Title IX and, under the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act (Clery Act), select individuals are required to report crimes. If this position is identified as a Campus Security Authority (Clery Act), you will be notified, trained, and provided resources for reporting.

Disclaimer

The above description is an overview of the job. It is not intended to be an all-inclusive list of duties and responsibilities of the job, nor is it an all-inclusive list of the skills and abilities required to do the job. Duties and responsibilities may change with business needs. ACC reserves the right to add, change, amend, or delete portions of this job description at any time, with or without notice. Employees may be required to perform other duties as requested, directed, or assigned. In addition, reasonable



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accommodations may be made by ACC at its discretion to enable individuals with disabilities to perform essential functions of the job.

To apply, please visit: https://austincc.wd1.myworkdayjobs.com/en-US/External/job/Austin-Community-College/District-Police--Cadet_R-7464

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

Public Safety
Austin Community College

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