

Part-Time Instructor, Community Education  
Lee College

Direct Link: <https://www.AcademicKeys.com/r?job=255286>

Downloaded On: Apr. 4, 2025 11:42am

Posted Apr. 2, 2025, set to expire Jul. 29, 2025

<b>Job Title</b>	Part-Time Instructor, Community Education
<b>Department</b>	
<b>Institution</b>	Lee College Baytown, Texas
<b>Date Posted</b>	Apr. 2, 2025
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Lecturer/Instructor
<b>Academic Field(s)</b>	Education
<b>Apply Online Here</b>	<a href="https://apptrkr.com/6115617">https://apptrkr.com/6115617</a>

**Apply By Email**

**Job Description**

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**Part-Time Instructor, Community Education**

**Salary:**

**Job Type:** Part-Time

**Job Number:** FY2300161

**Location:** Main Campus - Baytown, TX

**Division:** Provost/Academic & Student Affairs

**Position Overview**

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Position is responsible for teaching Leisure Learning courses to students who want to enhance the quality of their personal lives.

Instructors are needed to teach the following courses:

- Photography, art, art history
- Technology related courses, including:
  - Intro to computer
  - Android and Apple products tutorials
  - Photo Storage
  - Social media user information
  - Microsoft Office suite introductory
- Make and take crafts or art projects, sewing, and quilting
- Writing workshops and poetry
- Health and wellness
- Exercise
- Financial literacy and retirement planning
- Home improvement, gardening, interior design

### **Essential Duties & Responsibilities**

- Develop lesson plans.
- Maintain a positive learning environment and diverse learning opportunities for all students.
- Develop and maintain instructional supplies.
- Develop and utilize a course syllabus for each course by following established institutional guidelines.
- Supervise all students.
- Maintain a safe classroom environment.
- Provide copies of all lesson plans, supply lists, and syllabi to the Continuing Education department in case of instructor absence.

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**Additional Duties & Responsibilities**

Perform other duties as assigned.

**Minimum Education, Experience, Knowledge, Skills & Abilities**

- Demonstrated knowledge of the class subject matter

Preferred:

- Previous teaching experience
- Previous experience teaching seniors
- experience in teaching CE courses as listed above

*Lee College does not discriminate on the basis of race, color, religion, sex (including pregnancy, gender identity and sexual orientation), national origin, age, disability, veteran status, genetic information or any other basis protected by law.*

To apply, please visit <https://www.schooljobs.com/careers/lee/jobs/3872742/part-time-instructor-community-education>

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### **Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

### **Contact**

N/A

Lee College

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