

Full-Time Child Studies Instructor
West Valley-Mission Community College District

Direct Link: <https://www.AcademicKeys.com/r?job=255393>

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Posted Apr. 4, 2025, set to expire Apr. 17, 2025

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| Job Title | Full-Time Child Studies Instructor |
| Department | |
| Institution | West Valley-Mission Community College District Saratoga, California |
| Date Posted | Apr. 4, 2025 |
| Application Deadline | 04/17/2025 |
| Position Start Date | Available immediately |
| Job Categories | Lecturer/Instructor |
| Academic Field(s) | Education |
| Apply Online Here | https://apptrkr.com/6122399 |
| Apply By Email | |
| Job Description | |

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Full-Time Child Studies Instructor

Closing Date: 04/17/2025

Definition:

West Valley College is now accepting applications for a full-time, tenure-track instructor position in Child Studies, requiring the ability to teach courses from Child Studies. We are currently seeking applicants who have successful experience and a genuine interest in working with under-represented groups.

West Valley College, though just minutes from the heart of the Silicon Valley, is in a beautiful park-like

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setting on 143 wooded acres. This physical environment enhances the existing warm and inviting collegiate learning environment.

Applicants who possess the knowledge, skills, ability, and life experiences to address the cultural and educational needs of a linguistically and culturally diverse student population are encouraged to apply.

Assignment:

This is a full-time, 10-month, tenure-track faculty position that begins in *Fall 2025*. Instructional assignments may include day and/or evening classes, Monday through Saturday, as needed and rotate among the Child Studies faculty. This position is represented by the West Valley-Mission Federation of Teachers (WVMFT / AFT Local 6554).

Work location: West Valley College, Saratoga, CA

Salary and Benefits:

Anticipated Hiring Range:

- \$88,270 - \$142,448 annually (10 months), based upon academic achievement, teaching and related experience (Academic Salary Schedule, Steps 1-9).

Benefits include:

- Employer-contributed medical, dental and vision for employee, spouse and dependents.
- Employer paid long term disability for employee.
- Employer-provided life insurance.
- Sabbatical, Rejuvenation and Retraining Leaves.
- Banked leave provisions.
- Professional Growth and Development activities.
- 10 days sick leave accrued annually; personal necessity and catastrophic leave.
- Conference leaves.
- Opportunity for overload assignments.

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- CalSTRS Retirement.
- Position is union affiliated.

Minimum Qualifications:

1) Possess one of the following:

- Masters in child development, early childhood education, human development, home economics/family and consumer studies with a specialization in child development/early childhood education or educational psychology with a specialization in child development/early childhood education; OR
- Bachelors in any of the above AND masters in social work, educational supervision, elementary education, special education, psychology, bilingual/bicultural education, life management/home economics, family life studies or family and consumer studies; OR
- A valid California Community College Instructors Credential in Child Development; OR
- The equivalent.

AND

2) Understanding of, and sensitivity to the diverse academic, socio-economic, ethnic, religious and cultural backgrounds, disability, and sexual orientation of community college students, faculty and staff.

Desired Qualification:

The ideal candidate will also demonstrate the following desired qualification:

- Ability to teach effectively and communicate well with students from diverse cultural and ethnic backgrounds, both in and out of the classroom.
- Knowledge of a variety of instructional approaches, techniques and strategies.
- Teaching, training, and/or cultural life experiences that enable one to teach, tutor, and mentor students from diverse language, cultural, ethnic, socio-economic, or educational backgrounds.
- Ability to take an active role in working with faculty, student groups, and college support services, particularly with the Department and Division.
- Teaching experience, preferably at the community college or university level, in any and all

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- courses embodied in the area of Child Development/Early Childhood Education.
- Background in Early Childhood Education/Early Intervention and Inclusion.
 - Knowledge of current California State Child Development permit/licensing regulations and laws, as well as the center accreditation standards developed by the National Association for the Education of Young Children.
 - Bilingual ability

Knowledge and Abilities:

Not Applicable

Examples of Duties and Responsibilities:

Instructional duties and assignments may consist of one or more of the following:

- Provide instruction for assigned courses. This includes preparation, in-class activities, evaluation of students work, consultation with students outside of class (scheduling time beyond normal office hours if necessary), ensuring regular effective student contact for Distance Education courses, maintenance of currency in the subjects taught and other efforts related to the teaching of the assigned classes, and participate in the process of SLO assessment and evaluation and use the results of these assessments in the process of continuously improving student learning.
- Maintain accurate class and other records.
- Submit, when due, all necessary reports, such as attendance, grade reports, rosters, class and office schedules.
- File a syllabus for each course with the appropriate division offices.
- Post and maintain office hours each week.
- Provide each student with a current course syllabus as required by title 5, which includes SLOs, classroom procedures, requirements and grading policies and provide a copy to the Division Office.
- Refer students to appropriate college resources.
- Assist students by providing advice on requirements for successful achievement in the membersarea of expertise.
- Assume institutional responsibilities, essential to the ongoing operation and effectiveachievement of department, division, college and district programs.

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Working Conditions:

Other Duties:

Application Information:

Physical Demands:

Applicant Information:

APPLICATION INFORMATION:

- Interested applicants must submit online all materials requested, including: (1) A completed online West Valley-Mission Community College District application; (2) Supplemental application questions; (3) Resume; (4) Unofficial copies of transcripts; (5) Cover letter and/or reference list, if requested; and (6) Any requested licenses or certificates, if applicable.
- All sections of the online application, including Education and Educational Work History, must be completed thoroughly.
- Supervisor(s) name(s) and telephone numbers must be included in the application.
- Incomplete applications will not be considered.
- Do NOT send unrequested materials. Unrequested materials will be removed from your application and will not be used for consideration of employment.
- The employment application and supporting documents represent you; it is to your advantage to fill out the application form carefully and completely.

ABOUT TRANSCRIPTS:

- If a minimum requirement is possession of a degree, then a copy of transcripts is required to be included with your application to verify the degree being awarded. If no transcripts are included, the application may be screened as not meeting minimum requirements.
- Degrees must have been awarded by a college or university accredited by an accrediting body recognized by the U.S. Council on Post-Secondary Accreditation and/or the U.S. Department of Education.
- Candidates with degrees not identical to the required state or local qualifications must apply for

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equivalency by completing the equivalency form, which is part of the application package. See Equivalency Information below.

- Candidates with degrees earned outside of the United States must provide official certification of equivalency to U. S. degrees by a certified U. S. credential review service, must have a U.S. evaluation (course by course of the transcripts) and must be submitted with this online application.
- If you do not have an electronic version of the transcript, you can get it scanned at an office supply or copy store; then attach the electronic version of your transcript to this online application.
- Copies of diplomas, grade reports, graduation petitions, transcript evaluations requests, or similar documents WILL NOT be accepted in lieu of transcripts.

EQUIVALENCY INFORMATION:

Applicants applying under equivalency bear the responsibility of submitting the Districts Equivalency Application form with details and evidence of the factors (academic preparation and/or experience) that they believe to be equivalent of the required qualifications for this position. Application(s) for equivalency are required if degrees are not in exact discipline required.

The Equivalency Application is included in the online application as an OPTIONAL form to complete.

- ONLY complete the Request for Equivalency application if degree does not match discipline(s) stated in the Minimum Qualifications.
- List accurately and completely the courses taken that match requirements of the required degree.
- Do NOT attach documents such as course evaluations.

For assistance, contact:

Office of Human Resources, Attn: Recruitment

14000 Fruitvale Ave, Saratoga, CA 95070

Phone: (408) 741-2174 Fax: (408) 741-2564

Email: Jobs@wvm.edu

Selection Process:

All WVMCCD tenured faculty who submit a completed application online by the deadline date as directed in this job posting and who meet the minimum or equivalent qualifications shall be interviewed.

EEO STATEMENT:



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West Valley-Mission Community College District is an Equal Opportunity Employer that seeks to employ a diverse workforce who will contribute to an inclusive and welcoming educational and employment environment. The District is committed to nondiscrimination on the basis of ethnic group identification, race, color, national origin, religion, age, sex, physical disability, mental disability, genetic information, ancestry, gender identity, gender expression, sexual orientation, language, accent, citizenship status, transgender status, parental status, marital status, economic status, military or veteran status, and medical condition consistent with applicable federal and state laws.

Special Instructions to the Applicant:

Posting Number: FY22/23-275FT

Open Date: 03/27/2025

Close Date: 04/17/2025

Open Until Filled: No

For more information on this position and to apply, please visit our website at the following link:

wvm.peopleadmin.com

West Valley-Mission Community College District is an Equal Opportunity Employer.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

N/A

West Valley-Mission Community College District

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