

PT Child Development Teacher/Atelierista (Categorically  
Funded)  
Cerritos College

Direct Link: <https://www.AcademicKeys.com/r?job=255396>

Downloaded On: Apr. 5, 2025 12:52am

Posted Apr. 4, 2025, set to expire Apr. 25, 2025

<b>Job Title</b>	PT Child Development Teacher/Atelierista (Categorically Funded)
<b>Department</b>	Faculty
<b>Institution</b>	Cerritos College Norwalk, California
<b>Date Posted</b>	Apr. 4, 2025
<b>Application Deadline</b>	04/25/2025
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Lecturer/Instructor
<b>Academic Field(s)</b>	Education Administration - Other
<b>Apply Online Here</b>	<a href="https://apptrkr.com/6122590">https://apptrkr.com/6122590</a>

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**Job Description**

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**PT Child Development Teacher/Atelierista (Categorically Funded)**

**Salary:** \$34.49 - \$41.39 Hourly

**Job Type:** Part Time

**Job Number:** PT-Teacher 25

**Closing:** 4/25/2025 11:59 PM Pacific

**Location:** Norwalk, CA

**Department:**

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PT-Teacher 25

**Division:** Health Occupations

### **Description**

#### **Closing Date:**

**This position will close on April 25, 2025 at 11:59 PM (or when 150 applications are received, whichever occurs sooner).**

#### **Equity and Diversity**

**The District is strongly committed to achieving staff diversity and the principles of equal opportunity employment. The District encourages a diverse pool of applicants and does not discriminate on the basis of race, color, national origin, ancestry, sex, age, religion, marital status, disability, or sexual orientation in any of its policies, procedures or practices. In fact, the college encourages applications from all segments of qualified people.**

#### **College Profile**

Cerritos College is ranked 14th among the top 100 schools with the highest Hispanic enrollment in the United States by the United States Department of Education. Cerritos College serves as a comprehensive community college for southeastern Los Angeles County. Communities within the College's district include Artesia, Bellflower, Cerritos, Downey, Hawaiian Gardens, La Mirada, Norwalk, and portions of Bell Gardens, Lakewood, Long Beach, Santa Fe Springs and South Gate. Cerritos College offers degrees and certificates in more than 180 areas of study in nine divisions. Enrollment currently averages 22,500 students. Visit Cerritos College online at [www.cerritos.edu](http://www.cerritos.edu).

#### **Department Profile**

The Child Development Center (CDC) provides high-quality care and education to children ages 2 to 5 years old. The CDC also serves as a laboratory school for future teachers in the field of Early Childhood Education. Inspired by the Reggio Emilia approach, our purpose is to provide a safe, nurturing, and enriching program for all children and their families. Our child development services are offered to students and employees of Cerritos College, and the larger community.

#### **DEFINITION**

Under general supervision of the Director, Child Development Center, this position assumes responsibility in addition to the role of teacher, the Atelierista/Art Teacher promotes the role of fine art

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as an integral and vital component of an exemplary inspired Reggio Emilia education. Will support and guide the teachers in supporting children's creativity and learning through the various one hundred languages of children, such as clay, wire, paint, dance, music, etc.; working with children alongside staff in rooms and specifically in the Atelier, to provide experiences and provocations for the children and to observe and document the learning process in detail. The person in this position is fully aware of the operating procedures and policies of the Child Development Center and are expected to perform duties with minimal direction.

### **Job Duties**

#### **EXAMPLES OF DUTIES**

1. Plan, prepare, and implement experiences in support of the curriculum according to the specific age and development of each individual child; support the teachers plan of possibilities that outlines the child's interest and learning activities.
2. Co-teach with the classroom teachers to develop lessons that support classroom teaching in a range of curriculum areas (science, mathematics, world language, history, language arts, etc.).
3. Coordinate the arts curriculum with Music, Theatre, Art, and Woodworking; collaborate with departments on campus to provide resources and guest artist.
4. Responsible for the operation of the outdoor Atelier/Art Studio working directly with children and ensuring that there is a broad range of creative experiences available for the children at all times.
5. Provide a stimulating environment for children and staff to work on long-term projects and provide a wide range of "intelligent" materials giving children the opportunity to express themselves through as many "languages" as possible.
6. Develop staff awareness of working with children to encourage their learning through creative expression, individually and as part of a group.
7. Develop staff understanding of the documentation process; provide training for other staff and monitoring their progress on an ongoing basis.
8. Work with children on creative experiences using a wide variety of media to encourage ideas, exploration, and questions.
9. Teach new skills to staff and children; Help children express themselves in as many ways possible.
10. Collaborate with staff to interpret children's work.
11. Introduce materials into the classroom Atelier and provide training on how to use them.
12. In conjunction with consultants provide in-house training on the Reggio approach about how to provide creative experiences.
13. Produce along with the CDC Program Specialist and the Director, Child Development Center, displays, documentation, booklets and videos on projects, and learning experiences for the annual event "Children's Voices".

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14. Create an aesthetic environment in the outdoor Atelier and influences the aesthetic environment in the classroom.
15. Collect images, books, interesting objects, intelligent materials for the outdoor and classroom Ateliers.
16. Ensure your own continued professional development, with support as required.
17. Observe and document each individual child's growth and development on a continuous basis; document each child's growth and development through pictures, anecdotal notes, and sample work.
18. Maintain complete attendance reports; monitors, oversee practicum student's sign-in and sign-out sheets, and mentor practicum student experiences with children.
19. Attend and participate in professional group meetings, conferences, and workshops; maintain awareness of new trends and developments in the field of early childhood education; incorporate new developments as appropriate.
20. Participate in monthly staff meetings and weekly documentation meetings; act as a member of a team during any Child Development Department or Center special event.
21. Perform other related duties as assigned.

## Minimum Qualifications

### Education and Experience

Any combination of education and experience which provides the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

**Education/Training: Option 1:** 24 units of Early Childhood Education/Child Development (including core courses) and 16 general education units or 24 units of ECE/D (including core courses) and 16 general education units and 6 specialized units and 2 units of adult supervision or an Associate's degree or 60 units with 24 units of ECE/CD units (including core courses) and 3 units of ECE Administration.

**Option 2:** Bachelor of Arts/Science in Fine Arts, or related field and 12 units in ECE/CD, plus 3 units supervised field experience in ECE/CD setting.

### Experience

Three years experience working in a licensed child development program as a teacher of infants or preschool age children and a minimum of two years experience working in a child development program inspired by the Reggio Emilia Approach.

Child Development Master Teacher Permit

## Preferred Qualifications

- Bachelor's degree or higher

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- Experience with community college or university lab schools

### **Supplemental Information**

#### **License or Certificate:**

Possession of a Child Development Master Teacher Permit issued by the California Commission on Teacher Credentialing. Possession of a current pediatric C.P.R. Certificate and First Aid Certificate.

#### **Health Requirements:**

TB Clearance, record of flu shots and immunization record as stipulated by Title 22 Regulations.

### **KNOWLEDGE AND ABILITIES**

#### **Knowledge of:**

- Concepts in early childhood education;
- Principles and applications of child development theory;
- Principles and applications of the Reggio Emilia Philosophy;
- Basic child psychology and development;
- Principles and practices of curriculum planning in art; such as drawing, clay, wire, and painting;
- Age appropriate methods and techniques of constructivist instruction;
- Methods and strategies of the project and emergent curriculum approach;
- Appropriate activities for children of various age and skill level to develop each child socially, emotionally, intellectually, creatively, and physically;
- Socialization techniques;
- Health and safety requirements of children;
- Potential safety issues within a group care setting; appropriate safety precautions, and procedures;
- Methods of observing, evaluating, and recording child behavior;
- Child development assessment techniques;
- Principles of basic first aid and CPR;
- Basic nutritional requirements for young children;
- Principles and procedures of record keeping;
- Federal, state and local codes, laws, and regulations governing the operations and activities of a child development center;
- English usage, grammar, spelling, punctuation, and vocabulary;

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- Basic principles of report preparation.

**Ability to:**

- Plan, prepare, and implement daily, weekly, and monthly curriculum;
- Define and interpret curriculum goals and objectives;
- Develop and implement instructional and recreational activities according to the needs of the children and Child Development Center policy;
- Instruct and supervise children of various ages involved in Child Development Center activities;
- Develop and maintain effective relationships with preschool aged children, practicum students, parents, and staff;
- Understand, interpret, and apply general and specific administrative and departmental policies and procedures as well as applicable federal, state, and local policies, laws, and regulations;
- Observe, evaluate, and record child development;
- Recognize and define any potential behavioral and learning problems of children;
- Apply appropriate conflict resolution strategies for children;
- Maintain records and prepare reports;
- Serve as a mentor teacher to students enrolled in the Early Childhood Development program;
- Demonstrate an awareness and appreciation of the cultural diversity of the community;
- Work with and exhibit sensitivity to and understanding of the varied racial, ethnic, cultural, sexual orientation, academic, socio-economic, and disabled populations of community college students;
- Communicate clearly and concisely, both orally and in writing;
- Establish and maintain effective working relationships with those contacted in the course of work.

**PHYSICAL DEMANDS AND WORKING ENVIRONMENT**

*The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.*

**Environment:** Work is performed in a child development center; exposure to communicable diseases; subject to noise from children and equipment operation; frequent interruptions and contact in person with children, parents, students, staff, and others.

**Physical:**

Primary functions require sufficient physical ability and mobility to work in a child development center; to stand or sit for prolonged periods of time; to frequently stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate classroom equipment requiring repetitive hand movement and fine coordination; to verbally communicate to exchange information; and to occasionally travel to other offices or locations.

**Vision:**



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See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents; and to operate assigned equipment.

**Hearing:**

Hear in the normal audio range with or without correction.

**Salary/Fringe Benefits**

Grade 2 on the District Child Development Center Salary Schedule at 19.5 hours a week (\$34.49 - \$41.39 /hr).

This position will NOT include the Health and Welfare benefits package.

This position may be eligible for STRS.

**Conditions of Employment**

This is a part-time (19.5 hours a week) position.

Initial placement of employees on the child development salary schedule is at Step 1. After six months of successful probationary employment, employee is placed at Step 2.

Employment is to be effective as soon as possible following completion of the selection process.

Individual who is offered employment shall be required to obtain fingerprints for a criminal history clearance through the State Department of Justice and remit the required fee for processing the fingerprints, Federal Bureau of Investigation (no fee if obtained at Cerritos College Campus Police Station), produce an original social security card, and submit negative TB test results (must be within the past four years or within the last 60 days if not previously employed in a school district in California) before employment.

Proof of eligibility to work in the United States and signing of loyalty oath per Government Codes 3100-3109.

Candidates must be able to provide proof of California residency prior to employment.

\*\*Please note - the District does not provide for immigration sponsorships such as H1B Visas.

**Application Procedures**





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Application materials must be submitted by the closing date. Applicants who need special services or facilities due to disability in order to apply or interview for this position must notify Human Resources at the time of application or at least 72 hours prior to the closing date or date of a scheduled interview.

It is the applicant's responsibility to provide copies of all transcript(s) verifying all educational degree(s) and/or coursework required for the position. Transcripts must be from regionally accredited institutions. A foreign transcript must be evaluated by a NACES certified agency. The website address is [www.naces.org](http://www.naces.org).

**Required Documents**

1. Cover Letter
2. Resume/CV
3. Transcript 1 (Must show all coursework completed and conferral date of the degree)
4. Child Development Permit, Master Teacher permit and higher

To apply, visit <https://www.schooljobs.com/careers/cerritosedu/jobs/4867839/pt-child-development-teacher-atelierista-categorically-funded>

*The District ensures that all qualified applicants for employment and employees have full and equal access to employment opportunity, and are not subjected to discrimination in any program or activity of the District on the basis of national origin, religion, age, sex or gender, race, color, medical condition, ancestry, sexual orientation, marital status, veteran status, physical or mental disability, or because he or she is perceived to have one or more of the foregoing characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics. .*

**Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.





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**Contact**

Faculty  
Cerritos College

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