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Job Title Department	Full-Time Faculty, Process Technology
Institution	Lee College Baytown, Texas
Date Posted	Apr. 4, 2025
Application Deadline Position Start Date	Open until filled Available immediately
Job Categories	Faculty Associate
Academic Field(s)	Engineering
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**Job Description** 



Full-Time Faculty, Process Technology

Salary: Job Type: Full-Time Job Number: FY2300523 Location: Main Campus - Baytown, TX Division: Provost/Academic & Student Affairs

**Position Overview** 



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Faculty schedules vary by semester. Candidate may be required to teach evening, weekend, summer, online, hybrid, and/or distance education courses.

#### **Essential Duties & Responsibilities**

- Teach freshmen and sophomore Process Technology courses.
- Qualified applicants must be committed to student learning, integrating technology into the curriculum, and encouraging engaged scholars.
- Teach assigned classes in keeping with approved syllabi, outlines, and instructional materials.
- Maintain accurate student records in compliance with Lee College requirements.
- Submit required student reports to the Admissions & Records Office according to schedule.
- Direct, evaluate, and assess the learning experience of the students in accordance with adopted curricula and approved procedures.
- Provide counsel/guidance to students when there is a need.
- All faculty members are required to be on campus thirty-five (35) hours per week and participate in professional development activities, department and college committees, commencement, and other activities as stated in the Faculty Workload and Responsibilities Policy.
- Faculty members may be required to teach evening, weekend, summer, online, hybrid, and dual credit classes at various campuses.

### Additional Duties & Responsibilities

- Participate in campus-related committees as needed.
- Recruit for and promote the Process Technology program.
- Participate in professional development activities, both on-campus and off.
- Perform other duties as assigned.

### Minimum Education, Experience, Knowledge, Skills & Abilities

• Any Associate's (or higher) degree and five (5) years of work experience as a Process Technician/Operator or Chemical Engineer in a refinery, chemical production facility, or plastic production facility.

### **Preferred Qualifications:**

• Any Bachelor's (or higher) degree



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- Ten (10) years of work experience as a Process Technician/Operator or Chemical Engineer in a refinery, chemical production facility, or plastic production facility
- Experience training process technician/operations personnel to qualify and work in both outside and board positions
- Prior online teaching experience and certification
- Blackboard Learning Management System experience

Lee College does not discriminate on the basis of race, color, religion, sex (including pregnancy, gender identity and sexual orientation), national origin, age, disability, veteran status, genetic information or any other basis protected by law.

To apply, please visit <u>https://www.schooljobs.com/careers/lee/jobs/4744317/full-time-faculty-process-technology</u>

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#### **Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

N/A Lee College



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