

Insurance Faculty, Part-Time  
Community College of Philadelphia

Direct Link: <https://www.AcademicKeys.com/r?job=255458>

Downloaded On: Jun. 19, 2025 3:26pm

Posted Apr. 7, 2025, set to expire Aug. 6, 2025

**Job Title** Insurance Faculty, Part-Time  
**Department** All Jobs  
**Institution** Community College of Philadelphia  
Philadelphia, Pennsylvania

**Date Posted** Apr. 7, 2025

**Application Deadline** Open until filled  
**Position Start Date** Available immediately

**Job Categories** Adjunct Professor  
Lecturer/Instructor

**Academic Field(s)** Business

**Apply Online Here** <https://www.click2apply.net/k57nDzFDI4OY2sXE6hrRwX>

**Apply By Email**

**Job Description**

## Posting Details

### Position Information

Position Title: Insurance Faculty, Part-Time

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Requisition Number: FAC00408

### **General Description**

The Business Administration Department at the Community College of Philadelphia invites applications for a part-time Insurance faculty for the Fall 2022 semester to teach a variety of day and evening Insurance courses including, Risk Management and Insurance, Property and Liability Insurance, Personal Insurance, and Commercial Insurance. . This is NOT an online position.

The Business Administration Department includes a variety of degrees and certificates in the areas of Business and Accounting. The department strives to meet the needs of all students interested in obtaining an education in these areas and is focused on preparing business leaders, professionals, and entrepreneurs for successful careers. Many of our students transfer to some of the best business schools in the Philadelphia area, while others move directly into new jobs or progress in their current career paths.

Community College of Philadelphia is an open-admission, associate-degree-granting institution which provides access to higher education for all who may benefit. Its programs of study in the liberal arts and sciences, career technologies, and basic academic skills provide a coherent foundation for college transfer, employment and lifelong learning. The College serves Philadelphia by preparing its students to be informed and concerned citizens, active participants in the cultural life of the city, and enabled to meet the changing needs of business, industry and the professions.

### **Specific Responsibilities**

- Teach a variety of day and evening Insurance courses including, Risk Management and Insurance, Property and Liability Insurance, Personal Insurance, and Commercial Insurance.
- Demonstrate a sense of connection and responsibility for helping the College to achieve success through a commitment to its mission, vision, and values.
- Actively participate in the academic life of the College; including participation in graduation, recruitment events, general assemblies, student life activities and other cross functional teams. Create learning opportunities for students inside and outside of the classroom including opportunities to teach dual-enrollment high school students.
- Communicate effectively, share vision, focus on people, initiate positive change, value differences and foster collaboration. Work with and inspire others to achieve college, department, and individual success. Proactively identify/address problems.

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- Establish an inclusive environment in the classroom. Demonstrate an understanding of, and sensitivity to, the diverse academic, socioeconomic, cultural, and ethnic backgrounds of the College's faculty, staff and students.
- Participation in continual assessment and course updates to ensure excellence in meeting program and student learning outcomes.
- Strive for excellence in teaching, applying best practices in field of discipline, and modeling behaviors that encourage student success and retention. Utilize innovative teaching strategies and technologies for online learning and other technology tools to meet the learning needs of a diverse student population. Maintain office hours to meet with students outside of the classroom and respond to questions or concerns.
- Commitment to professional learning and growth, student mentoring, and service to the profession. Remain current in the use of technology, developments within the field of discipline, and developments related to teaching and student success.

### Minimum Qualifications

- Bachelor's Degree in Business, Insurance, Risk Management, or other Business related field (e.g., marketing, management, finance, accounting).
- 6 years of verifiable work experience in the Insurance field.
- Knowledge of, and ability to integrate current technological applications into our Insurance courses.
- Ability to teach a variety of day and evening Insurance courses including, Risk Management and Insurance, Property and Liability Insurance, Personal Insurance, and Commercial Insurance at the main campus, and/or at Regional Centers and neighborhood sites.
- Excellent oral, written, and interpersonal communication skills.

### Preferred Qualifications

- At least two years of recent college teaching experience in the subject area, preferably at the community college level.
- Active participation in industry related professional development activities, meetings, and/or conferences.
- Knowledge and/or willingness to develop and teach online and web enhanced courses.
- Prior experience using Canvas Learning Management System.
- Willingness to revise and maintain courses and curriculum.
- Commitment to participating in the intellectual life of the department, and a willingness to participate in the life of the College through leadership in department and college-wide

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committees.

- Active participation in national and/or regional industry professional organizations.

Work Location: Main Campus

### Benefits Summary

Position Type: Faculty

Employment Status: Part-Time

### Special Instructions to Applicants

**Interested candidates should complete an online application.**

- Cover Letter of interest and resume required.
- Name and contact information of 3 references required.
- Employment offers are contingent upon successful completion of background checks in accordance with PA Child Protective Services Law.
- Must be legally eligible to work in the U.S.

*Community College of Philadelphia is an equal opportunity employer and does not discriminate on the basis of race, sex, sexual orientation, gender identity, religion, color, national or ethnic origin, age, disability, status as a Vietnam Era Veteran or disabled veteran or any other status protected by law, in matters pertaining to employment.*

## Supplemental Questions

Required fields are indicated with an asterisk (\*).

1. \* Do you have a Bachelor's Degree in Business, Insurance, Risk Management, or other Business related field (e.g., marketing, management, finance, accounting)?
  - Yes
  - No
2. \* Do you have 6 years of verifiable work experience in the Insurance field?

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- Yes
  - No
3. \* Do you have knowledge of, and ability to integrate current technological applications into our Insurance courses?
- Yes
  - No
4. \* Do you have the ability to teach a variety of day and evening Insurance courses including, Risk Management and Insurance, Property and Liability Insurance, Personal Insurance, and Commercial Insurance at the main campus, and/or at Regional Centers and neighborhood sites?
- Yes
  - No
5. \* How did you first learn about this employment opportunity?
- Community College of Philadelphia Website
  - Careerbuilder.com
  - HigherEdJobs.com
  - LinkedIn
  - The Chronicle
  - Job Fair
  - Indeed.com
  - HireVeterans.com
  - HERC - Higher Education Recruitment Consortium
  - CCP - Faculty Recruiting Event
  - Other
6. \* If your answer to the above question is Other, please note the source below. If this question does not apply to you, enter N/A.

(Open Ended Question)

## Documents Needed to Apply

### Required Documents

1. Resume
2. Cover Letter/Letter of Application
3. Curriculum Vitae

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4. References

**Optional Documents**

1. Teaching Philosophy
2. Writing Sample
3. Unofficial Transcripts
4. Letters of Recommendation
5. Other Document ( See Special Instructions to Applicant)

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**Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

**Contact** Abby Ametrano Aametrano@ccp.edu  
All Jobs  
Community College of Philadelphia

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